

2017
Request for Waiver of Bid Procurement

- I. Program Description and Current Operations: *Dane County Youth Assessment*
- Name of Service Provider currently under contract: *Contract previously held by K12 Associates*
- Name of Contract Manager: *Connie Bettin*
- Division: *Children, Youth & Families Division*
- Current Contract Total: *\$29,800 (\$7,411 will be County dollars)*

Name of Program (program description): *The Dane County Youth Commission, in partnership with the United Way of Dane County, the City of Madison, Public Health of Madison & Dane County and area school districts including the Madison Metropolitan School District, conducts an assessment of all Dane County middle and high school youth regarding health, mental health, social and behavioral trends and risk factors. The assessment is conducted every 3 years to keep pace with the rate of community change. Youth Assessment data is used by project partners to inform program development and policy decision-making. The project partners and private agencies routinely use the data in federal and state grant applications. The project administrator under contract is responsible for coordination of the project including the development and administration of the assessment, for producing final reports and data analysis, and for community presentations. Project planning will take place during 2017. The actual survey will be administered the first quarter of 2018 with data analysis and report production through June 2018 and presentations through December 2018.*

- II. Chapter 25 of Dane County Ordinance codifies the County's purchasing and contracting process. Included in this chapter, 25.11(20) allows for exceptions to the competitive bidding process for a variety of reasons.

X **When a unique or opportune buying condition exists**

- III. State your rationale for request for waiver. Please be specific.

The Youth Assessment has multiple funding streams including United Way of Dane County, the City of Madison, Public Health of Madison & Dane County, MMSD and area school districts. Dane County Human Services will provide 26% of the funding needed for the youth assessment contract and would not be able to support this project as the sole funding source. K12 Associates brings a level of expertise and experience to the process that is necessary given the time frame and will be lacking otherwise. The other funding sources are not interested in seeking an alternative provider.