



## COUNTY OF DANE

DEPARTMENT OF ADMINISTRATION

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Greg Brockmeyer  
DIRECTOR OF ADMINISTRATION

Date: January 6, 2020

To: Personnel and Finance Committee

From: Greg Brockmeyer, Director of Administration

Subject: Moving Cost Reimbursement for System Administrator Position #1821

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Within the Administrative Practices Manual, item 24 of the Human Resources section provides guidance on moving cost reimbursement for managerial or professional employees. The Personnel and Finance Committee may authorize reimbursement through this policy. Position #1821 (System Administrator) is within the professional employee classification.

Information Management recently completed recruitment for a System Administrator focusing on enterprise storage and virtual servers. The most qualified candidate currently lives in Houston, Texas and will be moving to the Madison area to accept this position. This candidate has experience with technologies currently used by Dane County and direct experience with storage solutions and VMware. The candidate has requested financial assistance with relocation expenses. The Department of Administration concurs and respectfully requests reimbursement approval in an amount not to exceed \$2,000. Sufficient funds are available in the approved 2020 Information Management Budget.