



Dane County

Minutes - Final Unless Amended by Committee

Community Development Block Grant (CDBG) Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, April 8, 2025

5:00 PM

A. Call To Order

Chair Taylor Brown called the meeting to order at 5:01pm with a quorum present.

Staff Present: Joanna Cervantes, Cindy Grady, Michelle Bozeman, Barett Decker, Caleb Odorfer

Present 6 - RON JOHNSON, TERESITA TORRENCE, TAYLOR BROWN, KATHERINE KAMP, MARTIN LACKEY, and MICHAEL ENGELBERGER

Excused 3 - GODWIN AMEGASHIE, JEREMIAH DEGOLLON, and JEFF GLAZER

B. Consideration of Minutes

[2024](#)
[MIN-605](#)

3/18/2025 CDBG COMMISSION MINUTES

Attachments: [03.18.25 CDBG Commission Minutes - Final](#)

Motion was made by Ron Johnson and seconded by Supervisor Michael Engelberger to approve the 3/18/2025 meeting minutes. Motion passed unanimously by voice vote.

C. Presentations

1. Recognition of CDBG Commission Member Teresita Torrence

Chair Brown presented a certificate of appreciation to Commission Member Teresita Torrence, who is not renewing her term on the CDBG Commission as she is retiring later this year. Ms. Torrence has been on the Commission for 8 years, and has served on various subcommittees. She has been an advocate for increased affordable housing and community services. Ms. Torrence will be greatly missed.

2. Information provided as part of the public hearing for citizen input on the Dane County 2025-2029 Consolidated Plan

a. Review of activities identified in the Consolidated Plan

Cindy Grady provided information on the 2025-2029 Consolidated Plan as part of the public hearing. The Consolidated Plan is in draft form, and will be finalized when we receive the federal grant award amounts from HUD. Funding allocations to project areas for the 2025 Annual Action Plan (within the Consolidated Plan) are contingent upon federal funding levels, and will be revised in the final Consolidated Plan.

The Consolidated Plan was comprised of HUD data and citizen input. Citizen input included surveys, focus groups, consultation meetings, and public hearings. The combined data and input were used to determine the goals and outcomes for the next five years. The CDBG/HOME team also recognized existing Dane County resources, which helped to inform overall allocations.

D. Public Hearing

1. Dane County 2025-2029 Consolidated Plan

The Commission requests that verbal comments be limited to 3 minutes. Written comments are welcomed and may be submitted electronically to cdbg@danecounty.gov

Chair Brown opened the public hearing at 5:09pm. There were no verbal or written comments. Chair Brown closed the public hearing at 5:10pm.

[2025
RPT-119](#)

4/8/2025 CDBG COMMISSION REGISTRATIONS

Attachments: [4.8.2025 CDBG Commission Registrations](#)

E. Action Items

1. [2024
ACT-429](#) DANE COUNTY 2025 - 2029 CONSOLIDATED PLAN - DRAFT

Attachments: [Dane County 2025-2029 Consolidated Plan - DRAFT](#)

Motion was made by Kathy Kamp and seconded by Supervisor Michael Engelberger to approve the draft Consolidated Plan. Motion passed unanimously by voice vote.

2. [2024
ACT-430](#) 2026 RFP EVALUATION CRITERIA

Attachments: [2026 CDBG-HOME RFP Evaluation Criteria](#)

Motion was made by Kathy Kamp and seconded by Supervisor Michael Engelberger to approve the 2026 CDBG/HOME Evaluation Criteria. Motion passed unanimously by voice vote.

F. Reports to Committee

1. 2026 RFP Update

- a. [2024 RPT-645](#) 2026 RFP WORKSHOPS

Attachments: [2026 CDBGHOME Workshops Flyer](#)

b. Timeline

Cindy Grady gave an update on the RFP workshops for the 2026 CDBG and HOME funds. The workshops will provide attendees with information on the RFP project categories, as well as the application process, prior to the release of the RFPs. Two workshops are scheduled for April 16th (virtual) and 17th (in person).

Ms. Grady also provided a tentative timeline: RFPs released end of April, with a due date of mid-June. The Application Review Team plans to meet in August, and will make preliminary funding recommendations in September.

G. Future Meeting Items and Dates

May 6, 2025, 5:00pm

H. Public Comment on Items not on the Agenda

I. Adjourn

Motion was made by Supervisor Engelberger and seconded by Teresita Torrence to adjourn the meeting at 5:19pm. Motion passed unanimously by voice vote.

Minutes respectfully submitted by Barrett Decker pending Commission Approval