



Bid Waiver Form

Short Description of Goods/Services	Emergency Respite Care
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Date	1/17/2020
Department	DCDHS-CYF
Name	Julie Ahnen
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Phone	608-261-9895
Purchasing Agent	Megan Rogan

Vendor Name	RISE Wisconsin, Inc-The Respite Center
Vendor MUNIS #	1517
Requisition #	506
Requisition Year	2021-2025
Total Cost	\$ 2,197,505 (approximate)
Vendor Quote Attached	<input type="checkbox"/> Yes – Quote is required to be attached.

Provide a detailed description of the goods/services intended to be purchased:

The Respite Center at RISE has a unique physical layout that meets special State licensing requirements as a Group Child Care provider able to provide emergency respite care including overnight child care. Respite Center staff provide support to parents including counseling, referral, advocacy and parent education services. Families who access Respite Center services are often experiencing crises related to homelessness, domestic violence, unexpected illness, or loss of employment. Families connect with the Respite Center because they are isolated or estranged from natural supports. There are no other facilities in Dane County equipped to provide this specialized service.



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Procurement Exception List	
<input type="checkbox"/>	Emergency Procurement
<input type="checkbox"/>	Only one vendor possesses the unique and singularly available ability to meet the Department's requirements
<input checked="" type="checkbox"/>	Unique and specific technical qualifications are required
<input type="checkbox"/>	A special adaptation for a special purpose is required
<input type="checkbox"/>	A unique or opportune buying condition exists

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:
<p>There are no other facilities in Dane County equipped to provide this specialized service. The Respite Center at RISE has a unique physical layout that meets special state licensing requirements to provide emergency respite care, including overnight care. The Respite Center is licensed by DCF under the Group Home Admin Rule (DCF 57). they are also licensed as a Child Care Center under DCF 251. No other facility in Dane County holds two such licenses simultaneously.</p>

Bid Waiver Approval (Purchasing Use Only)

Under \$36,000 Controller Approval	Date
\$36,000 or over Personnel & Finance Committee Approval Date	