



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, June 10, 2020

5:30 PM

Remote Meeting: Call 1-877-309-2073 Access Code:

966-517-533

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The June 10, 2020 Airport Commission Meeting is being held remotely. The public may access the meeting by calling the number below. Once prompted, enter in the access code and you will be connected to the meeting.

**NOTE:** You will be placed on hold until the host joins.

**United States (Toll Free): 1-877-309-2073**

**Access Code: 966-517-533**

**Present:** 9 - PERRY ARMSTRONG, JERRY BOLLIG, WILLIAM HAIGHT, MAUREEN McCARVILLE, STEVEN PETERS, PAUL RUSK, ANDREW SCHAUER, ANGELA THOMAS and JASON ILSTRUP

Staff in Attendance: Jones, Meyers, Ladell

**If you would like to register to speak, please fill out a registration form by clicking on the following link: <https://www.surveymonkey.com/r/DX87XC8>**

**Registrations will be accepted until 30 minutes prior to the beginning of the meeting.**

**Staff will then call you into the meeting when the item is before the committee.**

#### **A. Call To Order**

#### **Pledge of Allegiance**

The Pledge was recited by all.

#### **B. Consideration of Minutes**

1. [2020 MIN-027](#) AIRPORT COMMISSION MINUTES OF REMOTE 5 13 2020 MEETING

**Attachments:** [2020 MIN-027](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor McCARVILLE, that the Minutes be approved. The motion carried by a voice vote. (9-0)

### C. Report of Subcommittees - None

### D. Referrals (Resolutions & Ordinance Amendments)

1. [2020 RES-071](#) AUTHORIZING AMENDMENT TO ON-CALL ENGINEERING SERVICES WITH MEAD AND HUNT INC

**Sponsors:** SCHAUER and RUSK

**Attachments:** [2020 RES-071](#)

[2020 RES-071 Fiscal Note](#)

[2020 RES 071 CONTRACT #13785A](#)

A motion was made by Supervisor RUSK, seconded by Supervisor SCHAUER, that the Resolution be recommended for approval. The motion carried by a voice vote. (9-0)

2. [2020 RES-081](#) AUTHORIZING EXECUTION OF LEASE WITH PREFERRED DEVELOPMENT MADISON, LLC FOR PREMISES AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK

**Attachments:** [2020 RES-081](#)

[2020 RES-081 Fiscal Note](#)

[2020 RES-081 CONTRACT #14037](#)

A motion was made by Supervisor RUSK, seconded by Supervisor McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote. (9-0)

### E. Items Requiring Commission Action

1. Per Diem for Airport Commission Members in Attendance at this, remote, June 10, 2020 Meeting of the Airport Commission

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor SCHAUER to approve per diem for commissioners in attendance. Motion Carried. (9-0) (Haight did remind members that since this was a remote meeting there would be no mileage reimbursement.)

#### **F. Presentations - None**

#### **G. Reports to Commission**

##### **1. Activity Report**

Director Jones reported on activity. April was down 97.2% which brought our YTD down to minus 33.7%. Jones explained that the airport has been in talks with the airlines regarding future flight schedules. She reported that Sun Country would still be launching summer service to SEA, BOS, PDX, BNA, EWR and MCO. She cautioned that Sun Country could suspend service if traffic didn't materialize. She indicated there may be a press event and will definitely be a small gate event for the new service. Jones explained that the leisure market seemed to be stronger than the business market at this time.

##### **2. Pandemic Response Update**

Pandemic Response Update – Director Jones shared signage, mask and sanitization plans for the airport and tenants. She explained that most airlines were requiring masks on board. Optimistic sources have been predicting a return of 30% of the traffic by the end of August and a 50% return by the end of the year and that recent predictions show that travel will return to normal in two to three years. Jones talked about the masks the airport recently received from FEMA. Jones invited any commission members to let her know if they were interested in participating in the Sun Country gate events.

#### **H. Future Meeting Items and Dates**

##### **1. The Next Meeting is tentatively scheduled for Wednesday, July 8, 2020 @ 5:30PM, or Call of the Chair**

Jones noted that the County Board had indicated that meetings will be virtual through the summer.

#### **I. Public Comment on Items not on the Agenda**

There was no public comment on items not on the agenda.

#### **J. Such Other Business as Allowed by Law**

There was no other business as allowed by law.

**K. Adjourn**

A motion was made by Supervisor RUSK, seconded by Supervisor McCARVILLE to adjourn. Motion carried by a voice vote. (9-0) The meeting adjourned at 6:08pm

**Minutes respectfully Submitted on behalf of William Haight, Chair****WH:GM:cjl**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administrative Office - [ladell.christine@msnairport.com](mailto:ladell.christine@msnairport.com) or Call WI Relay TTY 7-1-1*