

Board of Health for Madison and Dane County  
Resolution #2017-08

**Budget Transfer for  
Skylights, LED Lights, Conference & Training, Software**

The intergovernmental agreement (IGA) that created Public Health—Madison and Dane County gives the Board of Health for Madison and Dane County the authority to make budget transfers of up to \$50,000. Anything above this amount requires the approval of both the Dane County Board of Supervisors and the City of Madison Common Council (IGA, Section VIII, Paragraph G). This budget transfer requires a  $\frac{3}{4}$  vote of Board of Health members present and voting. The request is for the following:

**Atrium Suite 2011 Skylights**

PHMDC would like to add skylights to bring in natural light into suite 2011 of the Atrium where PHMDC has leased space since 2011. The skylight addition is proceeding forward at the same time the roof is being replaced. While the costs will be less due to the timing, the costs have quickly risen above the estimate that PHMDC had planned for in 2011. PHMDC requests that an additional \$10,000 in building improvement funding to be added to have 6 skylights installed in suite 2011 during the asbestos abatement and roof replacement taking place this fall.

**LED Lighting**

In an effort to work towards the goals outlined in Dane County's Sustainability Operations Plan (SOP), we submitted a proposal for \$14,076 of SMART funding to the Sustainability Subcommittee of the Public Works and Transportation Committee. The proposal included retrofitting LED lights in all existing light fixtures at our Atrium offices (suites 2010, 2011 & 2022), South Madison clinic space, and East Washington office and clinic space. The proposal was approved by the committee on July 17th. Later, on Aug 1st, we were told by the Dane County Controller's office that our department isn't eligible for SMART funding. Our department is committed to the goals in the SOP, and since we aren't eligible for SMART funds, we are requesting money from reserves to ensure that this project is completed. This project has a return on investment of 3 years. All of our office and clinic space at our 3 locations will have LED lighting after this project and our CCB renovation are finished, which will have substantial reductions in our electricity consumption.

**Conference & training**

In order to insure that PHMDC is current on best practices used in health and racial equity, maternal child health, WIC clinics, environmental health and advancing health for the whole community, it is necessary for PHMDC to attend various conferences and trainings that relate to each of these practice areas. These funds will also help to insure that we have a prepared community in the event of a large scale disaster. The funding included in this transfer, will assist the department in making great strides towards strategic goals, programmatic goals and the PHMDC overall goal of enhancing, protecting and promoting health for all people in our community. PHMDC is requesting

funding for each division of \$3,750 to insure that we can provide adequate training and money for conference attendance.

**Performance management software**

To prepare PHMDC for public health accreditation these funds will be used to purchase performance management system software that will be shared across all levels of the health department. This software system will:

- Ensure work plans and documents are mutually reinforcing and effective.
- Support the ongoing efforts for outcomes-based work, accountability, and transparency within and outside of the department.
- Enhance data-based decision-making efforts by facilitating the development of meaningful data that can be analyzed and utilized for improved processes, programs, and outcomes.

NOW THEREFORE BE IT RESOLVED that the Board of Health for Madison and Dane County authorizes the transfer of \$50,000 from permanent salary to building improvement, conference and training and software supplies for purchasing skylights, LED lighting, performance management software and funding for conference and trainings.

Account strings:

32101- 51110-0000 Permanent Salaries (\$50,000)  
32309 -54210-0000 Building Improvement & Repair \$25,000  
32101 -54520-0000 Conference & Training \$3,750  
32309 -54520-0000 Conference & Training \$3,750  
32873 -54520-0000 Conference & Training \$3,750  
32432 -54520-0000 Conference & Training \$3,750  
32201 -53145-0000 Software Supplies \$10,000

Submitted by: Doug Voegeli  
Introduced: September 14, 2017  
Action: