



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

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Wednesday, March 16, 2016

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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#### Robert B. Skuldt Conference Room at the Airport

#### A. Call To Order

- Present:** 7 - DENNIS O'LOUGHLIN, PAUL RUSK, GEORGE GILLIS, DAVE de FELICE, SALLY PROBASCO, PERRY ARMSTRONG and DONALD ESPOSITO JR.  
**Excused:** 2 - WILLIAM HAIGHT and ANDREW SCHAUER

*Guests present: Jeff Davis, Wisconsin Aviation; Jade & Matt Hofeldt, Avery Hangar, LLC*

*Staff present: Livingston, Jensen, Jones and Ladell*

*Pledge of Allegiance*

*The Pledge was recited.*

#### B. Consideration of Minutes

1. [2015 MIN-598](#) Airport Commission Minutes January 20, 2016

**Attachments:** [2015 MIN 598 Airport Commission Minutes 1 20 2016](#)

A motion was made by Cmsnr. de FELICE, seconded by Cmsnr. ARMSTRONG, that the Minutes of the January 20, 2016 Airport Commission be approved. The motion carried by a voice vote. (5-0)

#### C. Reports of Subcommittees

*There were no reports of subcommittees.*

#### D. Referrals (Resolutions & Ordinance Amendments) - NONE

*There were no resolutions or ordinance amendments before the commission. Cmsnr. Gillis arrived prior to item E-1.*

**E. Items Requiring Commission Action**

1. [2015  
ACT-539](#) EXEMPT LEASE - NEW ZOOM, INC. D/B/A ZOOM SYSTEMS LEASE  
NO. DCRA 2016-1

**Attachments:** [2016 ACT-539 newzoom lease no dcra 2016-1 for cmsn meeting](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG, that the Exempt Lease be approved. The motion carried by a voice vote. (6-0)

*Commissioner Rusk arrived prior to Item E-2.*

2. [2015  
ACT-542](#) APPROVAL OF SUBLEASE OF HANGAR SPACE FROM AVERY HANGAR, LLC TO THE DENIS PALMISCIANO REVOCABLE TRUST AND THE DESIGNATION OF THE AIRPORT DIRECTOR AS THE APPROVING AUTHORITY FOR FUTURE HANGAR SUB-LEASE ACTIONS

**Attachments:** [Avery Sublet updated letter2](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ESPOSITO, JR., that the Action Item be approved. A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG to postpone the item. Two registrants, Jade and Matt Hofeldt spoke in favor of the approval of sublease. After questions and answers and some discussion Cmsnr. O'LOUGHLIN withdrew his motion to postpone. The main motion to approve was before the commission. Motion carried by a voice vote. (6-1)

**3. Mileage and Per Diem - Approval for Cmsn. Members in attendance at this meeting, March 16, 2016**

*A motion was made by Cmsnr. de FELICE, seconded by Cmsnr. ESPOSITO to approve per diem and mileage for commissioners in attendance at this meeting of the Airport Commission. Motion Carried by a voice vote. (7-0)*

**F. Presentations - NONE**

*There were no presentations.*

**G. Reports to Commission**

1. Activity Report

*Director Livingston reported on the Activity Report.*

*Enplaned passenger activity for January, 2016 when compared to previous year was up nearly 5%.*

*Livingston also reported that there will be a ribbon cutting on Tuesday, April 5 at 1:30pm at the gate to launch the first direct flight on American Airlines to Charlotte, North Carolina. There will be two scheduled flights daily which give passengers more choices likely resulting in competitive pricing among other airlines. The 12 month Air Service Promotion and Marketing Agreement will be before this commission at a subsequent meeting for approval and will be forwarded to the full county board for their approval, as well.*

#### **H. Future Meeting Items and Dates**

The next meeting of the Airport Commission is tentatively scheduled for, Wednesday, April 20, 2016 at 5:40pm.

#### **I. Public Comment on Items not on the Agenda**

*There was no public comment on items not on the Agenda.*

#### **J. Such Other Business as Allowed by Law**

*There was no other business.*

#### **K. Adjourn**

*A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ESPOSITO to adjourn. Motion carried by a voice vote. (7-0) The meeting adjourned at 6:18pm.*

**Signed: Sally Probasco, Chair**

*Minutes respectfully submitted by Chair Probasco  
cjl*

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1*