

Contract Cover Sheet

Note: Shaded areas are for County Executive review.

Department <u>Airport</u>	Contract/Addendum #: <u>13186</u>																				
1. This contract, grant or addendum: <input checked="" type="checkbox"/> AWARDS <input type="checkbox"/> ACCEPTS	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Contract</th> <th style="width: 50%;">Addendum</th> </tr> <tr> <td colspan="2" style="text-align: center; font-size: small;">If Addendum, please include original contract number</td> </tr> <tr> <td><input type="checkbox"/> POS</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Grant</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Co Lease</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Co Lessor</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input checked="" type="checkbox"/> Intergovernmental</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Purchase of Property</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Property Sale</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/> Other</td> <td><input type="checkbox"/></td> </tr> </table>	Contract	Addendum	If Addendum, please include original contract number		<input type="checkbox"/> POS	<input type="checkbox"/>	<input type="checkbox"/> Grant	<input type="checkbox"/>	<input type="checkbox"/> Co Lease	<input type="checkbox"/>	<input type="checkbox"/> Co Lessor	<input type="checkbox"/>	<input checked="" type="checkbox"/> Intergovernmental	<input type="checkbox"/>	<input type="checkbox"/> Purchase of Property	<input type="checkbox"/>	<input type="checkbox"/> Property Sale	<input type="checkbox"/>	<input type="checkbox"/> Other	<input type="checkbox"/>
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<input type="checkbox"/> Other	<input type="checkbox"/>																				
2. This contract is discretionary <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																					
3. Term of Contract or Addendum: <u>Indefinite</u>																					
4. Amount of Contract or Addendum: <u>n/a</u>																					
5. Purpose: <u>Extends the designation of the Wisconsin Secretary of Transportation as Dane County's Agent for future Improvement Projects at the Dane County Regional Airport in accordance with Wisconsin Statutes.</u>																					
6. Vendor or Funding Source: <u>Does not authorize expenditures. WI DOT</u>																					
7. MUNIS Vendor Code: <u>3022</u>																					
8. Bid/RFP Number:																					
9. If grant: Funds Positions? <input type="checkbox"/> Yes <input type="checkbox"/> No Will require on-going or matching funds? <input type="checkbox"/> Yes <input type="checkbox"/> No																					
10. Are funds included in the budget? <input type="checkbox"/> Yes <input type="checkbox"/> No																					
11. Account No. & Amount, Org & Obj. _____ Amount \$ _____ Account No. & Amount, Org & Obj. _____ Amount \$ _____ Account No. & Amount, Org & Obj. _____ Amount \$ _____																					
12. If this contract awards funds, a purchase requisition is necessary. Enter requisition # & year _____																					
13. Is a resolution needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach a copy of the Resolution. If Resolution has already been approved by the County Board, Resolution No. & date of adoption <u>2017 RES-121</u>																					
14. Does Domestic Partner equal benefits requirement apply? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																					
15. Director's Approval:																					

Contract Review/Approvals				Vendor	
Initials	Ftnt	Date In	Date Out	Vendor Name	
<u>MJ</u> Received	_____	<u>8-11-17</u>	_____	WI DEPT OF TRANSPORTATION Contact Person DAVID GREENE, DIRECTOR BUREAU OF AERONAUTICS Phone No. E-mail Address	
<u>CB</u> Controller	_____	_____	<u>8/15/17</u>		
<u>CC</u> Corporation Counsel	_____	<u>8-15-17</u>	<u>8-15-17</u>		
<u>sd</u> Risk Management	_____	<u>8/16/17</u>	<u>8/16/17</u>		
<u>Cac</u> Purchasing	_____	<u>8/16/17</u>	<u>8/16/17</u>		
_____ County Executive	_____	_____	_____		

Footnotes:

- 1.
- 2.

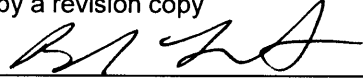
Return to: Name/Title: Dave Jensen, Deputy Director Phone: (608) 246-3387 E-mail Address: jensen@msnairport.com	Dept.: Airport Mail Address: 4000 International Lane, Madison, WI 53704
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Certification

The attached contract: *[check as many as apply]*

- conforms to Dane County's standard Purchase of Services Agreement form in all respects
- conforms to Dane County's standard Purchase of Services Agreement form with modifications and is accompanied by a revision copy¹
- is a non-standard contract which has been reviewed or developed by corporation counsel and which has not been changed since that review/development
- is a non-standard contract previously review or developed by corporation counsel which has been changed since that review/development; it is accompanied by a revision copy¹
- is a non-standard contract not previously reviewed by corporation counsel; it is accompanied by a revision copy
- contains non-standard/indemnification language which has been reviewed or developed by risk management and which has not been changed since that review/development
- contains non-standard insurance/indemnification language which has been changed since review/development or which has not been previously seen by risk management; it is accompanied by a revision copy
- contains non-standard affirmative action/equal opportunity language which has been reviewed or developed by contract compliance and which has not been changed since that review/development
- contains non-standard affirmative action/equal opportunity language which has been changed since the earlier review/development by contract compliance or which has not been previously seen by contract compliance; it is accompanied by a revision copy¹

Date: 8-16-17

Signed: 

Telephone Number (608)246-3380

Print Name: Bradley S. Livingston, AAE Airport Director

Major Contracts Review (DCO Sect. 25.20) This review applies only to contracts which both exceed \$100,000 in disbursements or receipts and which require county board review and approval.

Executive Summary (attach additional pages, if needed).

1. **Department Head** Contract is in the best interest of the County.
Describe any deviations from the standard contracting process and any changes to the standard Purchase of Services Form Agreement.

Date: _____

Signature: _____

2. **Director of Administration** Contract is in the best interest of the County.
Comments:

Date: _____

Signature: _____

3. **Corporation Counsel** Contract is in the best interest of the County.
Comments:

Date: _____

Signature: _____

¹ A revision copy is a copy of the contract which shows the changes from the standard contract or previously revised/developed contract by means of overstrikes (indicating deletions from the standard language) and underlining (showing additions to the standard language).

AGENCY AGREEMENT

DEPARTMENT OF TRANSPORTATION BUREAU OF AERONAUTICS Madison, Wisconsin

AN AGREEMENT DESIGNATING THE WISCONSIN SECRETARY OF TRANSPORTATION AS ITS AGENT

WHEREAS, Dane County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Dane County Regional Airport project to:

Engage in projects to maintain, develop and improve the Airport; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55.06(3) (1997); and any necessary related work.

WHEREAS, the sponsor adopted a resolution on _____, 20____, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution; and

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor;

IN WITNESS WHEREOF, the authorized representatives of the parties have affixed their signatures and the seal of the parties.

WITNESS:

The County of Dane, Wisconsin
Sponsor

By:

Dane County Executive

Dane County Clerk

.....
By: SECRETARY OF TRANSPORTATION

David M. Greene, Director
Bureau of Aeronautics

2017 RES-121

1
2
3
4 **APPROVING PETITION FOR AIRPORT IMPROVEMENT AID AND DESIGNATION**
5 **OF THE WISCONSIN SECRETARY OF TRANSPORTATION AS DANE COUNTY'S**
6 **AGENT FOR IMPROVEMENT PROJECTS**
7 **AT THE DANE COUNTY REGIONAL AIRPORT**
8

9 **WHEREAS** Dane County, Wisconsin (hereinafter, the "Sponsor"), a quasi-municipal
10 corporation under the laws of the State of Wisconsin, is authorized under Chapter 114
11 of the Wisconsin Statutes to acquire, establish, construct, own, control, lease, improve,
12 maintain and operate an airport and equipment associated therewith; and
13

14 **WHEREAS** the Sponsor owns the Dane County Regional Airport and desires to engage
15 in projects to maintain, develop and improve the Airport; and
16

17 **WHEREAS** users of the Dane County Regional Airport have been consulted in the
18 formulation of the projects included in the following Petition for Airport Project Aid and,
19 as evidenced by the transcript provided herewith, a public hearing in accordance with
20 Chapter 114, Wis. Stats., was held prior to the approval of said petition; and
21

22 **WHEREAS** the Sponsor is authorized pursuant to Chapter 114 of the Wisconsin
23 Statutes to designate the Secretary as its agent to accept, receive, receipt for and
24 disburse any funds granted by the United States under the Federal Airport and Airway
25 Improvement Act.
26

27 **NOW, THEREFORE, BE IT RESOLVED** that the Sponsor hereby approves the
28 following Petition for Airport Project Aid.

29

30

PETITION FOR AIRPORT PROJECT AID

31

32 The Sponsor, desiring to sponsor development of the Dane County Regional Airport
33 (hereinafter, the "Airport") with federal and state aid in accordance with applicable state
34 and federal laws respectfully represents and states:

35

36 1. That the Airport, conforms to the requirements for an air carrier/air cargo
37 category airport as defined by the Federal Aviation Administration.

38

39 2. That the character, extent, and kind of improvements that are the subject of this
40 Petition are as follows: construct, maintain, repair, upgrade and improve Runways
41 18/36, 3/21, 14/32, 3R/21L; construct, maintain, repair, upgrade and improve
42 perimeter roads; construct, maintain, repair, upgrade, groove and improve taxiways
43 A, B, C, D, E, F, G, H, J, K, L, M and any other taxiways that may in the future be
44 constructed at the Airport; reconstruct, relocate and improve the intersections of
45 taxiways A and B with Runway 3/21 and 18/36; construct taxiway M parallel to
46 Runway 14/32; construct, maintain, repair, upgrade, expand and improve the North,
47 South, West and East aprons and associated taxiways and connectors; remove
48 airfield pavements determined to be unusable, unserviceable, unsafe or
49 geometrically non-compliant in accordance with current FAA standards; acquire and
50 upgrade wildlife control measures and equipment; conduct wildlife hazard
51 assessment and update the wildlife hazard management plan; construct, maintain,
52 repair, upgrade and improve taxi lanes to T-hangars and corporate hangars;
53 construct, maintain, repair, upgrade, expand and improve Airport automobile parking
54 facilities and pedestrian movement areas and equipment, including the resurfacing
55 and repair of the auto parking lots and the upgrade or replacement of aircraft
56 boarding bridges; construct, maintain, repair, upgrade and improve public roadways;
57 acquire, develop and maintain Airport utility mapping; upgrade and maintain
58 emergency power systems, including the purchase or lease of emergency
59 generators for terminal power; acquire, maintain and upgrade solar electric

60 generation systems; upgrade and maintain approach, runway and taxiway lighting
61 systems, including the installation of approach lighting for Runways 3, 14/32 and the
62 purchase and installation of approach lighting related to lowering visibility minimums
63 on Runway 18; install and maintain electric power systems for aircraft and aircraft
64 ground support equipment; construct, repair and maintain aircraft waste disposal
65 facility; construct, repair and maintain aircraft holding bay de-icing systems;
66 construct, maintain, repair, upgrade and improve Airport fire station facility and
67 related equipment; construct, maintain, repair, upgrade and improve common
68 aircraft de-icing system; construct, maintain, repair, upgrade and improve apron
69 lighting systems; construct, maintain, repair, upgrade and improve precision
70 approach landing systems for all runways; construct, maintain, repair, upgrade and
71 improve approach lighting systems and navigational aids on all runways; refurbish,
72 upgrade, maintain and acquire Airport Rescue and Fire Fighting vehicles; refurbish,
73 upgrade, maintain and acquire Airport snow removal and ice control equipment;
74 construct, maintain, repair, upgrade, expand, renovate and improve Airport terminal
75 building; construct, maintain, repair, upgrade and improve Airport maintenance
76 facilities; construct, maintain, repair, upgrade and improve air cargo facilities;
77 construct, maintain, repair, upgrade and improve General Aviation hangars and T-
78 hangars and related facilities and equipment; acquire land for runway approach
79 protection, noise abatement, navigation aids, safety areas, public roadways, auto
80 parking, and the expansion of other Airport operations and facilities; renovate,
81 expand and upgrade flight information display system; maintain, renovate, expand,
82 replace and upgrade airport security system, including installation of security
83 lighting; upgrade and maintain 800 MHZ (truncated) communication system;
84 purchase, repair, relocate, upgrade, expand and install perimeter fencing; construct,
85 clear and maintain safety areas for Runways 18/36, 14/32, 3/21, 3R/21L and any
86 other runways that may in the future be constructed at the Airport; construct,
87 maintain, repair, upgrade and improve airfield pavement sensing system; purchase
88 runway friction tester; relocate, extend and reconstruct the access/entrance road to
89 the east ramp area, including site development; demolish and reconstruct hangar on
90 the south ramp; pave shoulders on Runway 3/21, Runway 14/32, Runway 3R/21L

91 and taxiways B, D, H, J and M; conduct control tower relocation study; update the
92 Airport Layout Plan, the Airport master plan and terminal area plan; develop and
93 procure update to Airport Sustainability Study; design and construct airport
94 communications center and acquire associated equipment; and any necessary
95 related work and improvements.

96
97 3. That the foregoing Airport improvements are necessary to meet the existing and
98 future needs of the Airport and to protect the public health, welfare and safety.

99
100 4. That (a) said improvements will be funded individually or collectively as funds are
101 available, with specific project scope and costs to be approved as work is
102 authorized; (b) any proportionate cost of an improvement described above which
103 is to be paid by the Sponsor to the Secretary of the Wisconsin Department of
104 Transportation (hereinafter, the "Secretary") shall be held in trust for the
105 purposes of the improvement project; (c) any unneeded and unspent balance
106 after a project is completed is to be returned to the Sponsor by the Secretary; (d)
107 the Sponsor will make available, upon the request of the Secretary, any
108 additional funds that may be found necessary to complete a listed improvement
109 project; and (e) the Secretary shall have the right to suspend or discontinue a
110 project at any time additional monies found to be necessary by the Secretary are
111 not provided by the Sponsor; and

112
113 **BE IT FURTHER RESOLVED** that the Sponsor hereby approves the following
114 Designation of Secretary of Transportation as Sponsor's Agent:

115
116 **DESIGNATION OF WISCONSIN SECRETARY OF TRANSPORTATION AS**
117 **SPONSOR'S AGENT**

118
119 Sponsor hereby designates as its agent the Wisconsin Secretary of Transportation and
120 requests that the Secretary agree to act as such in matters relating to the Airport
121 improvement projects described above. The Secretary is hereby authorized as

122 Sponsor's agent to make all arrangements for the development and final acceptance of
123 completed projects whether by contract, agreement, force account or otherwise, and
124 particularly, to accept, receive, receipt for and disburse federal monies or other monies,
125 either public or private, for the acquisition, construction, improvement, maintenance and
126 operation of the Airport; to acquire property or interests in property by purchase, gift,
127 lease, or eminent domain under Chapter 32 of the Wisconsin Statutes; to supervise the
128 work of any engineer, appraiser, negotiator, contractor, or other person employed by the
129 Secretary; to apply in the event of conflict applicable state law to the execution of and
130 payment for work administered as Sponsor's agent; to execute any assurances or other
131 documents required or requested by any agency of the federal government; and to
132 comply with all federal and state laws, rules, and regulations relating to airport
133 development projects; reserving, however, to Sponsor's Airport Director the right to
134 exercise or direct the exercise of the authority granted herein where permitted by law.

135

136 The Sponsor requests, pursuant to Chapter 114, Wis. Stats., that the Secretary provide
137 that the Sponsor may acquire the required land or interests in land that the Secretary
138 shall find necessary to complete the aforementioned projects.

139

140 **BE IT FURTHER RESOLVED** that the Sponsor hereby approves, and agrees to
141 maintain and operate the airport in accordance with, certain airport owner assurances
142 and conditions established in Chapter Trans 55, Wisconsin Administrative Code, and in
143 accordance with Sponsor assurances enumerated in applicable federal grant
144 agreements; and

145

146 **BE IT FINALLY RESOLVED** that the Dane County Executive and the Dane County
147 Clerk are authorized to execute on behalf of Dane County documents comprising the
148 agency agreement. The Airport Director is authorized to execute on behalf of Dane
149 County associated documents necessary to implement the terms of the agency
150 agreement, the owner's assurances, and the exercise of the authority granted under this
151 resolution.