

REVISED Preliminary Timeline for Day Resource Center Project at 615 East Washington Avenue*

Task	2016			2017			
	(6/1-6/30)	3rd Qtr. (7/1-9/30)	4th Qtr. (10/1-12/31)	1st Qtr. (1/1-3/31)	2nd Qtr. (4/1-6/30)	3rd Qtr. (7/1-9/30)	4th Qtr. (10/1-12/31)
Stakeholder input (ongoing)	→						
Service provider selection (RFP)	→						
Develop design and operational plans		Architect & provider develop/finalize design and operations plans	→	Plans revised to address issues and comply with conditional use approval			
Conditional Use Permit (CUP) process		Pre-application meeting with city staff mid-September (minimum 30 days prior to CUP submission)	→				
			CUP submitted mid-October; Urban Design Commission (if needed) & Plan Commission review & action				
Construction			Construction contractor hired late fall/early winter	→			
Day resource center opens					↔		

Draft schedule

June: Provider RFP issued, property acquisition process initiated

July: Property acquisition completed; vendor site visit; neighborhood outreach and stakeholder input efforts continue; preliminary meeting with city staff

August-September: Provider responses due by August 12; review and selection process completed by early to mid-September; finalize design & operations plans

October-December: CUP application submitted mid-October; Madison UDC (if needed) & PC hearings/review late fall; revise & finalize plans; hire construction contractor

January-March 2017: Construction commences; service provider prepares for opening; ensure compliance with approved operations plan & permit conditions

April-June 2017: Construction concludes; final site and operations preparation; day resource center opening spring/summer 2017

*Preliminary timeline based on assumptions regarding processes and variables subject to change

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For Discussion Purposes Only

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