

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2019 RES-520
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING A LEASE TO GREATER WISCONSIN AGENCY ON AGING
RESOURCES, INC. FOR SPACE AT JOB CENTER – DCDHS – EAWS DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

The Dane County Department of Human Services (DCDHS) has leased out space at the Job Center building at 1801-1821 Aberg Avenue since 1993. DHS has been leasing approximately 255 square feet of designated office space and shared common area at 1819 Aberg Avenue to the Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR) since 2015. The current lease expires on March 31, 2020 and GWAAR desires to continue leasing this space.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

DCDHS and GWAAR have agreed to a new lease with a term of 2 years, beginning April 1, 2020 and ending March 31, 2022. The annual rent shall be \$7,289.11 to be paid in twelve (12) installments of \$607.43. GWAAR shall have the option to renew the lease for an additional two year term and one subsequent one year term. The rental rate will be increased by 4% at the beginning of each renewal term.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- _____ Increases Rev. Budget
- _____ Increases Exp. Budget
- _____ Decreases Rev. Budget
- _____ Decreases Exp. Budget
- _____ Increases Position Authority
- _____ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The current lease amount from April 1, 2019 through March 31, 2020 is \$7,008.76. The net increase in rental income for the next 12 month period is \$280. Prorated for the remainder of 2020 the current year increase is \$210.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other	\$210		\$280	
Total	\$0	\$0	\$0	\$0	Total	\$210	\$0	\$280	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
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