



BOARD OF SUPERVISORS County of Dane

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TTY: Call Wisconsin Relay 7-1-1



March 10, 2016

MEMORANDUM

TO: Personnel and Finance Committee
Meg Krohn, Deputy Controller

FROM: Karin Peterson Thurlow
Chief of Staff

SUBJECT: Purchase of Food

The Dane County Board will hold a committee of the whole on restorative and procedural justice on Thursday, June 2nd 2016 from 5:30 – 6:30PM, followed by a brief reception prior to the board meeting. Members of the County Board, department heads, and members of the Criminal Justice Council will be invited to this presentation, as well as to the reception. We would like to provide light appetizers and lemonade for this reception at a cost not to exceed \$200.00.

By way of this memo, I am requesting approval of an exception to Chapter 20 to allow the provision of food within Dane County to county officials and staff in connection with this reception.

Please let me know if you need additional information.