

Dane County Contract Cover Sheet

*Res 83
significant*

Dept./Division	Administration/Information Management
Vendor Name	Integral Building Systems
Vendor MUNIS #	19074
Brief Contract Title/Description	Providing ad hoc phone and data cabling services
Contract Term	5/15/2019-5/14/2024
Total Contract Amount	\$ 500,000

Contract # <small>Admin will assign</small>	13729
Addendum	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type of Contract	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$10,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$10,000 – \$36,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input checked="" type="checkbox"/> Over \$36,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP # 119018
	<input type="checkbox"/> Bid Waiver – \$36,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$36,000 (N/A to Public Works)	
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	Obj Code	Amount	\$
Req #	Org Code	Obj Code	Amount	\$
Year	Org Code	Obj Code	Amount	\$


Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.		
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.		
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.	Res #	83
	<input type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	Year	2019

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
<i>MG</i>	Received by DOA	6/10/19		
<i>CV</i>	Controller		6/11/19	
<i>Cag</i>	Purchasing	6/7/19	6/7/19	
<i>IM</i>	Corporation Counsel	6/12/19	6/12/19	
<i>SL</i>	Risk Management	6/7/19	6/7/19	
	County Executive			

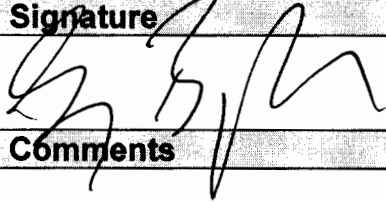
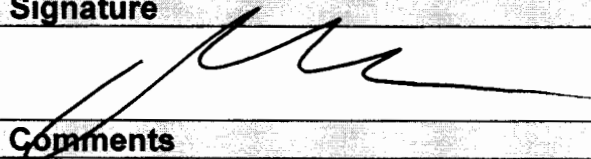
Dane County Dept. Contact Info		Vendor Contact Info	
Name	Sam Olson	Name	Kevin Judd
Phone #	283-2970	Phone #	608-467-9193
Email	olson@countyofdane.com	Email	kevin@ibssystemsin.com
Address	CCB, Room 335	Address	717 Post Road, 1 st Floor Madison, WI 53713

Certification: The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
		6/6/19
	Printed Name	
	Sam Olson	

Contracts Exceeding \$100,000 Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
		6/27/19
	Comments	
Corporation Counsel	Signature	Date
		6/12/19
	Comments	

2019 RES-083

AWARDING CONTRACT FOR AD HOC DATA & PHONE CABLING SERVICE

Dane County Information Management Division maintains an extensive computer network supporting Dane County operations. When departments and divisions across Dane County add, change or relocate their staff, data and phone cabling changes are required. The county is requesting assistance with the installation, changes and repairs for the data and phone cabling that is installed in facilities owned or leased by Dane County.

Pursuant to this effort, the county issued RFP # 119018 to identify qualified firms to provide parts and services for this cabling service on a time and materials basis. This process resulted in the selection of Integral Building Systems Inc. as the preferred vendor.

The county has negotiated a contract with Integral Building Systems Inc. with an amount not to exceed \$500,000 to provide cabling services as needed at various county facilities over the next five years.

THEREFORE BE IT RESOLVED THAT the County award a contract to Integral Building Systems Inc. in an amount not to exceed \$500,000, and

BE IT FINALLY RESOLVED THAT the County Executive and County Clerk are authorized to execute the contract documents.

DANE COUNTY CONTRACT # 13729



of Pages Including Schedules: 11
 Expiration Date: May 14, 2024
 Authority: Res. # , 19-20
 Department: Administration, Information Management
 Maximum Cost: \$500,000.00
 Registered Agent:
 Registered Agent Address:

THIS AGREEMENT, made and entered into, by and between the County of Dane (hereafter referred to as "COUNTY") and Integral Building Systems Inc. (hereafter, "PROVIDER"),

WITNESSETH:

WHEREAS COUNTY, whose address is 210 Martin Luther King Jr. Blvd., Room 524, Madison, WI 53703, desires to purchase services from PROVIDER for the purpose of providing phone and data cabling services; and

WHEREAS PROVIDER, whose address is 717 Post Road, 1st floor, Madison, WI 53713, is able and willing to provide such services;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, COUNTY and PROVIDER do agree as follows:

- I. **TERM:**
 The term of this Agreement shall commence as of the date by which all parties have executed this Agreement and shall end as of the EXPIRATION DATE set forth on page 1 hereof, unless sooner agreed to in writing by the parties. PROVIDER shall complete its obligations under this Agreement not later than the EXPIRATION DATE. Upon failure of PROVIDER to complete its obligation set forth herein by the EXPIRATION DATE, COUNTY may invoke the penalties, if any, set forth in this document and its attachments.
- II. **SERVICES:**
 - A. PROVIDER agrees to provide the services detailed in the bid specifications, if any; the request for proposals (RFP) and PROVIDER's response thereto, if any; and on the attached Schedule A, which is fully incorporated herein by reference. In the event of a conflict between or among the bid specifications, the RFP or responses thereto, or the terms of Schedule A or any of them, it is agreed that the terms of Schedule A, to the extent of any conflict, are controlling.
 - B. PROVIDER shall commence, carry on and complete its obligations under this Agreement with all deliberate speed and in a sound, economical and efficient manner, in accordance with this Agreement and all applicable laws. In providing services under this Agreement, PROVIDER agrees to cooperate with the various departments, agencies, employees and officers of COUNTY.

- C. PROVIDER agrees to secure at PROVIDER's own expense all personnel necessary to carry out PROVIDER's obligations under this Agreement. Such personnel shall not be deemed to be employees of COUNTY nor shall they or any of them have or be deemed to have any direct contractual relationship with COUNTY.

III. **ASSIGNMENT/TRANSFER:**

PROVIDER shall neither assign nor transfer any interest or obligation in this Agreement, without the prior written consent of COUNTY unless otherwise provided herein, provided that claims for money due or to become due PROVIDER from COUNTY under this Agreement may be assigned to a bank, trust company or other financial institution without such approval if and only if the instrument of assignment contains a provision substantially to the effect that it is agreed that the right of the assignee in and to any moneys due or to become due to PROVIDER shall be subject to prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the work called for in this Agreement. PROVIDER shall promptly provide notice of any such assignment or transfer to COUNTY.

IV. **TERMINATION:**

A. Failure of PROVIDER to fulfill any of its obligations under this Agreement in a timely manner, or violation by PROVIDER of any of the covenants or stipulations of this Agreement, shall constitute grounds for COUNTY to terminate this Agreement by giving a thirty (30) day written notice to PROVIDER.

B. The following shall constitute grounds for immediate termination:

1. violation by PROVIDER of any State, Federal or local law, or failure by PROVIDER to comply with any applicable States and Federal service standards, as expressed by applicable statutes, rules and regulations.
2. failure by PROVIDER to carry applicable licenses or certifications as required by law.
3. failure of PROVIDER to comply with reporting requirements contained herein.
4. inability of PROVIDER to perform the work provided for herein.

C. Failure of the Dane County Board of Supervisors or the State or Federal Governments to appropriate sufficient funds to carry out COUNTY's obligations hereunder, shall result in automatic termination of this Agreement as of the date funds are no longer available, without notice.

D. In the event COUNTY terminates this Agreement as provided herein, all finished and unfinished documents, services, papers, data, products, and the like prepared, produced or made by PROVIDER under this Agreement shall at the option of COUNTY become the property of COUNTY, and PROVIDER shall be entitled to receive just and equitable compensation, subject to any penalty, for any satisfactory work completed on such documents, services, papers, data, products or the like. Notwithstanding the above, PROVIDER shall not be relieved of liability to COUNTY for damages sustained by COUNTY by virtue of any breach of this Agreement by PROVIDER, and COUNTY may withhold any payments to PROVIDER for the purpose of offset.

V. **PAYMENT:**

COUNTY agrees to make such payments for services rendered under this Agreement as and in the manner specified herein and in the attached Schedule B, which is fully incorporated herein by reference. Notwithstanding any language to the contrary in this Agreement or its attachments, COUNTY shall never be required to pay more than the sum set forth on page 1 of this Agreement under the heading MAXIMUM COST, for all services rendered by PROVIDER under this Agreement.

VI. REPORTS:

PROVIDER agrees to make such reports as are required in the attached Schedule C, which is fully incorporated herein by reference. With respect to such reports it is expressly understood that time is of the essence and that the failure of PROVIDER to comply with the time limits set forth in said Schedule C shall result in the penalties set forth herein.

VII. DELIVERY OF NOTICE:

Notices, bills, invoices and reports required by this Agreement shall be deemed delivered as of the date of postmark if deposited in a United States mailbox, first class postage attached, addressed to a party's address as set forth above. It shall be the duty of a party changing its address to notify the other party in writing within a reasonable time.

VIII. INSURANCE:

A. PROVIDER shall indemnify, hold harmless and defend COUNTY, its boards, commissions, agencies, officers, employees and representatives against any and all liability, loss (including, but not limited to, property damage, bodily injury and loss of life), damages, costs or expenses which COUNTY, its officers, employees, agencies, boards, commissions and representatives may sustain, incur or be required to pay by reason of PROVIDER's furnishing the services or goods required to be provided under this Agreement, provided, however, that the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of COUNTY, its agencies, boards, commissions, officers, employees or representatives. The obligations of PROVIDER under this paragraph shall survive the expiration or termination of this Agreement.

B. In order to protect itself and COUNTY, its officers, boards, commissions, agencies, agents, volunteers, employees and representatives under the indemnity provisions of the subparagraph above, PROVIDER shall, at PROVIDER's own expense, obtain and at all times during the term of this Agreement keep in full force and effect the insurance coverages, limits, and endorsements listed below. When obtaining required insurance under this Agreement and otherwise, PROVIDER agrees to preserve COUNTY's subrogation rights in all such matters that may arise that are covered by PROVIDER's insurance. Neither these requirements nor the COUNTY's review or acceptance of PROVIDER's certificates of insurance is intended to limit or qualify the liabilities or obligations assumed by the PROVIDER under this Agreement. The County expressly reserves the right to require higher or lower insurance limits where County deems necessary.

Commercial General Liability.

PROVIDER agrees to maintain Commercial General Liability insurance at a limit of not less than \$1,000,000 per occurrence. Coverage shall include, but not be limited to, Bodily Injury and Property Damage to Third Parties, Contractual Liability, Personal Injury and Advertising Injury Liability, Premises-Operations, Independent PROVIDERS and Subcontractors, and Fire Legal Liability. The policy shall not exclude Explosion, Collapse, and Underground Property Damage Liability Coverage. The policy shall list DANE COUNTY as an Additional Insured.

Commercial/Business Automobile Liability.

PROVIDER agrees to maintain Commercial/Business Automobile Liability insurance at a limit of not less than \$1,000,000 Each Occurrence. PROVIDER further agrees coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event PROVIDER does not own automobiles, PROVIDER agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Environmental Impairment (Pollution) Liability

PROVIDER agrees to maintain Environmental Impairment (Pollution) Liability insurance at a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, and environmental cleanup costs caused by pollution conditions, both sudden and non-sudden. This requirement can be satisfied by either a separate environmental liability

policy or through a modification to the Commercial General Liability policy. Evidence of either must be provided.

Workers' Compensation.

PROVIDER agrees to maintain Workers Compensation insurance at Wisconsin statutory limits.

Umbrella or Excess Liability.

PROVIDER may satisfy the minimum liability limits required above for Commercial General Liability and Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for the Commercial General Liability and Business Auto Liability. PROVIDER agrees to list DANE COUNTY as an "Additional Insured" on its Umbrella or Excess Liability policy.

- C. Upon execution of this Agreement, PROVIDER shall furnish COUNTY with a Certificate of Insurance listing COUNTY as an additional insured and, upon request, certified copies of the required insurance policies. If PROVIDER's insurance is underwritten on a Claims-Made basis, the Retroactive Date shall be prior to or coincide with the date of this Agreement, the Certificate of Insurance shall state that professional malpractice or errors and omissions coverage, if the services being provided are professional services coverage is Claims-Made and indicate the Retroactive Date, PROVIDER shall maintain coverage for the duration of this Agreement and for six (6) years following the completion of this Agreement. PROVIDER shall furnish COUNTY, annually on the policy renewal date, a Certificate of Insurance as evidence of coverage. It is further agreed that PROVIDER shall furnish the COUNTY with a 30-day notice of aggregate erosion, in advance of the Retroactive Date, cancellation, or renewal. It is also agreed that on Claims-Made policies, either PROVIDER or COUNTY may invoke the tail option on behalf of the other party and that the Extended Reporting Period premium shall be paid by PROVIDER. In the event any action, suit or other proceeding is brought against COUNTY upon any matter herein indemnified against, COUNTY shall give reasonable notice thereof to PROVIDER and shall cooperate with PROVIDER's attorneys in the defense of the action, suit or other proceeding. PROVIDER shall furnish evidence of adequate Worker's Compensation Insurance. In case of any sublet of work under this Agreement, PROVIDER shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of PROVIDER. In case of any sublet of work under this Agreement, PROVIDER shall furnish evidence that each and every subcontractor has in force and effect insurance policies providing coverage identical to that required of PROVIDER.
- D. The parties do hereby expressly agree that COUNTY, acting at its sole option and through its Risk Manager, may waive any and all requirements contained in this Agreement, such waiver to be in writing only. Such waiver may include or be limited to a reduction in the amount of coverage required above. The extent of waiver shall be determined solely by COUNTY's Risk Manager taking into account the nature of the work and other factors relevant to COUNTY's exposure, if any, under this Agreement.

IX. NO WAIVER BY PAYMENT OR ACCEPTANCE:

In no event shall the making of any payment or acceptance of any service or product required by this Agreement constitute or be construed as a waiver by COUNTY of any breach of the covenants of this Agreement or a waiver of any default of PROVIDER and the making of any such payment or acceptance of any such service or product by COUNTY while any such default or breach shall exist shall in no way impair or prejudice the right of COUNTY with respect to recovery of damages or other remedy as a result of such breach or default.

X. NON-DISCRIMINATION:

During the term of this Agreement, PROVIDER agrees not to discriminate on the basis of age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve

component of the military forces of the United States, or political beliefs against any person, whether a recipient of services (actual or potential) or an employee or applicant for employment. Such equal opportunity shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, and any other form of compensation or level of service(s). PROVIDER agrees to post in conspicuous places, available to all employees, service recipients and applicants for employment and services, notices setting forth the provisions of this paragraph. The listing of prohibited bases for discrimination shall not be construed to amend in any fashion state or federal law setting forth additional bases, and exceptions shall be permitted only to the extent allowable in state or federal law.

XI. CIVIL RIGHTS COMPLIANCE:

- A. If PROVIDER has 20 or more employees and receives \$20,000 in annual contracts with COUNTY, the PROVIDER shall submit to COUNTY a current Civil Rights Compliance Plan (CRC) for Meeting Equal Opportunity Requirements under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title VI and XVI of the Public Service Health Act, the Age Discrimination Act of 1975, the Omnibus Budget Reconciliation Act of 1981 and Americans with Disabilities Act (ADA) of 1990. PROVIDER shall also file an Affirmative Action (AA) Plan with COUNTY in accordance with the requirements of chapter 19 of the Dane County Code of Ordinances. PROVIDER shall submit a copy of its discrimination complaint form with its CRC/AA Plan. The CRC/AA Plan must be submitted prior to the effective date of this Agreement and failure to do so by said date shall constitute grounds for immediate termination of this Agreement by COUNTY. If an approved plan has been received during the previous CALENDAR year, a plan update is acceptable. The plan may cover a two-year period. Providers who have less than twenty employees, but who receive more than \$20,000 from the COUNTY in annual contracts, may be required to submit a CRC Action Plan to correct any problems discovered as the result of a complaint investigation or other Civil Rights Compliance monitoring efforts set forth herein below. If PROVIDER submits a CRC/AA Plan to a Department of Workforce Development Division or to a Department of Health and Family Services Division that covers the services purchased by COUNTY, a verification of acceptance by the State of PROVIDER's Plan is sufficient.
- B. PROVIDER agrees to comply with the COUNTY's civil rights compliance policies and procedures. PROVIDER agrees to comply with civil rights monitoring reviews performed by the COUNTY, including the examination of records and relevant files maintained by the PROVIDER. PROVIDER agrees to furnish all information and reports required by the COUNTY as they relate to affirmative action and non-discrimination. PROVIDER further agrees to cooperate with COUNTY in developing, implementing, and monitoring corrective action plans that result from any reviews.
- C. PROVIDER shall post the Equal Opportunity Policy, the name of PROVIDER's designated Equal Opportunity Coordinator and the discrimination complaint process in conspicuous places available to applicants and clients of services, applicants for employment and employees. The complaint process will be according to COUNTY's policies and procedures and made available in languages and formats understandable to applicants, clients and employees. PROVIDER shall supply to COUNTY's Contract Compliance Officer upon request a summary document of all client complaints related to perceived discrimination in service delivery. These documents shall include names of the involved persons, nature of the complaints, and a description of any attempts made to achieve complaint resolution.
- D. PROVIDER shall provide copies of all announcements of new employment opportunities to COUNTY's Contract Compliance Officer when such announcements are issued.
- E. If PROVIDER is a government entity having its own compliance plan, PROVIDER'S plan shall govern PROVIDER's activities.

XII. COMPLIANCE WITH FAIR LABOR STANDARDS:

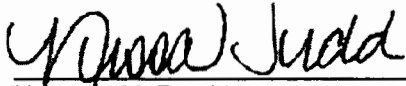
- A. Reporting of Adverse Findings. During the term of this Agreement, PROVIDER shall report to the County Contract Compliance Officer, within ten (10) days, any allegations to, or findings by the National Labor Relations Board (NLRB) or Wisconsin Employment Relations Commission (WERC) that PROVIDER has violated a statute or regulation regarding labor standards or relations. If an investigation by the Contract Compliance Officer results in a final determination that the matter adversely affects PROVIDER'S responsibilities under this Agreement, and which recommends termination, suspension or cancellation of this agreement, the County may take such action.
- B. Appeal Process. PROVIDER may appeal any adverse finding by the Contract Compliance Officer as set forth in Dane County Ordinances Sec. 25.08(20)(c) through (e).
- C. Notice Requirement. PROVIDER shall post the following statement in a prominent place visible to employees: "As a condition of receiving and maintaining a contract with Dane County, this employer shall comply with federal, state and all other applicable laws prohibiting retaliation for union organizing."

XIII. MISCELLANEOUS:

- A. Registered Agent. PROVIDER warrants that it has complied with all necessary requirements to do business in the State of Wisconsin, that the persons executing this Agreement on its behalf are authorized to do so, and, if a corporation, that the name and address of PROVIDER's registered agent is as set forth opposite the heading REGISTERED AGENT on page 1 of this Agreement. PROVIDER shall notify COUNTY immediately, in writing, of any change in its registered agent, his or her address, and PROVIDER's legal status. For a partnership, the term 'registered agent' shall mean a general partner.
- B. Controlling Law and Venue. It is expressly understood and agreed to by the parties hereto that in the event of any disagreement or controversy between the parties, Wisconsin law shall be controlling. Venue for any legal proceedings shall be in the Dane County Circuit Court.
- C. Limitation Of Agreement. This Agreement is intended to be an agreement solely between the parties hereto and for their benefit only. No part of this Agreement shall be construed to add to, supplement, amend, abridge or repeal existing duties, rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the parties.
- D. Entire Agreement. The entire agreement of the parties is contained herein and this Agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof. The parties expressly agree that this Agreement shall not be amended in any fashion except in writing, executed by both parties.
- E. Counterparts. The parties may evidence their agreement to the foregoing upon one or several counterparts of this instrument, which together shall constitute a single instrument.

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this Agreement and its Schedules to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR PROVIDER:



Nissa Judd, President

6/7/2019

Date Signed



Kevin Judd, Vice President

6/7/2019

Date Signed

FOR COUNTY:

Joseph T. Parisi, Dane County Executive

Date Signed

Scott McDonell, Dane County Clerk

Date Signed

* [print name and title, below signature line of any person signing this document]

SCHEDULE A

Scope of Services

Hours of Service:

PROVIDER shall have the capability to provide data and phone cabling services during normal working hours (8 am – 5 pm. CST Monday through Friday). Typical practice is to contact vendor and describe work needed and have them respond on-site at a mutually-agreed upon time do a walkthrough of the facility where the work is required to determine the route, cable lengths, parts and labor required. The results from this walkthrough will be used to produce a quote, which will be submitted to DIM for approval. Then the department will submit a purchasing requisition so that a purchase order can be issued to authorize the work. The successful vendor can issue an invoice after the work has been approved and accepted by COUNTY. Emergency services may be required outside of normal working hours in which case the county understands that the labor will be billed at the vendors overtime or holiday rate.

Service Sites:

PROVIDER shall perform all services at the Dane County sites owned or leased by Dane County. All sites are locate in the geographical area of Dane County. Dane County may potentially relocate its facilities within the county-wide area during the life of this service agreement and PROVIDER shall continue to perform all services as per the terms of the resulting agreement. **Normal Business Hours:** It most maintenance troubleshooting and repair will be performed during Dane County normal business hours of 8:00 am and 5:00 p.m. Some county facilities support departments that work 24 hours, therefore there may be instances where work will need to be performed outside of normal business hours. If Dane County personnel determine a failure to be critical, troubleshooting and repair shall take place as quickly as possible regardless of the time of day or day of the week.

Response Time Guarantee:

Initial response will be within one business week by phone or email to setup a time to do a walk through to develop a quote. Typical practice is to contact the vendor and describe work needed and have them respond on-site at a mutually agreed upon time to develop a quote. The quote will be used by Dane County to issue a purchase order prior to the work commencing.

In an emergency, the technician is required to be on-site within 4 hours to resolve the issue. If the problem is unable to be resolved in the time the technician is onsite the DIM contact should be informed of the escalation procedure and an expected time to repair. After the issue is resolved, the vendor will send an invoice to Dane County which will along with all other standard information include the location of the emergency and the County Staff authorizing the work to be performed. The County will then exact payment of that invoice in a timely manner.

Parts:

PROVIDER shall use all certified cabling. All parts shall be new or equivalent to new and with the standard warranty.

Cabling Requirements:

PROVIDER shall use all certified cabling. All parts shall be new or equivalent to new and with the standard warranty. All cables and equipment installed must be capable of supporting 10GBps to the desktop.

PROVIDER shall terminate and label clearly all cables at both ends.

PROVIDER shall tone test all cables and a fluke (or similar) report should be provided to Dane County Information Management indicating that all cables have been tested end-to-end and are performing properly.

PROVIDER shall leave a minimum of a 2 meter services loop in each network closet for ease of connectivity. Cable ladders should be used in the network closet for the cable runs, all other runs should be run according to code.

Dane County new building and remodels DIM IT infrastructure requirements

Cabling: Cat 6 non-plenum unless plenum is required by code. All cables and equipment installed must be capable of supporting 10GBps to the desktop. All cables should be terminated and tone-tested, and a fluke report or similar report will be supplied to DIM and the project engineer. A minimum of a 2 meter service loop should be left in the network closet for ease of connectivity. Cable ladders should be used in the network closet for the cable runs, all other runs should be run according to code.

Patch Panels in Network Closet: The patch panels in the network closet shall be CAT6-ready, and be capable of accepting CAT6 cables.

Network Jacks: A minimum 1 gang (2 RJ45 Connections) at each WorkStation, MFP or Printer location.

Network closet size: 100 Sq. ft. Minimum in the shape of rectangle (I.E. 5X20, 4X25, 6X19, 8X13)

Cooling in network closet: Enough to handle 120% of the expected load

Electrical Network closet: 2 separate circuits of 110V should be run with into the network closet with 4 outlets each. 1 circuit of 208V should be run in the network closet termination in a L6-30R receptacle.

Access Points: DIM will be responsible for purchasing the access points and charge the project budget. An access point coverage map should be created based on user requirements to determine the number of access points and the locations of those access points. A site survey will be done at the contractor's expense, near the end of construction completion to determine the exact number of access points needed. The

contractor will be responsible for mounting the access points above the ceiling where applicable or surface mounting them if an above the ceiling mount is not possible.

Access point wiring: All possible locations for access points should have a CAT6 cable run to them, terminated with a male RJ45 jack or a surface mount jack, depending on project requirements. A minimum of a 10 foot coil left in the ceiling.

Paging Systems: Any paging system must be compatible with Dane Counties Mitel Phone System

Door Access systems: Tridium Vykon Security JACE model SEC-J-601; with Vykon SEC-R2R readers to maintain compatibility with Dane Counties door control system.

Fiber Connectivity. Single mode fiber should be used for all connections internal and external to the building. The number of strands shall be determined by project requirements.

The fiber installed should be able to support a minimum of 10GBps. All connectors used should be LC/LC connectors. All cables should be terminated and tone-tested. A fluke report or similar report will be supplied to DIM and the project engineer. A minimum of a 2 meter service loop should be left in the network closet for ease of connectivity. Cable ladders should be used in the network closet for appropriate fiber and copper runs. All other runs should be run according to code.

Conduit and Vaults: Conduit should be installed external to the building terminating internally in a network closet and externally in a Vault, Pull Box or similar structure. If possible there should be two of these placed on different sides of the building to allow for divergent fiber paths.

SCHEDULE B

Pricing Structure and Payment

Provider shall be held to time and materials and provide estimates on equipment (as part of a total cost) per task or project. **Each quote is to be itemized for parts and services.**

Hourly Rate: \$47.00/ hour

Overtime rate: \$70.50/hour

Holiday Rate: \$94.00/hour

This rate is all inclusive. No trip charges, fuel surcharges or other charges of any kind will be paid by Dane County.

Markup over Provider's wholesale price for cable and parts (percent): 5%

3% increase for 2020-2021

3% increase for 2021-2022

3% increase for 2022-2023

3% increase for 2023-2024

SCHEDULE C
Reports

No reports are required under this contract.