



# Dane County

## Meeting Agenda - Final

### Community Development Block Grant (CDBG) Commission - Loan Review Team Subcommittee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Thursday, March 14, 2024

1:00 PM

Hybrid Meeting

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**See below for additional instructions on how to attend the meeting and provide public testimony.**

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

The March 14th, 2024, Community Development Block Grant - Loan Review Team meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at Sun Prairie City Hall, 300 E Main Street, Sun Prairie - Caucus Room, second floor.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_Q8vRSfAJTC6e6XUBI4GQHA](https://zoom.us/webinar/register/WN_Q8vRSfAJTC6e6XUBI4GQHA)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 946 7176 1135

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [grady.cindy@countyofdane.com](mailto:grady.cindy@countyofdane.com).

**A. Call To Order & Roll Call**

**B. Consideration of Minutes**

[2023 MIN-553](#) 06-06-2023 CDBG COMMISSION - LOAN REVIEW TEAM  
MINUTES

**Attachments:** [6-6-2023 CDBG Commission - LRT Minutes](#)

**C. Reports to Committee**

1. Loan Manuals

[2023 RPT-575](#) COMMERCIAL REVITALIZATION REVOLVING LOAN FUND  
(CRLF)

**Attachments:** [CDBG - CRLF - Loan Manual - 8.13.2013 with Appendices](#)

[2023 RPT-576](#) ECONOMIC DEVELOPMENT REVOLVING LOAN FUND  
(ED-RLF)

**Attachments:** [ED-RLF-Manual \(1\)](#)

[2023 RPT-577](#) MICRO-ENTERPRISE BUSINESS LOAN (MBL)

**Attachments:** [Microenterprise Business Loan Program- Policies and Procedures Manu](#)

2. Timelines for Loan Programs & Manual Revisions

3. Loan Servicing Software

**D. Action Items**

[2023 ACT-316](#) REVIEW AND POSSIBLE ACTION: RECOMMENDATION ON  
CREATING POLICY ON LOAN FORGIVENESS AND/OR  
MODIFICATIONS

**E. Future Meeting Items and Dates**

**F. Public Comment on Items not on the Agenda**

**G. Adjourn**

*Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.*

*Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión*

*Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.*

Cindy Grady - CDBG/RLF Administrative Specialist  
608.283.1441