

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2021 RES-272
Vote Required:		Ordinance Amendment No. _____
Majority X	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AWARDING A CONTRACT FOR HOTELS TO HOUSING FISCAL SERVICES
DCDHS – HAA DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -
Following the results of a request for proposals (RFP) process, the Dane County Department of Human Services – Housing Access and Affordability Division (HAA) seeks to contract with Fiscal Assistance, Inc. to provide fiscal services for the Hotels to Housing initiative. The contract term will be January 1, 2022 to December 31st 2022.

As the fiscal services entity for the Hotels to Housing initiatives, Fiscal Assistance, Inc. will work in collaboration with Dane County and Hotels to Housing case management partners to make direct payments to landlords for clients who obtain housing through the program. Direct payments will include rental/utility arrears, forward rent, utilities, and security deposits.

Current Policy or Practice -
Major contracts require Board approval.

Impact of Adopting Proposal -
A major contract will be awarded to Fiscal Assistance, Inc. in the amount of \$100,000.

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
_____ No Fiscal Effect	_____ x No Budget Effect
_____ Results in Revenue Increase	_____ Increases Rev. Budget
_____ x Results in Expenditure Increase	_____ Increases Exp. Budget
_____ Results in Revenue Decrease	_____ Decreases Rev. Budget
_____ Results in Expenditure Decrease	_____ Decreases Exp. Budget
	_____ Increases Position Authority
	_____ Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

The contract term will be from January 1, 2022 to December 31st 2022. This project is funded with the County's allocation of local aid authorized in the 2021 American Rescue Plan. There is zero impact to county levy.

Any unspent funds from 2022 will be carried forward for expenditure in 2023.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal			\$100,000	
Contractual Services			\$100,000		State				
Capital					Other				
Total	\$0	\$0	\$100,000	\$0	Total	\$0	\$0	\$100,000	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency:	Der Xiong	Division:	
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