



# Bid Waiver Form

Revised 04/2021

<b>Short Description of Goods/Services</b>	RNG PLANT - RTO SERVICES & PARTS	<b>Total Cost</b>	\$280,000 (\$56,000 per year for 5 years)
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<b>Vendor Name</b>	TANN CORPORATION	<b>MUNIS #</b>	31438	<b>Req #</b>	
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<b>Purchasing Officer</b>	Pete Patten	<b>Date</b>	12/30/2021
<b>Department</b>	Waste & Renewables	<b>Email</b>	Wienkes.Roxanne@countyofdane.com
<b>Name</b>	Roxanne Wienkes	<b>Phone</b>	608.509.6681

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

Vendor will provide quarterly inspection and annual maintenance of regenerative thermal oxidizer (RTO) unit. Vendor will perform ice blasting (intensive cleaning) of the unit if found to be necessary during the internal inspection. The attached scope of services is for 2.5 years of scheduled maintenance, including confined space entry and ice blasting. Vendor will also supply unscheduled service and parts as needed for unexpected service and repairs. The total estimated price includes an allowance and actual prices and parts may vary depending on need during the contract term. Total cost may exceed the estimated amount.

W&R is requesting a multi-year waiver from bid (5 years) for contracting with TANN. Total amount of spending over this period could exceed \$250,000 over that period of time).

**\*Send to a Purchasing Officer Once Completed\***



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## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

Dane County Department of Waste & Renewables (W&R) owns and operates a Renewable Natural Gas (RNG) Plant that converts landfill gas (LFG) to pipeline quality RNG that is injected into the interstate transmission pipeline. As part of the treatment process waste gasses (carbon dioxide, contaminants, and nitrogen that are separated from the methane) need to be destructed.

TANN Corp. is the manufacturer and installer of the regenerative thermal oxidizer (RTO) unit which is used to destruct waste gasses at the RNG plant. TANN is the sole vendor and service provider for the parts for their equipment and their services are needed to maintain proper operation. TANN is based out of Wisconsin and has provided service to the unit since commissioning.

## Bid Waiver Approval (For Purchasing Use Only)

Under \$37,000 (Controller)

\$37,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***



**RTO Inspection Program  
Dane County  
TANN TR3090**

**Proposal No. 9715-21  
July 8<sup>th</sup>, 2021**

**Prepared for:  
Roxanne Wienkes  
Madison, WI**

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## **Proposal Summary**

The below pricing is for a two-and-a-half-year quarterly inspection program. The quarterly program includes two full internal/external inspection and 2 external only inspections, totaling 4 inspections per year. Note prices are with TANN providing the confined space attendant for the internal inspection.

Pricing also includes a separate option for annual dry ice blasting. The cost includes 2 blasting sessions done annually over a period of 2 years. This amount can be adjusted if the frequency of cleaning needs to change.

There is also an option for emergency parts and labor. This would cover up to \$20,000 in parts and 125 hours of labor.

**2.5-year RTO Inspection Program with TANN provided confined space attendant: \$55,840**

**2-year Annual Dry Ice Blasting:\$15,980**

**Emergency Parts:\$20,000**

**Emergency Labor:\$20,000**

**Total:\$111,820**

A purchase order from the customer for the full amount above will serve as an agreement to the related inspection program and it's terms. Invoicing will occur quarterly. Payment terms are net 30 days

$\$111,820/2 = \sim \$56,000/\text{year}$   
 $\$56,000/\text{year} * 5 \text{ years} = \$280,000$