

**DANE COUNTY  
POLICY AND FISCAL NOTE**

|  |                                     |                                    |
|--|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Original | <input type="checkbox"/> Update     | Substitute No. _____               |
| Sponsor: <b>McCarville</b>                   |                                     | Resolution No. <u>2021 RES-345</u> |
| Vote Required:                               |                                     | Ordinance Amendment No. _____      |
| Majority <input checked="" type="checkbox"/> | Two-Thirds <input type="checkbox"/> |                                    |

Title of Resolution or Ord. Amd.:

**Approving Dr. Elizabeth Douglas as a Deputy Medical Examiner**

**Policy Analysis Statement:**

Brief Description of Proposal -

This resolution has two purposes. One is to reclassify the Deputy Chief Medical Examiner position to that of a Deputy Medical Examiner. The second is to approve an Employment Services Agreement setting forth the terms and conditions of employment that have been negotiated with Elizabeth Douglas, MD as a Deputy Medical Examiner. The appointment requires confirmation by the County Board.

Current Policy or Practice -

This appointment requires County Board approval.

Impact of Adopting Proposal -

The resolution will allow the County Executive to sign the Employment Services Agreement.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

|                      | Current Year |          | Annualized |          |              | Current Year |          | Annualized |          |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
|                      | Increase     | Decrease | Increase   | Decrease |              | Increase     | Decrease | Increase   | Decrease |
| Expenditures -       |              |          |            |          | Revenues -   |              |          |            |          |
| Personal Services    |              |          |            |          | County Taxes |              |          |            |          |
| Operating Expenses   |              |          |            |          | Federal      |              |          |            |          |
| Contractual Services |              |          |            |          | State        |              |          |            |          |
| Capital              |              |          |            |          | Other        |              |          |            |          |
| <b>Total</b>         | \$0          | \$0      | \$0        | \$0      | <b>Total</b> | \$0          | \$0      | \$0        | \$0      |

**Personnel Impact/FTE Changes:**

**Prepared By:**

|                                      |               |
|--------------------------------------|---------------|
| Agency: Dane County Medical Examiner | Division:     |
| Prepared by: Suzanne Eskola          | Date: 1/28/22 |
| Reviewed by:                         | Phone:        |
|                                      | Date:         |
|                                      | Phone:        |