

Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 370

BAF # 22019
 Acct: LY
 Mgr: Whaley
 Budget Y/N: Y

Contract # Admin will assign	85435A
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Dept./Division	Human Services / ACS	Vendor Name	Anesis Center for Marriage & Family Therapy
Brief Addendum Title/Description	Adds new grant funds to Outreach program	Vendor MUNIS #	27037
		Addendum Term	1/1/2022-12/31/2022
		Amount (\$)	\$ 50,000.00

Department Contact Information		Vendor Contact Information	
Contact	Spring Larson, Contract Coordination Assistant	Contact	Myra McNair
Phone #	608-242-6391	Phone #	608-268-6530
Email	dcdhscontracts@countyofdane.com	Email	myra@anesistherapy.com
Purchasing Officer			

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed	Org: 463331	Obj: 35604	Proj:	
	PO# 20220550	Org:	Obj:	Proj:	
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	New PO / Req. Submitted	Org:	Obj:	Proj:	
	Req#	Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000. Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	1/1/2022-12/31/22	\$ 222,298.00	<input type="checkbox"/> None	Res#
	1	1/1/2022-12/31/22	\$ 50,000.00	<input type="checkbox"/> None	Res# 2021 RES-370
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 272,298.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input checked="" type="checkbox"/> Corporation Counsel: DH 2/3/2022	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL
Dept. Head / Authorized Designee


APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	DH 2/3/22

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 2/21/22	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, February 22, 2022 12:21 PM
To: Hicklin, Charles; Rogan, Megan; Lowndes, Daniel
Cc: Oby, Joe
Subject: Contract #85435A
Attachments: 85435A.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 2/22/2022 1:21 PM	Approve: 2/22/2022 1:21 PM
	Rogan, Megan	Read: 2/22/2022 12:30 PM	Approve: 2/22/2022 12:30 PM
	Lowndes, Daniel	Read: 2/23/2022 10:46 AM	Approve: 2/23/2022 10:47 AM
	Oby, Joe		

Sorry, I copied & pasted the info from another email and forgot to change it. Disregard the previous email I sent for #85435A.

Please review and reply to this email.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #85435A
Department: Human Services
Vendor: Anesis Center for Marriage & Family Therapy
Contract Description: Addendum to add new grant funds for outreach program (Res 379)
Contract Term: 1/1/22 – 12/31/22
Contract Amount: \$50,000.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

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2021 RES-370

**ACCEPTING GRANT FUNDS FROM THE ROOTS AND WINGS FOUNDATION
DCDHS – ACS DIVISION**

The Dane County Department of Human Services (DCDHS) has been awarded a grant from the Roots and Wings Foundation to expand the outreach activities already being carried out by Anesis Center for Marriage and Family Therapy through a contract with DCDHS. The Roots and Wings is a family foundation established in 2019 by Judy and Gordon Faulkner. Roots and Wings makes grants across the fields of healthcare, early childhood, basic needs, and human rights. The Foundation supports nonprofit organizations that help low-income children and families reach their full potential through prevention, early intervention, and in-depth programming that changes lives.

Outreach activities currently include having Anesis staff available to provide behavioral health support and referrals for those who drop in at community locations that have strong ties to underserved populations. This additional funding will allow Anesis to establish drop-in hours for community members in more locations than are currently available. Those additional locations are yet to be determined and are not defined by the grant. Through its contract with DCDHS, Anesis also provides case management to assist those who are stabilizing following a behavioral health crisis. This service would also be available for those who are identified with this need through expanded outreach.

NOW, THEREFORE, BE IT RESOLVED that the following new revenue account be added to the Behavioral Health section in the Department of Human Services; and

BE IT FURTHER RESOLVED that the following revenue account be credited to the General Fund and transferred from the general fund to the following expenditure account in the Department of Human Services:

Revenue Account Number	Account Title	Amount
460000 86005	Roots and Wings Grant (NEW)	\$50,000
Expenditure Account Number	Account Title	Amount
463331 35604	Outreach	\$50,000

BE IT STILL FURTHER RESOLVED that the following contract be amended to a total of \$272,298 and that the County Executive and County Clerk are hereby authorized and directed to sign the amendment on behalf of Dane County, and that the Controller is authorized to make payments related to the execution of the amendment.

<u>Vendor</u>	<u>Amendment Amount</u>
Anesis Center for Marriage and Family Therapy LLC	\$50,000

BE IT FINALLY RESOLVED that unspent funds from 2022 be carried forward for expenditure in 2023.

ADDENDUM

THIS ADDENDUM is made and entered into by and between the County of Dane (hereinafter referred to as "COUNTY") and **Anesis Center for Marriage and Family Therapy LLC** (hereinafter "PROVIDER") as of the date representatives of both parties have affixed their respective signatures.

WHEREAS the COUNTY and PROVIDER have previously entered into a Purchase of Service Agreement No. **85435** (hereinafter the "Master Agreement"), pursuant to which PROVIDER has agreed to provide the COUNTY certain services more fully described in the Master Agreement; and

WHEREAS COUNTY and PROVIDER now wish to amend said Master Agreement,

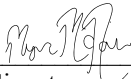
NOW, THEREFORE, in consideration of the above premise and the mutual covenants of the parties the receipt and sufficiency of which is hereby acknowledged by each party for itself, the COUNTY and PROVIDER do agree that the Master Agreement shall continue in full force and effect unchanged in any matter by this addendum, except as specifically set forth herein. This addendum consists of five (5) pages.

<u>Current Cost</u> <u>for 2022</u>	<u>Addendum Amount</u>	<u>Revised Maximum</u> <u>Cost for 2022</u>
\$222,298	\$50,000	\$272,298

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this addendum and its attachments, if any, to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

FOR PROVIDER:

Date Signed: 02/11/2022



Signature

Myra McNair, Executive Director
Print Name and Title of Signer

Date Signed: _____

Signature


Print Name and Title of Signer

FOR COUNTY:

Date Signed: _____

JOE PARISI, County Executive
(when applicable)

Date Signed: 2/15/2022



SHAWN TESSMANN, Director,
Department of Human Services
(when applicable)

Program Summary Form

Created: 10/11/2021 Revised: 2/1/2022	Contract #: 85435 Division: Adult Community Services	Provider: Anesis Center for Marriage and Family Therapy Funding Period: January 1, 2022 through December 31, 2022
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Contract Maximum Service Costs: Subject to the provisions specified elsewhere in this contract, the following summarizes and sets forth the rates and maximum payments available for services under this contract.

Program Number	Program Group	Org. #	Obj. #	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting
a. 12725	12725	463331	35604	Crisis Case Management	604	75	50	\$ 60.63	2,615	\$ 158,553		\$ 158,553	600/610
b. 13366	13366	463331	35604	Outreach	601	TBD	NA	\$ 64.79	1,756	\$ 113,745		\$ 113,745	711
c.													
d.													
e.													
f.													
g.													
h.													
i.													
j.													
Total										\$ 272,298	\$ -	\$ 272,298	

*Other Revenue-Include here the source and related amount for each program:

a.	The section below is to be used to further define the information above. Unit is one hour of service to individual.
b.	Outreach program for collaboration with Mt Zion Church. A unit is a staff hour. 2/1/22 revision: adding \$50,000 grant funds from Roots and Wings Foundation. CS
c.	
d.	
e.	
f.	
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Standard Program Category (SPC) Code Description:

- a. 604 - Case Management
- b. 601 - Outreach
- c.
- d.
- e.
- f.
- g.
- h.
- i.
- j.
- k.

Contract Manager(s)/Programs: Hannah Whaley	Accountant(s)/Programs: Laura Yundt
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SCHEDULE A - 2022
ANESIS CENTER FOR MARRIAGE AND FAMILY THERAPY LLC
Program 12725 SPC 604
Program 13366 SPC 601

The general goal of this program is to provide crisis intervention mental health treatment and support services to adults at risk for psychological deterioration due to untreated mental health problems.

I. DEFINITIONS:

- A. “Case Management” means the provision of services by providers whose responsibility is to enable clients and when appropriate clients’ families to gain access to and receive a full range of appropriate services in a planned, coordinated, efficient, and effective manner. Case managers are responsible for locating, managing, coordinating, and monitoring all services and informal community supports needed by clients and their families. Services may include, but are not limited to: assessment/diagnosis; case planning, monitoring and review; advocacy; and referral.
- B. “Outreach” means the provision of services that are designed to result in the locating of persons likely to have a problem that can potentially be alleviated by the delivery of human services. Services may include, but are not limited to intervention efforts directed at motivating persons to obtain needed services, case finding, referral and activities that better enable persons to locate human service resources that are appropriate to their needs such as the establishment of referral networks, and the development and distribution of human service resource directories. Management functions include resource recruitment and development.
- C. “Unit of service” for crisis stabilization means one hour of service provided to a consumer.

II. PROVIDER’S OBLIGATIONS: PROVIDER shall:

- A. Provide culturally relevant crisis support to Dane County residents in need of mental health stabilization services as defined in Wisconsin Administrative Code DHS 34.
- B. Provide outreach to and accept referrals from partner agencies and organizations with ties to underserved racial and ethnic communities and other marginalized populations, including homeless system providers.
- C. Conduct at least 8 hours per week of outreach and drop-in support offered in multiple community locations with ties to underserved populations. Each session will include at least one clinical staff and two crisis stabilization staff. Crisis Stabilization shall be billed as appropriate and eligible under SPC 604 Program 12725. Outreach services that are not billable to Crisis Stabilization shall be reported under SPC 601 Program 13366. These sessions shall be open to the public and access shall not be restricted by affiliation with the host site.
- D. Cooperate with and assist the Crisis Stabilization Program regarding crisis stabilization authorization, funding, service delivery, and reporting requirements.
- E. Facilitate individuals successfully learning and/or obtaining necessary transportation services to meet individual needs, especially for medical and court ordered services.
- F. Provide services effectively and efficiently to meet the industry standard. Provide referrals to culturally relevant resources and services that encourage the cultivation of a natural support system.

- G. Cooperate with COUNTY in gathering information for its performance measures, including individual satisfaction surveys and system measurements such as number of inpatient days, jail recidivism, homelessness and third party insurance/Medicaid reimbursement. Performance indicators specific to this program are as follows:
 - a. Increase the overall percentage of non-Caucasian clients receiving crisis services by 5%, as measured by comparing system-wide billing data.
 - b. 60% of clients served will be connected to ongoing care prior to discharge, as evidenced by discharge reason.
- H. Coordinate or perform face-to-face programmatic clinical supervision, assessing quality of services and case notes related to those services, accuracy of billing logs and individuals' continued need for services.

III. REFERRAL/APPLICATION PROCESS: PROVIDER shall:

- A. Referrals shall be made directly to PROVIDER. PROVIDER shall make the determination as to who will be accepted and when the admission will occur, according to the provisions of this Agreement.
- B. Prioritize court ordered, COUNTY funded inpatient individuals and those at risk for psychiatric inpatient treatment.
- C. If needed, maintain a wait list, including both the number of people waiting to receive services and the length of time on the wait list.
- D. Evaluate people who have a history of dangerousness in order to assure the safety of all parties involved. If PROVIDER determines it cannot serve a particular individual because of issues related to the person's dangerousness, PROVIDER shall meet with COUNTY as requested to discuss reasonable accommodations that may permit PROVIDER to serve the individual.

IV. REPORTING: PROVIDER shall:

- A. Report every individual served under this contract to COUNTY.
- B. The PROVIDER shall submit MA Crisis Stabilization billing data weekly to the DCDHS online MA Crisis Billing Portal.
- C. Report to COUNTY as requested to meet Wisconsin Medicaid Cost Reporting (WIMCR) requirements.
- D. For as long as the COVID-19 pandemic continues in 2022, services under this contract may be provided using a mix of in-person programming that follows all current PHMDC safe distance, masking, and exposure response guidelines or through virtual programming. PROVIDER shall provide specific programming updates when significant changes occur, in quarterly program reports, or upon request. Units of service shall be counted the same as defined in the Program Summary Form whether delivered in-person or virtually

V. LENGTH OF SERVICE: PROVIDER shall:

- A. Determine length of service based on the individual's level of ongoing need, pursuant to the requirements of DHS 34 and this Agreement.
- B. PROVIDER shall coordinate with COUNTY and other providers when alternate funding needs to be secured because the individual is no longer in immediate need of or qualifies for crisis stabilization services.

VI. FINANCIAL: PROVIDER shall:

- A. Bill Medical Assistance (MA) Crisis Stabilization for the provision of services. The PROVIDER agrees to meet all MA, State, and County requirements for the provision, documentation, and billing of these services, as outlined in the DCDHS MA Crisis Stabilization Program Handbook, Wisconsin Administrative Code 34, and the Forward Health MA Crisis Handbook.
- VII. COOPERATION:** PROVIDER shall: Comply with COUNTY on all “General Features For Adult Mental Health System – 2022,” attached to the General Agreement as Exhibit 1.