

# Dane County Contract Addendum Cover Sheet

RES 388  
SIGNIFICANT

Revised 06/2021

<b>Contract #</b> Admin will assign	13624A
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<b>Dept./Division</b>	Admin/Admin	<b>Vendor Name</b>	Carrie Springer
<b>Brief Addendum Title/Description</b>	Extends Carrie Springer's term as Dane County Legislative Lobbyist through 5/1/2025	<b>Vendor MUNIS #</b>	29359
		<b>Addendum Term</b>	5/2/22 to 5/1/2025
		<b>Amount (\$)</b>	\$ 105,810.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Nick Bubb	<b>Contact</b>	Carrie Springer
<b>Phone #</b>	608-225-2578	<b>Phone #</b>	608-266-4114
<b>Email</b>	bubb.nicholas@countyofdane.com	<b>Email</b>	Springer.Carrie@countyofdane.com
<b>Purchasing Officer</b>	n/a		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed PO#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
		<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.</b>				
<input type="checkbox"/>	<b>New PO / Req. Submitted Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
		<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000.  Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	<b>Addendum #</b>	<b>Term</b>	<b>Amount</b>	<b>Resolution</b>	
	Original	5/2/2019 to 5/2/2022	\$ 95,000.00	<input type="checkbox"/> None	Res# 2018 RES-590
	A	5/1/2022 to 5/1/2025	\$ 105,810.00	<input type="checkbox"/> None	Res# 2021 RES-388
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 200,810.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
	Digitally signed by Bubb, Nicholas Date: 2022.03.01 16:04:39 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: <u>3/23/22</u>	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Thursday, March 24, 2022 9:00 AM  
**To:** Hicklin, Charles; Gault, David; Patten (Purchasing), Peter; Lowndes, Daniel  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #13624A  
**Attachments:** 13624A.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 3/24/2022 9:00 AM	Approve: 3/24/2022 9:00 AM
	Gault, David	Read: 3/24/2022 9:04 AM	Approve: 3/24/2022 9:06 AM
	Patten (Purchasing), Peter		Approve: 3/24/2022 9:13 AM
	Lowndes, Daniel		Approve: 3/24/2022 9:10 AM
	Stavn, Stephanie		
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #13624A  
Department: Administration  
Vendor: Carrie Springer  
Contract Description: Extends Employment Services Agreement for Legislative Lobbyist  
Contract Term: 5/2/22 – 5/1/25  
Contract Amount: \$105,810.00/year

### *Michelle Goldade*

Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

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3 **2021 RES-388**  
4

5 **AUTHORIZING ADDENDUM TO EMPLOYMENT SERVICES**  
6 **AGREEMENT FOR LEGISLATIVE LOBBYIST**  
7

8 Carrie Springer was approved by the County Board to serve as Dane County's Legislative Lobbyist  
9 in 2019. Dane County Ordinance 18.05(1)(f) limits the term of the Employment Services Agreement  
10 for the Legislative Lobbyist to three years.

11  
12 An addendum to extend the term of the Existing Employment Services Agreement for an additional  
13 three-year term has been negotiated. This addendum requires County Board Approval.  
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the County Executive is authorized to execute on the  
16 behalf of Dane County the attached agreement with Carrie Springer to serve as the Dane County  
17 Legislative Lobbyist for an additional three year term, with a salary of \$105,810, subject to any cost  
18 of living adjustments granted to unrepresented managerial employees.  
19

