

**FUND TRANSFER REQUEST FORM**

<b>AGENCY</b> Land & Water Resources	<b>ORGANIZATION</b> Parks	<b>LEGISTAR FILE #</b> 2022 FTR-001
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TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	1,900.00	Silverwood Deer Fencing	LEWSLUNY	58616		
2						
3						
4						
	1,900.00	TRANSFER FROM TOTAL				

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	1,900.00	Friends Group Grant Program	CPLWRESC	57476		
2						
3						
4						
	1,900.00	TRANSFER TO TOTAL				

<b>EXPLANATION:</b> (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)	<b>APPROVALS</b>			
To transfer remaining \$1,900 left in Silverwood Deer Fencing account LEWSLUNY 58616 to account CPLWRESC 57476 Friends Group Grant Program. Silverwood deer fencing has been completed and remaining funds can then be available to all Friends groups for grant projects.		DATE	APPROVED	DENIED
	Oversight Committee			
	Controller			
	County Executive			
	Finance Committee			
	Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.			