

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2022 RES-021
Vote Required:	Majority X	Ordinance Amendment No. _____
Two-Thirds	3/4	

Title of Resolution or Ord. Amd.:

**AWARDING CONTRACTS FOR HOTELS TO HOUSING CASE MANAGEMENT  
DCDHS – HAA DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

Following the results of a request for proposals (RFP) process, the Dane County Department of Human Services – Housing Access and Affordability Division (HAA) seeks to contract with Equitable Social Solutions, LLC to provide housing search and case management services through the Hotels to Housing initiative. The terms for the contracts will be June 1, 2022 to December 31st 2022.

This resolution awards a contract to Equitable Social Solutions, LLC for an amount of \$427,524.

Current Policy or Practice -

Major contracts require County Board approval.

Impact of Adopting Proposal -

Equitable Social Solutions, LLC will be awarded \$427,524 to provide to provide housing search and case management services through the Hotels to Housing initiative

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- \_\_\_\_\_ Results in Revenue Decrease
- \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- \_\_\_\_\_ Increases Rev. Budget
- \_\_\_\_\_ Increases Exp. Budget
- \_\_\_\_\_ Decreases Rev. Budget
- \_\_\_\_\_ Decreases Exp. Budget
- \_\_\_\_\_ Increases Position Authority
- \_\_\_\_\_ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

This project is funded with the County's allocation of local aid authorized in the 2021 American Rescue Plan. There is no impact to county levy in awarding this major contract.

Unspent funds from 2022 be carried forward for expenditure in 2023.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal	\$427,524			
Contractual Services	\$427,524				State				
Capital					Other				
Total	\$427,524	\$0	\$0	\$0	Total	\$427,524	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

Agency:	Der Xiong	Division:	
Prepared by:	Der Xiong	Date:	4/25/2022
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