

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2022 RES-077
Vote Required: Two-Thirds <input checked="" type="checkbox"/>	Majority 3/4	Ordinance Amendment No. _____

Title of Resolution or Ord. Amd.:

**AUTHORIZING RECLASSIFICATION OF A SOCIAL SERVICE SPECIALIST TO A SOCIAL SERVICE SUPERVISOR  
DCDHS – CYF DIVISION**

**Policy Analysis Statement:**

Brief Description of Proposal -

The Department of Human Services Children Youth and Families Division has a Social Service Specialist position #2424 in the Child Protection Services Unit, (CPS Unit) which we request to be reclassified to a Social Service Specialist Supervisor. The Child Protection Services Manager will supervise this position.

Current Policy or Practice -

Changes in position reclassification require County Board approval.

Impact of Adopting Proposal -

The vacant Social Service Specialist Position # 2424 (G14) (org code 6054) in the Human Services Department will be reclassified to a Social Service Specialist Supervisor (M9) (org code 6054.)

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect
- \_\_\_\_\_ Results in Revenue Increase
- Results in Expenditure Increase
- \_\_\_\_\_ Results in Revenue Decrease
- \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- \_\_\_\_\_ No Budget Effect
- \_\_\_\_\_ Increases Rev. Budget
- \_\_\_\_\_ Increases Exp. Budget
- \_\_\_\_\_ Decreases Rev. Budget
- \_\_\_\_\_ Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The fiscal impact of this reclassification results in \$13,000 additional wages annually; however vacancy savings are sufficient to offset the increased cost and therefore, there is no net impact for the year.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services			\$13,000		County Taxes			\$13,000	
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$13,000	\$0	Total	\$0	\$0	\$13,000	\$0

**Personnel Impact/FTE Changes:**

The change results in reclassification of the current position.

**Prepared By:**

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