

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Miles		Resolution No. _____
Vote Required: Majority <input checked="" type="checkbox"/>		Ordinance Amendment No. 2022 OA-022
Two-Thirds <input type="checkbox"/>	<input type="checkbox"/> 3/4	

Title of Resolution or Ord. Amd.:

AMENDING CHAPTER 18 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING WRITTEN AUTHORIZATIONS AND GRANTING EXCEPTIONS TO THE LTE HOUR LIMIT

Policy Analysis Statement:

Brief Description of Proposal -

This amendment requires certain authorizations related to the use of LTEs to be made in writing and authorizes the Personnel and Finance Committee to grant exceptions to the 1200 hours per payroll year limit on limited term employees.

Current Policy or Practice -

Limited term employees are not to exceed 1200 hours per payroll year.

Impact of Adopting Proposal -

This amendment requires certain authorizations related to the use of LTEs to be made in writing and authorizes the Personnel and Finance Committee to grant exceptions to the 1200 hours per payroll year limit on limited term employees.

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input checked="" type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

If the request for extending the hours of a LTE is approved by the Personnel & Finance Committee, departments should have sufficient funding budgeted in their LTE line or will complete a fund transfer if needed to ensure funding is available.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

N/A

Prepared By:

Agency: Board Office	Division:
Prepared by: Lindsay Menard	Date: 7/29/22
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