

Dane County Contract Cover Sheet

Revised 06/2021

Res 132

BAF # 22099
 Acct: DRS
 Mgr: BECKER
 Budget Y/N: N

Dept./Division	Human Services /HAA		
Vendor Name	Village of DeForest	MUNIS #	8466
Brief Contract Title/Description	This resolution authorizes the signing of a Cooperation Agreement with the Village of DeForest and submit the signed agreement to the U.S. Department of Housing and Urban Development for the purpose of authorizing the Village of DeForest to join the Dane County Urban County Consortium in 2023.		
Contract Term	1/1/23 - 12/31/25		
Contract Amount			

Contract # Admin will assign	14813
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Grant
<input checked="" type="checkbox"/>	Other

Department Contact Information		Vendor Contact Information	
Name	Spring Larson, Contract Coordination Assistant	Name	Jane Cahill Wolfgram, Village President
Phone #	608-242-6391	Phone #	608-438-5358
Email	dcdhscontracts@countyofdane.com	Email	cahillwolfgramj@vi.deforest.wi.us
Purchasing Officer			

Purchasing Authority	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)	
	<input checked="" type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Req #	Org:	Obj:	Proj:
		Org:	Obj:	Proj:
	Year	Org:	Obj:	Proj:

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000 (\$40,000 PW)	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works)	Res #	132
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.		Year
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.		

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
<input type="checkbox"/> No modifications.	<input type="checkbox"/> Modifications and reviewed by:	<input checked="" type="checkbox"/> Non-standard Contract

APPROVAL	
Dept. Head / Authorized Designee	
lheukumere, Astra	Digitally signed by lheukumere, Astra Date: 2022.08.03 17:47:30 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	SHR

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 8/3/22	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Thursday, August 4, 2022 12:37 PM
To: Hicklin, Charles; Rogan, Megan; Rauti, Susan; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14813
Attachments: 14813.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 8/4/2022 2:37 PM	Approve: 8/4/2022 2:37 PM
	Rogan, Megan	Read: 8/4/2022 1:34 PM	Approve: 8/4/2022 1:34 PM
	Rauti, Susan	Read: 8/4/2022 12:39 PM	Approve: 8/4/2022 3:34 PM
	Lowndes, Daniel	Read: 8/4/2022 1:25 PM	Approve: 8/4/2022 1:25 PM
	Stavn, Stephanie	Read: 8/5/2022 8:27 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #14813

Department: Human Services

Vendor: Village of DeForest

Contract Description: Cooperation Agreement for entitlement status as an Urban County for participation in the CDBG & HOME Programs (Res 132)

Contract Term: 1/1/23 – 12/31/25

Contract Amount: \$--

Michelle Goldade

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

1 **2022 RES-132**

2 **APPROVING THE ADDITION OF VILLAGE OF DEFOREST TO THE DANE COUNTY URBAN**
3 **COUNTY CONSORTIUM**
4 **DCDHS- HAA DIVISION**
5

6 In December 1999, 43 communities in Dane County, outside the City of Madison, came together
7 to form the Dane County Urban County Consortium (UCC). This consortium allowed the County
8 to become eligible to receive Community Development Block Grant (CDBG) funds from the U.S.
9 Department of Housing and Urban Development (HUD) for the first time. CDBG dollars fund a
10 variety of housing and community development activities targeted towards low- and moderate-
11 income persons. By being part of the UCC, participating units of local government may also
12 participate in the Home Investment Partnerships (HOME) program as Dane County receives
13 HOME funding. Additional communities have elected to join the Consortium over the years such
14 that 58 communities currently participate.

15 These communities sign three-year Cooperation Agreements that automatically renew for each
16 three year period that Dane County qualifies for entitlement status as an Urban County for
17 participation in the CDBG program and as a HOME Consortium for participation in the HOME
18 Investment Partnerships program. The current qualification period is for FY 2020-2022.

19 The Village of Deforest has elected to participate in the UCC program and has signed a Resolution
20 authorizing the Village to join the UCC beginning in 2023. An executed Cooperation Agreement
21 must be signed by the County and submitted to HUD for approval.

22 The Village of Deforest adds 10,835 in population to the Urban County Consortium bringing the
23 total participating to 96% of the eligible Dane County population outside the City of Madison. A
24 higher participation rate of eligible units of local government in the UCC allows for a more
25 comprehensive approach for the CDBG program because Dane County CDBG and HOME dollars
26 can only be spent in participating communities.

27 NOW, THEREFORE, BE IT RESOLVED that the Dane County CDBG Commission and County
28 Board express their appreciation to the existing communities in the Dane County Urban County
29 Consortium and welcome the Village of Deforest; and,

30 BE IT FINALLY RESOLVED that the County Executive is authorized to sign the above referenced
31 Cooperation Agreement with the Village of Deforest and submit the signed agreement to the U.S.
32 Department of Housing and Urban Development for the purpose of including the Village of
33 Deforest in the Dane County Urban County Consortium beginning in 2023.

RESOLUTION 2022-065

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND CLERK TO EXECUTE A COOPERATION AGREEMENT WITH DANE COUNTY FOR HOUSING AND COMMUNITY DEVELOPMENT GRANTS

WHEREAS, Dane County will be eligible to receive, and intends to apply for, annual housing and community development grants through the federal government's urban county Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) programs; and

WHEREAS, the goals of the CDBG program are to invest in community development projects, provide decent housing opportunities, and expand economic opportunities through business and job development; and

WHEREAS, Dane County is eligible to receive and intends to apply for annual grants through the federal HOME Program funding, designed to expand the supply of decent, safe, sanitary, and affordable housing; and

WHEREAS, the urban county program recognizes that the Village of DeForest may enter into a Cooperation Agreement with Dane County in order to undertake housing and community development activities authorized under the CDBG or HOME program; and

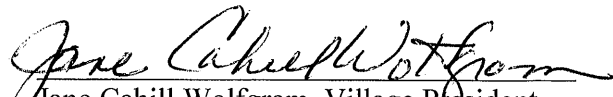
WHEREAS, the Village DeForest and Dane County have decided that joint action through a Cooperation Agreement is an effective way to achieve mutually held goals for housing and community development and to accomplish the purposes of the programs; and

WHEREAS, as a participating local government, the Village will play a major role in planning and deciding how and where the grant dollars are spent through later efforts; and

WHEREAS, municipalities under §66.0301, Wis. Stats, and counties under §59.01, Wis. Stats., have the authority to enter contracts such as the Cooperation Agreement attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the agreement attached hereto as Exhibit A is approved, and the Village President and Clerk are authorized to execute said Agreement with Dane County for the purpose of participating in the urban county program to receive federal CDBG and HOME funding.

Adopted at a regular meeting of the DeForest Village Board this 19th day of July, 2022.


Jane Cahill Wolfgram, Village President

Attest 
Callista Lundgren, Clerk

Vote: 7-0

**AMENDED COOPERATION AGREEMENT
Urban County Program**

THIS AGREEMENT entered into this 19th day of July 2022, by and between the County of Dane, Wisconsin (hereinafter referred to as "COUNTY" OR "Urban County") and the VILLAGE of DEFOREST (hereinafter referred to as "MUNICIPALITY");

WITNESSETH:

WHEREAS the United States Congress enacted the Housing and Community Development Act of 1974 (P.L. 93-383) as amended (hereinafter referred to as "the HCD Act"), providing federal assistance for the support of community development activities which are directed toward the specific objectives identified in Section 101 of the Act; and

WHEREAS, the United States Congress also enacted the Cranston-Gonzalez National Affordable Housing Act (P.L. 100-625) as amended, (hereinafter referred to as "the NAH Act") providing Federal assistance for, among other things, the HOME Investment Partnership program (hereinafter referred to as "HOME") which is intended to increase the number of families served with decent, safe, sanitary, and affordable housing and expand the long-term supply of affordable housing; and

WHEREAS the HCD Act and the NAH Act make possible the allocation of funds to COUNTY for the purpose of undertaking only community development and housing program activities identified in Section 105 of the HCD Act and housing activities identified in the NAH Act; and

WHEREAS COUNTY was qualified by the United States Department of Housing as an Urban County eligible to receive Community Development Block Grant (hereinafter referred to as "CDBG") for federal fiscal years 2020, 2021 and 2022; and

WHEREAS the HCD Act recognizes that MUNICIPALITY may enter into a cooperation agreement with COUNTY in order to undertake housing and community development activities as authorized in the HCD Act and in the NAH Act; and

WHEREAS HUD, pursuant to Notice CPD-22-07, allows existing Urban Counties to include communities previously not participating in the Urban County; and

WHEREAS COUNTY and MUNICIPALITY have determined that joint action is an effective way to accomplish the purposes of the HCD Act and the NAH Act; and

WHEREAS counties in Wisconsin, pursuant to Section 59.01 of the Wisconsin Statutes, and municipalities in Wisconsin, pursuant to Section 66.0301 of the Wisconsin Statutes, have the necessary authority to enter into contracts of the type herein contemplated;

49 NOW THEREFORE, upon the consideration of the mutual promises contained
50 herein, it is agreed between COUNTY and MUNICIPALITY as follows:

51

52 PURPOSE

53

54 The purpose of this Agreement is to establish the mutual desire to cooperate to
55 undertake, or assist in undertaking, community renewal and lower income housing
56 assistance activities, specifically urban renewal and publicly assisted housing, by
57 means of implementing a Consolidated Plan and Annual Action Plan for both HUD
58 CDBG funds as an Urban County for Federal fiscal year 2023 appropriations and
59 from any program income generated from the expenditure of such funds, and HUD
60 HOME funds, if received, from appropriations in the same federal fiscal year and from
61 any program income generated from the expenditure of such funds.

62

63

64 CONSIDERATION

65

66 MUNICIPALITY, by the execution of this Cooperation Agreement, agrees to have its
67 population, its number of impoverished residents, its extent of housing over-crowding,
68 its age of housing and other applicable statistics, all as defined in the HCD Act and
69 the NAH Act, included in the formula allocations set forth in the HCD Act and in the
70 NAH Act for the purpose of determining the allocation of funds to COUNTY as an
71 Urban County, as defined in the HCD Act and the NAH Act, as amended. COUNTY
72 agrees to include MUNICIPALITY as part of its Annual Action Plan, to be submitted
73 to HUD under the terms and conditions of the HCD Act and the NAH Act.

74

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76 RESTRICTIONS

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78 Neither COUNTY nor MUNICIPALITY shall have a veto or other restrictive power
79 which would in any way limit the cooperation of the parties to this Agreement or any
80 other cooperating units of government in achieving the activities set forth in the
81 Consolidated Plan, the Annual Action Plan, and any other CDBG submissions or
82 HOME submissions for the program years covered by this Agreement.

83

84

85 TERM

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87 The term of this Agreement shall be three (3) years commencing January 1, 2023
88 and continuing through the entire Program Year of 2025, the third year of COUNTY's
89 Urban County qualification period, and for such additional time as may be established
90 under the automatic renewal terms of this section or as may be required for the
91 expenditure of the CDBG and HOME funds granted to COUNTY for such period and
92 the related program income, as defined by HUD regulations. Neither the COUNTY
93 nor the MUNICIPALITY executing this Agreement shall have the opportunity to opt
94 out of the Urban County Program during the period that this Agreement is in effect.

95

96 This Agreement shall be automatically renewed for participation in future three-year
97 qualification periods, unless COUNTY or MUNICIPALITY provides written notice to

98 the other party that it elects not to participate in a new qualification period by the date
99 specified in HUD's urban county qualification notice for the next qualification period.
100 COUNTY shall provide a copy of any such notice to the HUD Field Office. By the
101 date specified in HUD's urban county qualification notice for the next qualification
102 period, COUNTY shall notify MUNICIPALITY of its right not to participate in the next
103 qualification period.
104

105 Both COUNTY and MUNICIPALITY shall adopt any amendment to the Agreement
106 incorporating changes necessary to meet the requirements for cooperation
107 agreements set forth in HUD's urban county qualification notice for a future three-
108 year urban county qualification period. COUNTY shall submit such amended
109 Agreement to HUD as provided in the urban county qualification notice. Failure to
110 comply shall void the automatic renewal of such subsequent qualification period.
111

112 PROVISIONS

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114 COUNTY and MUNICIPALITY agree to cooperate to undertake, or assist in
115 undertaking, community renewal and lower-income housing assistance activities.
116 COUNTY and MUNICIPALITY further agree to undertake all actions necessary to
117 assure compliance with Dane County's certification required by Section 104(b) of
118 Title I of the Housing and Community Development Act of 1974. The grant will be
119 conducted and administered in conformity with Title VI of the Civil Rights Act of 1964,
120 and the implementing regulations at 24 CFR part 100, and will affirmatively further
121 fair housing. COUNTY and MUNICIPALITY further agree to comply with section 109
122 of Title I of the Housing and Community Development Act of 1974 and the
123 implementing regulations at 24 CFR part 6, which incorporates Section 504 of the
124 Rehabilitation Act of 1973, and the implementing regulations at 24 CFR part 8, Title II
125 of the Americans with Disabilities Act, and the implementing regulation at 28 CFR
126 part 35, the Age Discrimination Act of 1975, and the implementing regulations at 24
127 CFR part 146, and Section 3 of the Housing and Urban Development Act of 1968
128 and other applicable laws.
129

130
131 Urban County funding is prohibited for activities in, or in support of, any cooperating
132 unit of local government that does not affirmatively further fair housing within its own
133 jurisdiction or that impedes COUNTY's actions to comply with its fair housing
134 certification.
135

136 COUNTY and MUNICIPALITY acknowledge that a unit of general local government
137 may not sell, trade, or otherwise transfer all or any portion of CDBG funds covered by
138 this agreement to another such metropolitan city, urban county, unit of general local
139 government, or Indian tribe, or insular area that directly or indirectly receives CDBG
140 funds in exchange for any other funds, credits or non-Federal considerations, but
141 must use such funds for activities eligible under title I of the Housing and Community
142 Development Act of 1974, as amended.
143

144 MUNICIPALITY understands that by executing this Cooperation Agreement, it may
145 not apply for grants from appropriations under the State Small Cities or State CDBG

146 programs for fiscal years during the period in which it participates in COUNTY's
147 CDBG program, and
148

149 MUNICIPALITY may receive a formula allocation under the HOME program only
150 through COUNTY, and even if COUNTY does not receive a HOME formula
151 allocation, MUNICIPALITY cannot form a HOME consortium with other local
152 governments.
153

154 Non-compliance by MUNICIPALITY with any of the provisions above may constitute
155 non-compliance by COUNTY which may provide cause for funding sanctions or other
156 remedial actions by HUD.
157

158 Nothing contained in this Agreement shall deprive MUNICIPALITY of any power of
159 zoning, development control or other lawful authority which it presently possesses.
160

161 MUNICIPALITY must inform COUNTY of any income generated by the expenditure
162 of CDBG or HOME funds received by MUNICIPALITY. Any such program income
163 must be paid to COUNTY, or, if the completion of an approved activity should require
164 the use of program income, MUNICIPALITY may retain said income upon mutual
165 agreement of COUNTY and MUNICIPALITY. Any program income MUNICIPALITY
166 is authorized to retain may only be used for eligible activities in accordance with all
167 CDBG and HOME requirements as may then apply.
168

169 MUNICIPALITY must establish and maintain appropriate record-keeping and
170 reporting of any retained program income and make such available to COUNTY in
171 order that COUNTY can meet its monitoring and reporting responsibilities to HUD.
172

173 Pursuant to 24 CFR 570.501(b), MUNICIPALITY is subject to the same requirements
174 applicable to subrecipients, including the requirement of a written agreement set forth
175 in 24 CFR 570.503.
176

177 If the Dane County Urban County Program is, at some future date, closed out, or if
178 the status of MUNICIPALITY's participation in the Dane County Urban County
179 Program changes, any program income retained by MUNICIPALITY, or received
180 subsequent to the close-out or change in status, shall be paid to COUNTY.
181

182 MUNICIPALITY attests that it has adopted and is enforcing:
183

184 1. A policy prohibiting the use of excessive force by law enforcement agencies
185 within its jurisdiction against any individuals engaged in non-violent civil rights
186 demonstrations, and
187

188 2. A policy of enforcing applicable State and local laws against physically barring
189 entrance to or exit from a facility or location which is the subject of such nonviolent
190 civil rights demonstrations within its jurisdiction.
191

192 If MUNICIPALITY utilizes, in whole or in part, funds covered by this Agreement to
193 acquire or improve real property that is or will be within the control of MUNICIPALITY,
194 then the following standards shall apply:

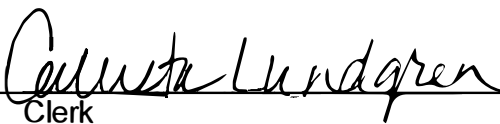
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1. MUNICIPALITY will notify COUNTY of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition, and,

2. MUNICIPALITY will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG or HOME activity, as applicable, reimburse COUNTY in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG or HOME funds); and,

3. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG or HOME funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Agreement concerning program income.

The above Cooperation Agreement has been authorized by the governing body of Village of DEFOREST by resolution dated JUNE 19, 2022 and is executed this _____ day of 2022, by the President of the Village of DEFOREST and the Clerk of Village of DEFOREST.


President

Clerk

The above Cooperation Agreement has been authorized by the Dane County Board of Supervisors, by resolution, dated _____ (copy attached), and is executed this _____ by the County Executive of Dane County.

Joe Parisi
County Executive

The terms and provisions of the above Cooperation Agreement are fully authorized under State and local law and the Cooperation Agreement provides full legal authority for the County of Dane to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and lower income housing activities. The above Cooperation Agreement includes the language required by 24 CFR 570 and CPD Notice 22-07.

Dated this _____ day of _____, 2022.

Rauti, Susan Digitally signed by Rauti, Susan
Date: 2022.08.03 08:51:04
-05'00'

Susan Rauti
Assistant Corporation Counsel
State Bar # 1037944 _____