



# Bid Waiver Form

Revised 01/2022

<b>Short Description of Goods/Services</b>	Replacement pump for existing Lift Station	<b>Total Cost</b>	\$45,095.00
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<b>Vendor Name</b>	L.W. Allen	<b>MUNIS #</b>	26318	<b>Req #</b>	TBD
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<b>Purchasing Officer</b>	Peter Patten	<b>Date</b>	8/5/2022
<b>Department</b>	Airport	<b>Email</b>	kirchner@msnairport.com
<b>Name</b>	Michael Kirchner	<b>Phone</b>	608-246-3393

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

The Airport owns and maintains a storm water lift station that keeps the Pyle Center, a tenant hangar and an office facility on the east ramp, dry. L.W. Allen recently replaced the logic controller, and one of the pumps has failed and needs to be replaced. This lift station and the associated pumps prevents the facilities and ramp from flooding and causing extensive damage.

**\*Send to a Purchasing Officer Once Completed\***



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Revised 04/2021

## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

The lift station/pump system components are manufactured and/or maintained by L.W. Allen who is the only vendor that can provide the necessary parts for repairs or failures. Due to supply chain shortages, there is a longer than normal lead time on the pump that needs to be replaced.

A bid waiver was recently approved for LW Allen to provide and replace the lift station logic control unit which is proprietary to LW Allen.

## Bid Waiver Approval (For Purchasing Use Only)

Under \$40,000 (Controller)

\$40,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***

**Sold To**Dane County Regional Airport  
4000 International Lane  
Madison, Wisconsin 53704**Ship To****Customer PO****Signed by****Date**Email Go Ahead - Nathan Sturmer 07/15/2022  
July 15, 2022**Project #**

6508567

**Salesperson**

Brian Unterweger

**Project Name**

Dane County Regional Airport - Hydromatic S8LXP400 Pump

**Contacts****Company****Email****Phone**

Mike Kirchner

Dane County Regional Airport kirchner@msnairport.com

608-246-3393

Thank you for your order for the above referenced project and as outlined in proposal # 20223162.  
This project is released to production.  
We are in the process of assigning and scheduling your order.  
After assignment, expect further communication regarding your order.  
This order is being fulfilled according to the [SJE Terms and Conditions](#)

**Total Order  
Includes freight**

\$ 45,095.00