

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor McCarville		Resolution No. 2022 RES-100
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING SECOND AMENDMENT OF PURCHASE OF SERVICES AGREEMENT FOR AIRPORT ADMINISTRATIVE SERVICES  
Dane County Regional Airport  
Purchase of Services Agreement No. 13145

**Policy Analysis Statement:**

Brief Description of Proposal -

This resolution would approve a second amendment to extend a purchase of services agreement between the Airport and Peterson Technology Group, LLC related to software and hardware for Airport Operations. Peterson Technology Group, LLC is the only option to support the unique needs of the Airport. The Airport is requesting approval of this amendment as an exception to the maximum term length and rebidding requirements of Chapter 25.

Current Policy or Practice -

These software and hardware services are essential to continued Airport operations. The Peterson Technology Group, LLC has the unique and singularly available ability to provide these services, and is the only option to meet the Airport's need to maintain and support the current operations system.

Impact of Adopting Proposal -

The Airport will maintain safe and efficient operations with conversion and technical support for the Airport Operations Database..

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

Annual cost for the first year will depend on services requested and shall not exceed \$18,300 plus necessary materials. Annual maximum cost for subsequent years will increase by approximately 3% per year.

**Expenditure/Revenue Changes:**

Expenditures -	Current Year		Annualized		Revenues -	Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services			\$18,300		State				
Capital					Other				
<b>Total</b>	\$0	\$0	\$18,300	\$0	<b>Total</b>	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

None

**Prepared By:**

Agency: Airport	Division: Administration
Prepared by: Rick Fairchild	Date: 08/09/22
Reviewed by Gene Meyers	Phone: 246-3384
	Date: 08/09/22
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