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634 State Road 19 PO Box 37, Marshall, WI 53559  
www.townofmedina.org

***PUBLIC HEARING AND MONTHLY MEETING MINUTES FOR TOWN OF  
MEDINA BOARD***

**Wednesday May 11, 2022**

**Public Hearing Minutes**

The Public Hearing for the amended Comprehensive Plan for the Town of Medina, was called to order by Chairman Todd Weinberger at 5:30 pm.

Present were Chairman Weinberger, Clerk Tammy Jordan, Phillip Braithwaite, Sue Zingshiem, John Hellenbrand, John Ward, Lea Braithwaite, John Stuntebeck, Kim Kohler, Barb Kohler and Jim Hellenbrand.

Information about the changes and Transfer of Development Rights were discussed.

Public Hearing Adjourned by Chairman Weinberger at 5:45 pm.

**Monthly Meeting Minutes**

The monthly meeting for the Town of Medina Board of Supervisors was called to order by Chairman Todd Weinberger at 6:00 pm.

The Pledge of Allegiance was recited.

Present were Chairman Todd Weinberger, Supervisors Phillip Braithwaite, Sue Zingshiem, John Hellenbrand, John Ward, Treasurer Lea Braithwaite, Clerk Tammy Jordan, Patrolman Jim Hellenbrand. Others present: Scott & Carla Fischer, Zach Reed, Kim Kohler, Barb Kohler, Dane County Supervisor Jeff Weigand, Bernie Lange and Andrew Weisensel; both from National Construction, Inc.

Town Board Meeting Posted May 6, 2022; Town Hall, Townofmedina.org and town Facebook Page: amended May 10, 2022.

Public Appearances: Dane County Supervisor, Jeff Weigand, introduced himself and stated he represents half of the Town of Medina. Weigand stated that the Expansion of the County Landfill is currently being debated, he is in favor of the County Jail expansion, is working on a Pilot Program for ATV/UTV access on selected County Highways; to include a 3/10<sup>th</sup> mile on Hwy T to Oak Park

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Road. There is currently a program audit of bail. He asked for ideas from the Board for County Budget Items. Chairman Weinberger suggested funding the Marshall Fire Department, as a budget item for Regional Emergency Services.

Award Road Bids for 2022 Roadwork: Motion to Award the following Road bids for 2022: Scott's Construction to Single Seal over Hard using Portage Ash Boiler Slag on:

- Cherry Lane (Railroad Tracks to Canal Rd) - \$7,000.00
- Maple Heights (off Cherry Ln. Double Seal) - \$27,000.00
- Lea Drive (off Oak Park Road) \$3,000.00
- Schappe Drive (1121 Hwy 19) \$2,500.00
- Pickup Sweeping on Maple Heights \$1,000.00
- Fog Sealing on Maple Heights \$6,500.00

Total= \$47,700.00

Scott's Construction Cold Mix Wedging on:

- Cherry Lane (Railroad Tracks to Canal Rd) \$16,080.00
- Lea Drive (off Oak Park Road) \$7,320.00
- Schappe Drive (1121 Hwy 19) \$5,520.00

Total= \$28,920.00

Total Road Construction for 2022 Roadwork: \$76,620.00

By Supervisor Zingshiem, 2<sup>nd</sup> by Supervisor Ward; Roll Call Vote, motion carried 5-0.

Motion by Chairman Weinberger to apply a Single Seal Boiler Slag on Gladys with a potential cost share with resident, 2<sup>nd</sup> by Supervisor Hellenbrand; Roll Call Vote; motion carried 5-0.

Correspondence: Clerk Jordan submitted a grant for a "0 Emission" truck for the Town, through the BIL Grant, a resident on High Chaparral contacted the town about helping patch the road after they placed a new culvert. Supervisor Zingshiem had a resident inquire if Doschadis Road weight limit would ever be lifted. Zingshiem also reported that 2 yellow ATV's have been driving recklessly on Missouri Road during dump hours.

Minutes: Motion to approve minutes for April 6, April 13 and April 19, 2022, correctons, by Supervisor Ward, 2<sup>nd</sup> by Supervisor Hellenbrand; Motion carried 5-0.

Clerk Jordan presented a written report, that included upcoming dates for meetings and events, which included: Wed May 18, 2022 – Board of Review 5 – 7 pm. Activities completed included: Quarterly Payroll Filed, Expenditure Report for ARPA Completed, Alcohol/Beverage Licensing in

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Process, Filed Annual Recycling Report with Dept of Natural Resources, Outstanding Debt Report to DOR Completed. Other Items included: Registered for Treasurers Completion with the Clerk's and Treasurer's Institute, UW-Green Bay July 11 – 15, 2022, Jordan will be submitting an application for WCMC designation – Wisconsin Certified Municipal Clerk; Through the Wisconsin Municipal Clerk's Association, and there is a Grant of \$600 available to help with costs of the .gov domain and emails; through the Wisconsin Elections Sub-grant program; which she will apply for.

Treasurer Braithwaite reported total income for April 2022 of \$58,300.51, which included the Lottery Credit payment from Dane County for \$19,632.37, and General Transportation Aid for \$29,879.37. Braithwaite also reported that there is still one outstanding Personal Property Tax Payment of \$65.00.

Patrolman, Jim Hellenbrand presented a written Highway Report which included, taking the salters off the trucks, put shoulder conveyor on the trucks, took down the weight limit signs, repaired weight limit sign on Berlin Road and marked down, the furnace had to be repaired again, had front springs on 2006 International repaired; as they broke off, the truck was towed to be repaired. Grading and graveling was done on Berlin Road and Henning Drive, Pot Hole Patching has begun; 22 tons of cold patch was delivered. Some road shouldering was completed, approximately 30 mailboxes were also shouldered, received 14 quad axel loads of gravel and have 4 more ordered, and grade blade skids were replaced.

Supervisor Hellenbrand reported for the EMS/Fire/PSB which included; no update on radios for fire department, generator is working good, there is a new company for HVAC system, waiting on what the City of Sun Prairie wants for equipment for EMS, building rental for Sun Prairie EMS was discussed, and on April 23, 2022, the EMS went from Basic Life Support to Advanced Life Support due to a \$5,000.00 donations from Town resident, Ron Jacobson.

Motion to Approve the Monthly Vouchers by Supervisor Hellenbrand, 2<sup>nd</sup> by Supervisor Zingshiem; motion carried 5-0.

Town Hall Plan "B" Committee Report: Supervisor Hellenbrand reported that the committee had their first meeting. National Construction gave a presentation on rehabilitating the current Town Hall. Chairman Weinberger met with Cleary Buildings and shared a handout with the Board.

Motion to approve Resolution 2022-04; Requesting Dane County Adoption of Town of Medina Comprehensive Plan Amendments by Supervisor Braithwaite, 2<sup>nd</sup> by Supervisor Ward; Roll Call Vote; Motion carried 5-0.

Marshall Fire Department – Replacing Shared Staff Members: Board discussed and took no action, as more information and discussion needs to take place.

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Motion to enter into Closed Session at 8:05 pm to discuss Full-Time and Part-Time Job Positions by Chairman Weinberger, 2<sup>nd</sup> by Supervisor Ward; motion carried 5-0.

Motion to Reconvene from Closed Session at 9:02 pm by Supervisor Ward, 2<sup>nd</sup> by Chairman Weinberger; motion carried 5-0.

No Action from Closed Session.

Chairman Weinberger Adjourned the Meeting at 9:03 pm.

Respectfully Submitted on June 3 2022, by Tammy L Jordan, Town of Medina Clerk