

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Holly Hatcher		Resolution No. _____
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AMENDING CHAPTER 46 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING PUBLIC HEALTH PERMIT FEES

**Policy Analysis Statement:**

Brief Description of Proposal -

The changes in the ordinance support fee increase for revenue funded programs to insure that revenue covers the cost of the program. Licensing and inspection fee tables have been removed and replaced with general language and code references, limiting future ordinance amendments when fees change.

Current Policy or Practice -

Current ordinance has 2022 licensing/inspection fee tables without reimbursement fees, and does not meet the Department of Agriculture, Trade and Consumer Protection (DATCP) Agent contractual requirements.

Impact of Adopting Proposal -

This ordinance change supports the 20% increase in fees for licensing and inspections within the Licensed Establishment program. DATCP reimbursements are slotted to increase annually; and, per DATCP Agent Contract, if fee schedules are in ordinance, reimbursements must also be listed. By removing these fee schedules from ordinance, DATCP agent contractual requirements will be met and future ordinance amendments minimized.

**Fiscal Estimate:**

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input checked="" type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The increase in these fees insure that the programs remain funded by revenue from the program and insures the program is able to continue to be sustained by user fees.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

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**Prepared By:**

Agency: PHMDC	Division: Environmental Health
Prepared by: Bonnie Koenig	Date: 9/30/22 Phone: 608-243-0335
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