

**FUND TRANSFER REQUEST FORM**

<b>AGENCY</b> HIGHWAY	<b>ORGANIZATION</b> HIGHWAY & TRANSPORTATION	<b>LEGISTAR FILE #</b> 2022 FTR-025
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TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	15,500.00	MUNI-CMADISON REVENUE	HWCONCAP	80346	287,500.00	287,500.00
2	15,500.00	MUNI-CMONONA REVENUE	HWCONCAP	84049	287,500.00	287,500.00
3	306,000.00	CTH G-STH 92 TO USH 18/151	HWCONCAP	58234	455,098.00	455,098.00
4						
	337,000.00	TRANSFER FROM TOTAL				

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	62,000.00	CTH BW-FRAZIER TO USH 12/18	HWCONCAP	58147	1,150,000.00	28,293.00
2	200,000.00	CTH N-SCOL TO DUNKIRK AVE	HWCONCAP	58189	2,010,000.00	16,934.00
3	75,000.00	CTH X-CTH N TO CTH A	HWCONCAP	58223	410,000.00	6,967.00
4						
	337,000.00	TRANSFER TO TOTAL				

<p><b>EXPLANATION:</b> (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)</p> <p>1. CTH BW: INCREASE DUE TO ADDTL TRAFFIC CONTROL &amp; STAGING COSTS. TRANSFER INCLUDES \$31,000 OFFSET FOR INCREASED REVENUE.</p> <p>2. &amp; 3: CTH N &amp; CTH X: CULVERT COSTS WERE HIGHER THAN ANTICIPATED.</p>	<p><b>APPROVALS</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;"></th> <th style="width:10%;">DATE</th> <th style="width:25%;">APPROVED</th> <th style="width:25%;">DENIED</th> </tr> </thead> <tbody> <tr> <td>Oversight Committee</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Controller</td> <td></td> <td></td> <td></td> </tr> <tr> <td>County Executive</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Finance Committee</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p style="font-size: small;">Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</p>		DATE	APPROVED	DENIED	Oversight Committee				Controller				County Executive				Finance Committee			
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