



# Bid Waiver Form

Revised 01/2023

<b>Short Description of Goods/Services</b>	FY22 and FY23 Vehicle Purchases - All Depts.	<b>Total Cost</b>	Based on budget availability.
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<b>Vendor Name</b>	To Be Determined	<b>MUNIS #</b>	N/A	<b>Req #</b>	N/A
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<b>Purchasing Officer</b>	Carmen Hidalgo	<b>Date</b>	1/12/2022
<b>Department</b>	Purchasing/All Depts.	<b>Email</b>	hidalgo.carmen@countyofdane.com
<b>Name</b>	Carmen Hidalgo	<b>Phone</b>	608.266.4966

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

Provide a detailed description of the goods/services intended to be purchased:

Fiscal year 2022 and fiscal year 2023 vehicle purchases for all Departments that have budgeted vehicles.

This bid waiver includes but is not limited to the following vehicles;  
Ford Interceptors, Chrysler Pacificas (both hybrid and gas), Ram Tradesman 1500, Ford Explorers – Hybrid, Ford F150s, and hybrid/EV vehicles

DEPARTMENT	QTY	TYPE OF VEHICLE	DESIRED MAKE/MODEL
Emergency Management	1	SUV	Ford Interceptor
Facilities	1	Light Duty Truck	Ram 1500 Classic Tradesman
Facilities	1	Electric Cargo Van	Chrysler Pacifica
Human Services	4	Electric Vehicle Cars	TBD
Highway	4	Hybrid Vehicles	Ford Explorer
Land and Water	4	Electric Vehicle Cars	TBD
Land and Water	3	Light Duty Truck	Ford F150 Lightning
Medical Examiner Office	1	Transport Van	Ford Transit
Sheriff's Department	2	Minivans	Chrysler Pacifica
Waste & Renewables	1	Light Duty Truck	TBD
Zoo	1	Minivan	TBD

**\*Send to a Purchasing Officer Once Completed\***



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## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

**Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:**

Dane County typically purchases all vehicles utilizing the State of Wisconsin contract for Ford, Chevrolet and Dodge. Dane County Purchasing assists in planning and placing orders for numerous vehicles for multiple departments. Dane County Purchasing continues to be notified by Ewald (a state contract vehicle vendor) that vehicle orders that were placed almost a year ago have been canceled, are not able to be scheduled, or that vehicle manufacturers have decided not to take Government orders. Some manufacturers have cited a shortened model year, continuing microchip shortage, and global supply chain disruptions as the root causes.

As of now, we have no guarantee on any of the orders that were placed and dealers have not received communication from the manufacturers regarding resolution.

The continued cancellations and unknowns of the auto industry may affect all departments that have budgeted vehicle purchases for FY2023 as well as ones that already placed orders during FY2022. These vehicles are intended to replace older and aging units that are needed for operational purposes for the Departments.

A recent example is a vehicle ordered by Emergency Management in February 2022 (10 months ago). On January 4th, 2023 the County requested an update on this order and Ewald indicated that Ford had not scheduled it for production and therefore, the order will not be filled. At this time, there is no order window for this vehicle for the 2023 model year. If an order can be placed for the 2024 model year, it could be over 12 months for delivery, putting final delivery in the fall of 2024.

This bid waiver is requesting the ability to purchase any budgeted vehicle by searching dealer inventories to directly purchase an available vehicle to fulfill the needs of county departments. Due to the low inventory within dealer networks, it is important that when a vehicle is identified, that the county is prepared to make an immediate purchase. This bid waiver would be valid for the purchase of budgeted vehicles during the calendar year of 2023.

The State Contract for vehicles will continue to be the first option pursued and utilized if and when possible. This bid waiver would provide purchasing authority to all departments under the supervision of Dane County Purchasing to obtain 1 quote when vehicles are canceled, production is delayed, production is not scheduled, there is no ordering window or an extremely short order window, etc.

## Bid Waiver Approval (For Purchasing Use Only)

Up to \$43,000 (Controller)

\$43,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***