

2022 RES-321

AUTHORIZING THE RECLASSIFICATION OF SUBSTANCE ABUSE COUNSELOR TO DEFERRED PROSECUTION CASE MANAGER IN THE DANE COUNTY DISTRICT ATTORNEY OFFICE

The Dane County District Attorney Office has requested that vacant position no. 2925 be reclassified from Substance Abuse Counselor (SW20), to Deferred Prosecution Case Manager (SW20), in its Deferred Prosecution Unit.

The District Attorney Office has a significant need for an additional Deferred Prosecution Case Manager to handle general cases. The Deferred Prosecution Unit experienced a decline in cases during the COVID-19 pandemic, however, the caseloads are now continuing to rise. The District Attorney will likely need to ask for an additional general case manager position in his next budget request. Reclassifying this position to a general deferred prosecution case manager would give the Deferred Prosecution Unit the flexibility to assign any type of general cases to this position, rather than have it only be a specialty caseload.

Additionally, the passing of Marsy's Law in April, 2020, as well as the backlog of cases caused by the COVID-19 pandemic, significantly increased the workload in our Victim Witness Unit. To assist with the doubled, and in some situations tripled caseloads, it became necessary to reclassify a Deferred Prosecution Case Manager to a Victim Witness Case Manager at that time. Although caseloads are rising in Deferred Prosecution, the number of our substance abuse program participants is currently down, and manageable enough for one substance abuse counselor to handle.

This position is currently vacant due to a retirement in November, 2022, and after conducting a review and analysis of the reclassification request, the Department of Administration – Employee Relations recommended approval.

NOW, THEREFORE BE IT RESOLVED that the Dane County Board of Supervisors does hereby authorize the reclassification of the vacant Substance Abuse Counselor position (SW20, position no. 2925) in the District Attorney Office to a Deferred Prosecution Case Manager (SW20), commensurate with the department's request and approval of the Department of Administration – Employee Relations Division.