



Bid Waiver Form

Revised 01/2023

Short Description of Goods/Services	This program provides peer support services for Community Recovery Services (CRS) consumers.	Total Cost	\$25,375 (\$76,125 for a three year waiver)		
Vendor Name	Soar Case Management Services Inc.	MUNIS #	7202	Req #	
Purchasing Officer	Pete Patten	Date	02/01/2023		
Department	Behavioral Health	Email	whaley.hannah@countyofdane.com		
Name	Hannah Whaley	Phone	608-320-2141		

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

Program #10712 - Recovery Dane CRS - Community Recovery Service (CRS) is a state Medicaid benefit provided by Dane County's CRS program. The goal of CRS is to provide services which enable mental health consumers to live in the least restrictive community environment available. CRS provides three distinct benefits across the lifespan for consumers having a severe and persistent mental illness. One of those services is Peer Supports, through advocacy, information and support provided by a Certified Peer Specialist (CPS).

Soar's CRS Peer Support Program receives all of its referrals from the Dane County CRS program. Consumers need to be determined eligible for the CRS benefit in order to be referred under this program.

Program eligibility include: adults 18 and older, Dane County resident, experiencing a behavioral health need and requesting support, advocacy and/or assistance with accessing treatment and other supportive services and are not covered by any other benefit plan for Peer Support services.

The role of CPS within the program include: inspiring hope and providing empathy, provide information about community and recovery-oriented resources, assist with addressing the specific needs that someone with behavioral health concern is faced with as they are in recovery, facilitate person-centered goal setting, communicate effectively with peers and other clinicians, create an environment of respect for their peers and those with lived experience, help improve social connectedness and positive social environments that are supportive of recovery, value self-determination, support pathways to recovery, improve consumer experiences with providers and social supports, and increase consumer satisfaction with treatment and treatment retention.

Once an individual is referred to for CRS Peer Support the agency shall assign a CPS for the consumer. The length of services can be either long or short term. As all consumers in the CRS program have case management, the CPS is required to communicate with the consumer's case manager to provide updates on the consumer's progress on their recovery goals. The program currently serves approximately 5-10 consumers at any given time.

Send to a Purchasing Officer Once Completed



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Revised 04/2021

Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

The Recovery Dane Peer Support (program #13371) and Recovery Dane CRS (program #10712) were identified as an RFP needed in 2023 for 2024. During the implementation of the new Behavioral Health Division these programs were both identified as part of the Urgent Care Unit's budget. It was identified during this year's RFP process that program #10712, should be transferred to the Recovery Management Unit's budget as that unit includes all CRS programming. It is our request that this program (#10712) be considered for a three (3) year Bid waiver to align with the procurement for the other CRS services including Peer Support and Supported Employment. All other CRS services will go out for RFP for 2026. Failure to allow a Bid waiver would mean only a very small part of the larger CRS program offering be put out for RFP at a very low dollar amount that may result in acquiring no applicants and will not allow us to look at better bundling our CRS services in the future.

Bid Waiver Approval (For Purchasing Use Only)

Under \$43,000 (Controller)

\$43,000+ (Personnel & Finance Committee)

Date Approved:

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