



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging - Nutrition / Wellness Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, February 1, 2023

11:30 AM

This is a Hybrid Meeting: Attend in person at 2865 N
Sherman Ave, Conference Room 109; Attend virtually
via Zoom.

See below for additional instructions on how to attend the meeting and provide public
testimony.

The Wednesday February 1, 2023 AAA Nutrition/Wellness Committee meeting will be a hybrid meeting.

Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the ADRC building, 2865 N Sherman Ave, Madison, WI 53704.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and out

https://zoom.us/webinar/register/WN_WmQnb3-3SwWcgostfcw2Tg

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 941 9651 2716

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak /support/oppose an agenda items **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registration to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for committee members, please send them to MATULLE.CINDY@COUNTYOFDANE.COM. In the subject line please state: Written Comment for this meeting or Handouts for this meeting. Please include the name of the meeting and date.

Staff and Guests Present: Shannon Gabriel, Angie Markhardt, Cindy Matulle, Jill McHone, Cindy McGlynn, and Mandi Miller.

In-Person: Tracy Chase, Bill Clausius, and Caroline Werner.

Virtual: Rachel Brickner, Linda Fuller, Diane Goldensoph, Thom Rux.

[2022](#)
[RPT-697](#)

February 1, 2023 Registrations

Attachments: [2023_0201_AAA Nut-Well Registrations](#)

A. Call To Order

Chair **CLAUSIUS** called the meeting to order at 11:32am.

Present 8 - RACHEL BRICKNER, BILL CLAUSIUS, THOM RUX, JORDYN CRANE, LINDA FULLER, CAROLINE WERNER, TRACY CHASE, and DIANE GOLDENSOPH
Absent 1 - JULES LEE

B. Consideration of Minutes

[2022](#)
[MIN-496](#)

Minutes from November 2, 2022

Attachments: [2022_11_2_AAA Nutrition-Wellness Committee Minutes](#)

A motion was made by **GOLDENSOPH**, seconded by **CHASE**, that the minutes be approved. The motion carried by the following vote:

Ayes: 8 - BRICKNER, CLAUDIUS, RUX, CRANE, FULLER, WERNER, CHASE and GOLDENSOPH

Absent: 1 - LEE

C. Action Items

AAA Nutrition/Wellness Committee Description

[2022](#) AAA Nutrition/Wellness Committee Description
[ACT-305](#)

Attachments: [Nutrition Wellness Committee Description](#)
[Update Nutrition Wellness Committee Description 020123](#)

Chair CLAUDIUS requested that #16 be added to include, "The chair of the subcommittee will review and approve meeting agendas in coordination with AAA staff before the meeting notice is posted publicly".

A motion was made by CLAUDIUS, seconded by FULLER, to approve as amended the AAA Nutrition/Wellness Committee Description.. The motion carried by the following vote:

Ayes: 8 - BRICKNER, CLAUDIUS, RUX, CRANE, FULLER, WERNER, CHASE and GOLDENSOPH

Absent: 1 - LEE

D. Presentations

1. Ziggy's Meal Site Review

[2022](#) Ziggy's Meal Site Review
[PRES-205](#)

Attachments: [Ziggys Review](#)

AAA Dietician/Nutrition Director Shannon Gabriel and WERNER presented her review.

2. Oregon Senior Center Meal Site Review

[2022](#) Oregon Senior Center Meal Site Review
[PRES-206](#)

Attachments: [Oregon Review](#)

AAA Dietician/Nutrition Director Shannon Gabriel and WERNER presented her review.

3. Stoughton Senior Center Meal Site Review

[2022](#) Stoughton Senior Center Meal Site Review
[PRES-207](#)

Attachments: [Stoughton Review](#)

AAA Dietician/Nutrition Director Shannon Gabriel and WERNER presented her review.

4. Hy-Vee Meal Site Review

[2022](#) Hy-Vee Meal Site Review
[PRES-209](#)

Attachments: [Dining Site Visit Review Form HyVee Whitney Way Jan 25 2023](#)

GABRIEL and FULLER presented her review. This review was done on the last day Hy-Vee was open.

E. Reports to Committee

1. Meal Program Update

a. Little John's--<https://fb.watch/iiqna6otPS/>

GABRIEL reported there was a Rough from the start – poor meal quality, menu not followed, counts inaccurate, inadequate food temps, late deliveries. Terminated contract abruptly 1/23 via Facebook video. We were unable to play the video for members. This affected 500 meals/people per day. CFS is stepping in to cater starting 2/13. This will be a temporary solution and not an option long term. CFS has downsized, reorganized staff's roles to other programs. Originally the Request for Proposal was offered as all 14 sites combined or as West/East side option. Little John's was the only bidder and went through a thorough process. Little John's had a weekly plan to scale up business (staff, buying equipment/supplies), had references and letters of recommendations, and went through an interview process.

Moving forward starting the conversation with Focal Point Directors regarding local catering options. Investigating the best way to break down our large service area into a manageable contracts for caterers and for delivery. We'll know more within the next 1-2 weeks. Focal points have each arranged their own plan of attack: 1/24 – 2/10. First priority is HDMs. We are providing 7 day supply of shelf stable meals (made by each site) and/or local catering. Some sites closed congregate, others remained open. We have transferred older adults to open sites to receive meals in Madison. Adult Day Programs require congregate meals at those sites. Restaurants, Grocery Stores, Caterers have stepped in to provide meals with County reimbursement.

b. SSM Health

SSM Health in mid January notified Little John's of their intention for cancellation of their contract in six months for the Meals on Wheels program. Plan was to switch to Goodman Community Center in July however, Little John's abruptly ended service on January 23. SSM Health had to discontinue all meals last week leaving 40 severely food insecure older adults without food and Goodman's provided hot meals. Currently the Wheels on Meals program is split into four sections with Goodman Community Center, Gaylord's Catering, Riverfood Pantry, and TNT Catering in Middleton supplying meals to older adults.

c. Hy-Vee

[2022
PRES-208](#)

Hy-Vee Closing Letter from NewBridge

Attachments: [Hy-Vee Closing Letter from NewBridge](#)

GABRIEL shared that the last Hy-Vee location on S Whitney Way closed their meal site January 25.

2. Senior Farmer's Market-Post Season Review

GABRIEL discussed the data from the 2022 Farmer's Market Voucher Program. In 2022 started with 695 vouchers and served 617 households, which equals \$15,425 towards WI grown produce. Only 40% of the vouchers were redeemed. Dane County had the lowest redemption rate in the state. Pre-COVID we had a 67% redemption rate. WIC program for Dane County was also very low redemption at 22%. Stoughton Senior Center Director Cindy McGlynn stated that farmer's reported to them having issues getting reimbursed from the state for the vouchers. Should not have been an issue since they are checks that are being issued and can be cashed at any bank. Sugar River Director Angie Markhardt stated there are no options in her area for older adults to redeem the vouchers. There are no driver's on Saturday to get older adults to the Madison Farmer's market downtown.

CRANE stated she would like to see the Farmer's Market managers for each location get training about the program to assist older adults when they are there. CRANE will be sending GABRIEL a CSA list and see if they will participate in the program to give options.

3. Dietitian Program Update

Nothing to report at this time.

4. Healthy Aging Program Update

GABRIEL reported two classes currently happening – Stepping On at Lake Edge Lutheran Church and Stand Up & Move More Zoom class with 12 class participants. A Stepping Up Your Nutrition 2-hour Workshop via Zoom in March in honor of National Nutrition Month and we also have 4 more Stepping On In-Person Workshops planned. These are all happening in March and April. Soon to be planned will be two Mind Over Matter: Healthy Bladder, Healthy Bowels classes – have 15 people on the zoom waiting list since our last classes were full.

5. Chair & Staff Reports

a. Claire Purkis, Aging Program Specialist

b. Hybrid Format for Meetings Moving Forward

AAA Clerk Cindy Matulle explained the hybrid format for the meetings moving forward. Importance of knowing who will be attending our meetings so we have quorum since people will be driving in for the meetings.

c. Minimum meal order for dining sites increase?

GABRIEL explained there used to be a minimum meal order amount per dining site that was put in place to make it worth the caterer's time to deliver to certain sites. That number was set at 15. Since we will be looking for caterers in the near future, wanted discussion around this and if the minimum meal order number should increase. The majority of our dining sites package home delivered meals, which contributes to the amount of meals that are ordered at that site. Many sites order 40-80 meals a day when they combine their congregate meals with their home delivered meals. However, there are sites within Madison that don't package home delivered meals because these are delivered by a separate contract SSM Health. For example, Warner Park is open 4 days a week – it's ordering daily average is 19.5 meals, Meadowridge Commons on the SW side is open twice a week and averages 17.5 meals, and Good Shepherd is open once a week and averages 12.6 meals ordered.

To give you more information, one of our dining sites, Monona Senior Center, serves about 30 meals/day (all congregate) and their caterer said they wouldn't continue to caterer this site unless we increased their reimbursement per meal by another \$1. We had to increase to keep catering at this site. We already pay a higher price per meal with this caterer compared to our larger catering contracts because of the lack of volume.

d. Number of dining sites in each area of Madison.

GABRIEL stated along the same lines as above – due to lower attendance AND feasibility for caterers to service us within our budget, do we keep all of our dining sites open at the frequency they are now or do we combine some sites. For example, we are currently in Romnes Apartment building which is just 2 miles away from the Madison Senior Center. Or do we look at Warner Park, which is just 3.5 miles away from Goodman Community Center and send folks there. Which is what's happening right now during this emergency situation.

F. Future Meeting Items and Dates

Next Meeting: Wednesday, April 19, 2023 at 11:30 am via Hybrid

G. Public Comment on Items not on the Agenda

None.

H. Such Other Business as Allowed by Law

None.

I. Adjournment

A motion was made by CHASE, seconded by WERNER, that the meeting be adjourned at 12:47 pm. The motion carried by the following vote:

Ayes: 8 - BRICKNER, CLAUSIUS, RUX, CRANE, FULLER, WERNER, CHASE and GOLDENSOPH

Absent: 1 - LEE

Minutes respectfully submitted by Cindy Matulle, AAA Clerk III.