



Dane County

Minutes - Final Unless Amended by Committee

Arts and Cultural Affairs Commission Executive Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Friday, March 3, 2023

8:00 AM

Hybrid Meeting: Attend in person at the City County
Building in Room 421; attend virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public
testimony.

A. Call To Order

Present in person: Chair Ritcherson

Present virtually: Vice Chair Klehr, Commissioner Miquelon, Commissioner Puleo Moyer

Staff present in person: Mark Fraire Augusta Brulla

Call to order at 8:02 a.m.

Present 4 - Chair RODERICK RITCHERSON, MARY KLEHR, MARCIA MIQUELON, and FRAN
PULEO MOYER

Excused 1 - OLIVIA XISTRIS-SONGPANYA

B. Consideration of Minutes

1. [2022 MIN-593](#) [MINUTES FROM THE 02/03/2023 ARTS AND CULTURAL AFFAIRS
EXECUTIVE COMMITTEE MEETING]

Attachments: [2022 MIN-593](#)

*Chair Ritcherson requested the following amendment to section I. 1: "Lussier funds will
expire in 2027."*

**A motion was made by Vice Chair Klehr to approve the February 2023 Executive
Committee minutes, seconded by Commissioner Puleo Moyer.**

The minutes as amended were approved unanimously by a voice vote.

2. Approve February 8, 2023, commission minutes for recommendation to full commission

Vice Chair Klehr requested the following amendment to section E. 1: "Supervisor Xistris-Songpanya has been working with Supervisor Chuck Erickson and Supervisor Yogesh Chawla to secure \$40,000 from the Executive Budget..."

A motion was made by Vice Chair Klehr to recommend the February 2023 Commission minutes for approval by the full commission, seconded by Commissioner Miquelon.

The minutes as amended were approved for recommendation to the full commission unanimously by a voice vote.

C. Review Commission Discussion Topics-March (lead commissioner(s))

- Commissioner Puleo Moyer will discuss strategic attendance of Dane Arts commissioners at community/arts events during the March Commission meeting.

- The March Commission meeting will allow time to address any questions regarding the 2023 Cycle 1 grant process.

1. Determine follow up date(s)--November

November will be a time to wrap up any action items or discussions related to Commission discussion topics.

D. Determine May Commission Discussion Topics (lead)

Vice Chair Klehr and Commissioner Parks Snider would like to hold a youth engagement follow up discussion during the May Commission meeting.

E. Reports to Review (from last commission meeting) Commissioners Areas of Focus for Reporting- General Goals for 2023

Reports from February will be reviewed during the March Commission meeting: Community Engagement/Publicity, Fund Advisory/Friends of Dane Arts, Marketing/Arts and Economic Prosperity Study and any other area of focus commissioner reports that were not given in February.

F. Grant Cycle 1 Preparation

1. Review 2023 grant dollars available for distribution

Dane Arts 2023 grant funds total between \$180,000 and \$189,000. The exact amount will be determined by Director Fraire. 2023 funds include an additional line item for the youth equity in the arts fund of \$40,000.

A motion was made by Vice Chair Klehr to recommend the allocation of \$95,000 to the 2023 Cycle 1 grant cycle budget to the full commission, seconded by Commissioner Puleo Moyer.

The motion was carried unanimously by a voice vote.

Youth Equity Arts Fund

A motion was made by Commissioner Miquelon to recommend the allocation of \$20,000 from the youth equity arts fund to the 2023 Cycle 1 grant budget, seconded by Vice Chair Klehr.

The motion was carried unanimously by a voice vote.

2. Review number of short order and capital grant requests/dollar amounts

- 2023 Cycle 1 Capital and Short Order grants will be paid for through the Lussier fund, rather than the annual grant budget.

- There are 5 short order applications requesting a total of \$4,400 and 2 capital grant requests totaling \$4,255 which will be reviewed by panelist Jolynne Roorda and Vice Chair Klehr.

3. Number of commissioner's assigned grants to read

Each Commissioner has been assigned 5 grants to review.

4. Number of review panels, number of reviewers per panel, number of grants per reviewer

There is a total of 20 panelists. There will be 5 panels, each containing 4 panelists. Each panel will review 10-12 grants.

5. Panel review dates

Monday March 20, Wednesday March 22, Friday March 24, Monday April 3, and Wednesday April 5. All panels are scheduled 8:30 a.m. – 11:30 a.m.

6. Determine panel review chairs

Vice Chair Klehr, Commissioner Puleo Moyer and Commissioner Miquelon will each chair one review panel. Chair Ritcherson will chair two panels.

7. Encourage commissioners to sit in on review sessions

New Commissioners will be strongly encouraged to attend one grant panel review session to get a better understanding of how the process works.

8. Commissioner Curet to lead commissioner review session in April

9. Date of commission review

The Commission grant review and approval meeting will take place on Wednesday, April 19.

G. Executive Director's Report

- *The Business of Art Conference, March 30 – April 1, is nearly sold out. Agendas are set and attendees will select specific workshops at least one week in advance.*
- *Keynote speakers include Joe Parisi, Tori Allen, and Dr. Amy Gilman.*
- *In addition to workshops, conference activities include complimentary headshots, gift bags with items from local businesses, a reception with music and appetizers on Friday, and a prize drawing end of day Saturday*
- *A request for volunteers will be put to the commission during the March Commission meeting.*
- *The next Behind Creative video featuring Babette Wainwright will be released in early March.*

1. Friends of Dane Arts update

- *To form a friends group, Dane Arts will need to create a separate nonprofit and assemble a board of directors.*
- *This nonprofit would run in tandem with the Dane Arts Commission.*
- *A friends group would allow Dane Arts to raise and retain funds separate from the Dane County budget.*

H. Future Meeting Items and Dates

1. Develop March 8, 2023, Commission Meeting Agenda

- roll call, establish quorum,*
- approve February 8, 2023, meeting minutes (action item)*
- approve cycle one grant dollars budget for distribution (action item)*
- approve the allocation of \$20,000 from the youth equity arts fund to the 2023 Cycle 1 grant budget,*
- presentation group- Susan Gardels, Wisconsin Youth Symphony Orchestra*
- March discussion topic(s) strategic attendance of Dane Arts commissioners at community/arts events, youth engagement follow up discussion*
- Chair/executive committee report; Areas of Focus Review/reports (those who did not report last mtg)*
- Executive Director's report*

Note: Dane Arts staff will add review panel dates to the Commissioner engagement document and request that dates are filled out during the Commission meeting.

I. Public Comment on Items not on the Agenda

None.

J. Such Other Business as Allowed by Law

Commissioner Miquelon extended an invitation to the Wild Rumpus Circus event, "Wild Things," on Saturday March 18 and Sunday March 19 at MyArts Theater in Madison.

K. Adjourn

A motion was made by Commissioner Miquelon to adjourn.

Meeting adjourned at 8:49 a.m.

Minutes respectfully submitted by Augusta Brulla pending Commission approval.