

FUND TRANSFER REQUEST FORM

AGENCY Public Safety Communication	ORGANIZATION	LEGISTAR FILE # 2023 FTR-017
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TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)						CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance	
1	\$178,894	Center Expansion Design	CPPUBSAF	57191		257720	178894
2							
3							
4							
	\$178,894	TRANSFER FROM TOTAL					

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)						CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance	
1	\$178,894	PSC Building	CPPUBSAF	58154		770000	101638
2							
3							
4							
	\$178,894	TRANSFER TO TOTAL					

EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)	APPROVALS			
Two separate capital accounts exist for the new PSC building project. The accounts need to be consolidated. This FTR moves funds from one account to consolidate funds in one capital account.		DATE	APPROVED	DENIED
	Oversight Committee			
	Controller			
	County Executive			
	Finance Committee			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.				