

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Andrae		Resolution No. 2023 RES-072
Vote Required: Majority <input checked="" type="checkbox"/> Two-Thirds <input type="checkbox"/>		Ordinance Amendment No. _____

Title of Resolution or Ord. Amd.:

LEASE WITH TOWN OF MIDDLETON FOR DANE COUNTY SHERIFF WEST PRECINCT

**Policy Analysis Statement:**

Brief Description of Proposal -

The Dane County Sheriff's Office has been operating a precinct station in the 3,500 square foot lower level of the Town of Middleton Town Hall at 7555 West Old Sauk Road since 1997. The current lease expired on March 31, 2023 and the Town has agreed to enter into a new 15 year lease with the County.

Current Policy or Practice -

Current annual least and fixed costs are \$23,900 for 3,500 square feet of rental space for the West Precinct. The initial annual rent of the new lease shall be \$31,500, paid quarterly, increase by 1.5% annually through the term of the lease. The lease includes options to renew for two (2) additional terms of five (5) years at a 3% increase at the initial renewal term and 1.5% for each year of the term. The County shall also reimburse 50% of the annual operation and maintenance costs of the septic system to the Town, \$2,500.00 annually for snow removal services, and \$2,000.00 for a "sinking fund" for repairs and renovations to the space. The County shall be responsible for all its utilities.

Impact of Adopting Proposal -

Entering into a new 15-year lease agreement for the West Precinct will increase the annual least and fixed cost amount from \$23,900 to \$36,000.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply) -

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

N/A

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$27,000		\$36,000		State				
Capital					Other	\$0			
Total	\$27,000	\$0	\$36,000	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

Agency:	Dane County Sheriff's Office	Division:	Administrative Services
Prepared by:	Lillian Radojovich	Date:	5/31/23
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