

**DANE COUNTY
POLICY AND FISCAL NOTE**

| | | |
|-----------------------------------|---|-------------------------------|
| <input type="checkbox"/> Original | <input type="checkbox"/> Update | Substitute No. |
| Sponsor: | | Resolution No. 2023 RES-205 |
| Vote Required: Two-Thirds | Majority <input checked="" type="checkbox"/> 3/4 | Ordinance Amendment No. _____ |

Title of Resolution or Ord. Amd.:

**AUTHORIZING SUN PRAIRIE LEASE WITH SUNSHINE PLACE, INC.
DCDHS – PEI DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -
This resolution authorizes Dane County enter into a Lease with Sunshine Place, Inc. located at 1632 W. Main St., units #150, #180 and #190, Sun Prairie.

Current Policy or Practice -
Leases require County Board approval.

Impact of Adopting Proposal -
This space will be leased from January 1, 2024 and ending December 31, 2024 with two options to renew the lease for additional one year terms.

Fiscal Estimate:

| | |
|--|---|
| <u>Fiscal Effect (check all that apply) -</u> | <u>Budget Effect (check all that apply)</u> |
| <input checked="" type="checkbox"/> No Fiscal Effect | <input checked="" type="checkbox"/> No Budget Effect |
| <input type="checkbox"/> Results in Revenue Increase | <input type="checkbox"/> Increases Rev. Budget |
| <input type="checkbox"/> Results in Expenditure Increase | <input type="checkbox"/> Increases Exp. Budget |
| <input type="checkbox"/> Results in Revenue Decrease | <input type="checkbox"/> Decreases Rev. Budget |
| <input type="checkbox"/> Results in Expenditure Decrease | <input type="checkbox"/> Decreases Exp. Budget |
| | <input type="checkbox"/> Increases Position Authority |
| | <input type="checkbox"/> Decreases Position Authority |
| | Note: if any budget effect, 2/3 vote is required |

Narrative/Assumptions about long range fiscal effect:

The current lease expires on December 31, 2023 and Sunshine Place has agreed to grant a new lease beginning January 1, 2024 and ending December 31, 2024. The new rental amount is \$2,073.51 per month for an annual payment of \$24,882.15. The new lease contains two options to renew the lease for additional one year terms at an increase of 2.5% per renewal, subject to the existing lease terms and conditions. Sunshine Place will provide lawn care and snow removal services. DCDHS will be responsible for telephone and internet.

Expenditure/Revenue Changes:

| | Current Year | | Annualized | | | Current Year | | Annualized | |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
| | Increase | Decrease | Increase | Decrease | | Increase | Decrease | Increase | Decrease |
| Expenditures - | | | | | Revenues - | | | | |
| Personal Services | | | | | County Taxes | | | | |
| Operating Expenses | | | | | Federal | | | | |
| Contractual Services | | | | | State | | | | |
| Capital | | | | | Other | | | | |
| Total | \$0 | \$0 | \$0 | \$0 | Total | \$0 | \$0 | \$0 | \$0 |

Personnel Impact/FTE Changes:

N/A

Prepared By:

| | | | |
|--------------|----------------|-----------|------------|
| Agency: | Der Xiong | Division: | |
| Prepared by: | Chad Lillethun | Date: | 10/11/2023 |
| Reviewed by: | | Date: | 10/13/2023 |
| | | Phone: | 358-6085 |
| | | Phone: | 242-6431 |