



# Dane County

## Minutes - Final Unless Amended by Committee

### Area Agency on Aging - Nutrition / Wellness Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, May 8, 2024

11:30 AM

This is a Hybrid Meeting: Attend in person at 2865 N Sherman Ave, Conference Room 109; Attend virtually via Zoom.

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**See below for additional instructions on how to attend the meeting and provide public testimony.**

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

**The Wednesday May 8, 2024 AAA Nutrition/Wellness Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.**

The public can attend in person at the ADRC building, 2865 N Sherman Ave Room 109, Madison.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_WmQnb3-3SwWcgostfcw2Tg](https://zoom.us/webinar/register/WN_WmQnb3-3SwWcgostfcw2Tg)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 941 9651 2716

**PROCESS TO PROVIDE PUBLIC COMMENT:**

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone).

Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [Matulle.Cindy@danecounty.gov](mailto:Matulle.Cindy@danecounty.gov)

*Staff and Guests Present: Shannon Gabriel, Sara Koenig, and Cindy Matulle*

**A. Call To Order**

Chair WERNER called the meeting to order at 11:32 am.

**Present** 6 - RACHEL BRICKNER, LINDA FULLER, CAROLINE WERNER, HELEN PAN, DAVE GENSON, and EMILY MURWIN  
**Excused** 1 - DIANE GOLDENSOPH

**B. Consideration of Minutes**

[2023](#) AAA Nutrition/Wellness Committee Minutes  
[MIN-528](#)

**Attachments:** [2024 0207 AAA Nutrition-Wellness Committee Minutes](#)

A motion was made by BRICKNER, seconded by FULLER, that the Minutes be approved. The motion carried by a voice vote.

**C. Action Items**

1. Election of Committee Officers

*Werner nominated Genson to be the Chair. No other nominations and Genson accepted.*

**Voice vote unanimously.**

2. AAA Nutrition/Wellness Committee Description

[2024](#)  
[ACT-015](#) AAA Nutrition/Wellness Committee Description

**Attachments:** [Nutrition Wellness Committee Description 030123](#)

*Gabriel answered questions from committee members.*

**A motion was made by GENSON, seconded by MURWIN, to approve the Committee Description as is. The motion carried by a voice vote.**

#### D. Presentations

1. Cornerstone Community Center & Ziggy's BBQ Dining Site Reviews (Diane Goldensoph)

[2024](#)  
[PRES-006](#) Cornerstone & Ziggy's Site Reviews

**Attachments:** [Dining Site Review Cornerstone Ziggys Food Pictures](#)

*Gabriel summarized the meal site review.*

2. Kavanaugh's Esquire Club & RiverVille Bar & Grill Dining Site Reviews (Linda Fuller)

[2024](#)  
[PRES-007](#) Kavanaugh's & RiverVille Site Reviews

**Attachments:** [Kavanaugh's review 12-27-23](#)  
[Belleville River Ville review 1-24-24](#)

*Fuller summarized her meal site review.*

3. Future Dining Site Review Needs from Committee Members

[2024](#)  
[PRES-008](#) Future Dining Site Reviews from Committee Members

**Attachments:** [Dining Site Visit Review Form 2024](#)  
[Site Review Checklist 4.29](#)

*Fuller stated she would do a review of McFarland meal site. Genson stated he would do a review of Middleton meal site.*

4. 2023 Senior Nutrition Program State Survey Results

[2024](#) 2023 Senior Nutrition Program State Survey Results  
[PRES-009](#)

**Attachments:** [2023 SNP State Survey Results](#)

*Gabriel reviewed the survey results with committee members.*

## E. Discussion Items

### 1. Suggested Donation Rate Increase

[2024](#) Suggested Donation Rate Increase  
[DISC-002](#)

**Attachments:** [Donations Data Discussion](#)

*Committee had a long discussion on how to proceed with an increase in donation rate.*

## F. Reports to Committee

### 1. Dietitian Program Update

*Nothing to report as we ran out of time.*

### 2. Chair & Staff Updates

*Nothing to report as we ran out of time.*

## G. Future Meeting Items and Dates

Next meeting: Wednesday, August 7, 2024 at 11:30 AM via Hybrid

## H. Public Comment on Items not on the Agenda

*None.*

## I. Such Other Business as Allowed by Law

*None.*

## J. Adjournment

**A motion was made by GENSON, seconded by FULLER, that the meeting be adjourned at 1 pm. The motion carried unanimously.**

*Minutes respectfully submitted by Cindy Matulle.*