Dane County Contract Cover Sheet

Revised 01/2022

Res 136
signifiicant

Dept./Division	Sheriff's Office - Field Services Division		
Vendor Name	WI DOT, Bureau of Transportation Safety	**MUNIS #**	3022
Brief Contract Title/Description	Approval of grant funding for participation in an Impaired Driver Enforcement Task Force to enforce compliance to traffic laws.		
Contract Term	October 1, 2024 - September 30, 2025		
Contract Amount	$190,000		

Contract # Admin will assign	15590
Type of Contract	
☐	**Dane County Contract**
☐	**Intergovernmental**
☐	**County Lessee**
☐	**County Lessor**
☐	**Purchase of Property**
☐	**Property Sale**
■	**Grant**
☐	**Other**

Department Contact Information	
Name	Lillian Radivojevich
Phone #	(608) 284-4801
Email	radivojevich@danesheriff.com
Purchasing Officer	Pete Patten

Vendor Contact Information	
Name	David Pabst
Phone #	(608) 709-0099
Email	wisconsin.gov

Purchasing Authority		
☐	**$11,000 or under – Best Judgment** (1 quote required)	
☐	**Between $11,000 – $40,000 ($0 – $25,000 Public Works)** (3 quotes required)	
☐	**Over $40,000 ($25,000 Public Works)** (Formal RFB/RFP required)	**RFB/RFP #**
☐	**Bid Waiver – $40,000 or under** ($25,000 or under Public Works)	
☐	**Bid Waiver – Over $40,000** (N/A to Public Works)	
■	**N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other**	

MUNIS Req.					
Req #	**Org:** SHRFFLD	**Obj:** Personnel Services	**Proj:**	$ 95,000.00
Year	**Org:** SHRFFLD	**Obj:** 30253	**Proj:**	$ 95,000.00
	Org: SHRFFLD	**Obj:** 80064	**Proj:**	$ 190,000.00

Budget Amendment

■	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds $100,000 ($40,000 PW)			
☐	Contract does not exceed $100,000 ($40,000 Public Works)		
☐	Contract exceeds $100,000 ($40,000 Public Works) – resolution required.	**Res #**	136
■	A copy of the Resolution is attached to the contract cover sheet.	**Year**	2024

CONTRACT MODIFICATIONS – Standard Terms and Conditions

☐ No modifications.	☐ Modifications and reviewed by:	■ Non-standard Contract

- - - -

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, September 17, 2024 12:44 PM
To: Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Cotillier, Joshua
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #15590
Attachments: 15590.pdf

Tracking:

Recipient	Read	Response
Hicklin, Charles		
Patten (Purchasing), Peter		
Gault, David	Read: 9/17/2024 12:56 PM	Approve: 9/17/2024 12:58 PM
Cotillier, Joshua		Approve: 9/18/2024 12:50 PM
Stavn, Stephanie		
Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15590
Department: Sheriff
Vendor: WI Dept of Transportation
Contract Description: Accept grant funding for participation in Impaired Driver Enforcement Task Force (Res 136)
Contract Term: 10/1/24 – 9/30/25
Contract Amount: $190,000.00

Michelle Goldade
Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

Goldade, Michelle

From: Patten (Purchasing), Peter
Sent: Tuesday, September 17, 2024 1:56 PM
To: Goldade, Michelle
Subject: Approve: Contract #15590

Goldade, Michelle

From: Hicklin, Charles
Sent: Tuesday, September 17, 2024 1:41 PM
To: Goldade, Michelle
Subject: Approve: Contract #15590

2024 RES-136

AUTHORIZING HIGHWAY SAFETY GRANT FUNDING FOR AN IMPAIRED DRIVER ENFORCEMENT TASK FORCE

The Department of Transportation, Bureau of Transportation Safety, State of Wisconsin, is making funds available for participation in an Impaired Driver Enforcement Task Force, Grant Number IDE-2025-DANE CO SO-00145. Funding of $190,000 is available for targeted impaired driver enforcement efforts October 1, 2024 through September 30, 2025.

This enforcement campaign is a collaborative effort with the Dane County Sheriff's Office and the Madison Police Department, forming a Multi-Jurisdictional Traffic Safety Task Force that will focus on high visibility enforcement efforts to gain and maintain voluntary and continued compliance of traffic laws, thereby decreasing fatalities and serious injury caused by vehicle collisions.

Total grant award is $190,000, Dane County Sheriff's Office will administer the grant, Madison Police Department will receive $95,000, and the Dane County Sheriff's Office will receive $95,000 for impaired driver enforcement efforts.

NOW, THEREFORE BE IT RESOLVED that the Sheriff's Office is hereby authorized to accept $190,000 from the Department of Transportation, Bureau of Transportation Safety, for impaired driver enforcement task force efforts; and

BE IT FURTHER RESOLVED that on behalf of the County of Dane, the County Executive is authorized to execute the above referenced grant agreement with the Department of Transportation, Bureau of Transportation Safety, State of Wisconsin; and

BE IT FURTHER RESOLVED that $190,000 is appropriated as additional revenue in the Sheriff's Office, Field Services, Impaired Driver Grant Revenue account (SHRFFLD 80064) and is credited to the General Fund: and

BE IT FURTHER RESOLVED that $190,000 is transferred from the General Fund to the following accounts:

Overtime-Saturation/Blnkt Ptrl (SHRFFLD - 10053)	$76,300
Retirement Fund (SHRFFLD - 10099)	$11,000
Social Security (SHRFFLD - 10108)	$5,900
Workers Compensation (SHRFFLD - 10189)	$1,800
Alcohol Enforcement POS (SHRFFLD - 30253)	$95,000
Total	$190,000

BE IT FINALLY RESOLVED that all unexpended funds and unrecognized revenues from the above referenced account lines are carried forward from 2024 budget period to the 2025 budget period.

General Contract Terms Impaired Driving Enforcement

This Grant Agreement ("Agreement), entered into by and between the Bureau of Transportation Safety ("BOTS) and *Dane County Sheriff's Office* ("Grantee), is executed pursuant to terms that follow.

Purpose of this Agreement

The Bureau of Transportation Safety, housed within the Wisconsin Department of Transportation's Division of State Patrol, serves as the administering agency for state and federal grants relating to transportation safety. The purpose of this Agreement is to enable BOTS to award grant funding to Grantee for eligible costs of the Grant Project ("Grant) undertaken as outlined in the project narrative and work plan. The funds shall be used exclusively in accordance with the provisions of this Agreement, as well as applicable federal and state laws and regulations.

Term

Work conducted under this Grant must occur within the federal fiscal year: October 1 to September 30. This Agreement expires September 30 of the federal fiscal year during which the Grant is conducted.

Implementation

Grantee shall be solely responsible for the design and implementation of the Grant as described in the project narrative and work plan. Grantee agrees to conduct the Grant in accordance with these plans as approved by BOTS.
Modification of the Grant shall require prior approval of BOTS. Any change in project coordinator, financial officer, authorizing official, addresses, or telephone numbers requires written notification to BOTS. If the work plan or other documentation must be changed after the contract is signed, Grantee must submit an amendment request via the Wise-Grants System.
Amended activity may not commence prior to BOTS approval.
Failure to perform planned activity may be considered grounds for termination of funding.

Audit Requirements

Single Audit Act Amendments of 1996 (31 U.S. C. 7501-8507)

2 CFR Subpart F - Subpart F—Audit Requirements

(a) Audit required. A non-Federal entity that expends $750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.

(b) Single audit. A non-Federal entity that expends $750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with § 200.514 except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.

As of October 1, 2024 the amount will be increased to $1,000,000.00

If a non-Federal entity is subject to these requirements, the entity will verify compliance with these requirements and has filed with the Federal Audit Clearing House. BOTS may take corrective action within six months and may require independent auditors to have access to grantee's records and financial statements.

Maintenance of Records

2 CFR 200.334 -- Retention requirements for records.

Financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal award must be retained for a period of four years from the date of submission of the final expenditure report or after the expiration of the grant agreement or until any audit findings and/or recommendations from prior audit(s) have been resolved between the grantee and BOTS, whichever is later.

Monitoring by the State

Grantee consents to monitoring by BOTS staff to ensure compliance with applicable state and federal regulations. Monitoring may occur on-site and will require access to original versions of employee payroll information, citations, and other materials related to the implementation of this grant.

Risk Assessment

The federal government requires a pre-award risk assessment for all sub recipients, including partner agencies of grantees.

Payment of Funds by the State

All highway safety projects are funded on a cost reimbursement basis. State or local funds shall be expended before federal reimbursement is made. BOTS shall reimburse Grantee only for the actual hours worked, and for other eligible costs, and only if the costs are incurred in performing tasks identified within the grant application. Personnel costs shall be reimbursed on the basis of actual hourly salary and fringe rate(s) that have been verified and approved by BOTS, or on the basis of percentage of annual salary and fringe dedicated to project activity as described within the grant application. All expenses for which Grantee seeks reimbursement must be documented in the Project Activity Reports.

Equipment

2 CFR 200.1

Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or $5,000.

Because of the strict timelines for final claims for reimbursement, it is usually not possible to order, receive and pay for equipment during the last quarter of the grant year. Any piece of equipment that costs more than $5,000 (including taxes, shipping, and installation), is subject to the Buy America Act. Whether the NHTSA funds are used for the entire purchase or any portion of the purchase, it must be approved in writing by the NHTSA before it is ordered. Contact BOTS to request that approval. Any equipment requested to be purchased, either entirely or partially with grant funding, must be used to support the traffic safety program and pre-approved in writing by BOTS. Further, it shall be used primarily for grant-related purposes during the life of the equipment. The grantee may not deviate from this requirement. The grantee shall be responsible for all operating, maintenance, and repair costs of equipment purchased under this grant contract unless otherwise specified. Grantee must obtain prior written approval from BOTS of any plan to trade-in, sell, surplus, or otherwise dispose of any piece of equipment purchased in whole or in part through this agreement.

As of October 1, 2024, the threshold for equipment increases to $10,000.00

Print and Audio Visual Materials

Grantee shall submit all materials developed under this Agreement to BOTS for approval of content and style prior to final production and release. All video materials intended for general public viewing must be close-captioned. Grantee shall credit the Wisconsin Department of Transportation Bureau of Transportation Safety and the National Highway Traffic Safety Administration on all such materials. Grantee may not copyright any portion of materials produced under this Agreement.

Program Income

2 CFR 200.307 Program income.

Program income is gross income derived by Grantee from Grant-supported activities. Program income would include a fee for services (such as a registration fee for a conference or class in full or in part subsidized with federal funds) or fees from the sale of commodities or items made with grant funds. The grantee is responsible for tracking all program income with the same level of detail as federal funds and reporting earned income to BOTS along with invoices. Program income must be an addition to the project budget provided by BOTS and can only be used for planned activities or purchases that would be considered allowable expenses.

Additional Requirements Where Funds Are Expended on Law Enforcement

A. Grantee agency certifies that it has a written departmental policy on biased-based policing, or that it will initiate development of one during the grant period.
B. Grantee agency certifies that it has a written departmental policy on pursuits or that it will initiate development of one during the grant period. The policy should conform to the guidelines of the IACP or a similar pursuit policy .
C. Grantee agency certifies that it has a written departmental policy on the BAC testing of all drivers involved in fatal vehicle crashes involving alcohol, or that it will initiate one during the grant period. Grantee agency will require a test of all killed drivers and will encourage all surviving drivers to consent to a test.
D. Grantee agency certifies that it has a written departmental policy on the use of safety belts by employees, or that it will initiate development of one during the grant period.

General Costs of Government

The general costs of government (i.e. supplanting) are unallowable except as provided in 2 C.F.R. §200.474. [2 C.F.R. §200.444]. The replacement of routine or existing state or local expenditures with the use of federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of a state or local agency is prohibited.

Guidelines for Allowability of Costs

To be allowable under Federal awards, costs must meet the following general criteria [2 C.F.R. §225, Appendix A, C(1)]:

1. Be necessary and reasonable for proper and efficient performance and administration of Federal awards .
2. Be allocable to Federal awards under the provisions of 2 CFR part 225.
3. Be authorized or not prohibited under State or local laws or regulations.
4. Conform to any limitations or exclusions set forth in these principles, Federal laws, terms and conditions of the Federal award, or other governing regulations as to types or amounts of cost items.
5. Be consistent with policies, regulations, and procedures that apply uniformly to both Federal awards and other activities of the governmental unit.
6. Be accorded consistent treatment. A cost may not be assigned a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.
7. Except as otherwise provided for in 2 CFR part 225, be determined in accordance with generally accepted accounting principles.
8. Not be included as a cost or used to meet cost sharing or matching requirements of any other Federal award in either the current or a prior period, except as specifically provided by Federal law or regulation.
9. Be the net of all applicable credits.
10. Be adequately documented.

Nondiscrimination

During the performance of this contract/funding agreement, the contractor/funding recipient agrees —

1. To comply with all Federal nondiscrimination laws and regulations , as may be amended from time to time;
2. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 2l and herein;
3. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
4. That, in the event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and To insert this clause, including paragraphs a through e, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program

The grantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d et seq., 78 stat. 252),(prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).
- **Executive Order 13985**, Advancing Racial Equity and Support for Underserved Communities through the Federal Government (advancing equity across the Federal Government);
- **Executive Order 13988**, Preventing and Combating Discrimination on the Basis of Gender Identity or Sexual Orientation (clarifying that sex discrimination includes discrimination on the grounds of gender identity or sexual orientation).

Political Activity (Hatch Act)

Grantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Lobbying Activities

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Restriction On State Lobbying

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification Regarding Debarment And Suspension

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms **covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded,** as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (https://www.sam.gov/).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Buy America Act

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

Certification of Conflict on Interest

General Requirements

No employee, officer, or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept, or approve, or to take part in negotiating, making, accepting, or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employes or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit form an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
    a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential sub awardees, including contractors or parties to subcontracts.
    b. The code or standards shall establish penalties, sanctions, or other disciplinary actions for violations, as permitted by State or local law or regulations
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

Disclosure Requirements

No State or its subrecipient, including it officers, employees, or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interest may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avid or mitigate such conflict.
2. NHTSA will review the disclosure, and many require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may (A) terminate the award, or (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present, or currently planned organizational, financial, contractual, or other interest(s) with an organization regulated by NHTSA or with an organization whose interest may by substantially affected by ANHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor, and key personnel of any of the above, Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of ta regulated or affected organization.

Prohibition on using grant funds to check for helmet usage

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Termination

This grant may be terminated upon BOTS' determination that Grantee has materially failed to comply with terms of this Agreement. Termination may be considered among the criteria for subsequent grant awards .

Correspondence

All correspondence outside of Wise-Grants with BOTS regarding this project shall include the Grant Number, and shall be submitted to the following address:

Bureau of Transportation Safety
4822 Madison Yards Way, 9th Floor
South Madison, WI 53705

[X] **I agree to the terms and conditions above.**

Signature: _____

Jamie Kuhn, Dane County Executive

BOTS Director: _____

Problem Identification/Project Justification

Instructions:

- Please complete this page, then click the **Save** button.
- Required fields are marked with an *.

Alcohol-Impaired Driving: In Wisconsin during 2023 alcohol was listed as a contributing factor in 4.8% of all crashes. 27.5% of all fatal vehicle crashes in 2023 were alcohol-related, resulting in 159 deaths. Alcohol-impaired driving is associated with other high-risk behaviors that increase the likelihood of a crash and of significant injury or death occurring; these include speeding, and failure to wear seat belts.

For crash data and other resources available at the county level, please visit Community Maps at the link below. If you require assistance in analyzing your crashes, please contact your Law Enforcement Liaison.

https://transportal.cee.wisc.edu/partners/community-maps/

Click here to see the RPM and SPM map.

Use Community Maps, County Profiles, and your local data to develop your deployment plan. Data can include dates, locations, and timeframes based on identified need(s) in your deployment area(s). In text below, provide deployment information.

Dane County Sheriff's Office crime analyst uses community maps as well as other data to identify and compares county wide crash data to identify target corridors for enhanced enforcement. Deployments focus on these selected corridors. *

Grant Problem ID and Planned Activity Description:

Problem identification needs to identify who is affected, howthey are affected, and where it is happening.

What is the plan that you will use to address the issues in the problem identification.

The task force will focus deployments on the corridors most impacted by these crashes, to reduce the number of impaired drivers to reduce the number of related crashes. The task force will frequently monitor community maps and crash data adjusting deployments based on the collected data.
*

Activity Performance Measures:

How will you measure the progress and outcome activity? What are the steps you will use? What will you use to measure it? etc.

The Dane County Sheriff's Office and the Madison Police Department in conjunction with the Impaired Driving grant will secondarily focus on Speed and Restraint violations.

*The plan to solve the problem will be by increasing enforcement through OWI arrests and educating the public of the dangers of impaired driving. We will reviewthe percentage of impaired driving related crashes in the hopes to see a 5% reduction.**

*[X]***Grantee agrees to adopt a zero-tolerance policy for impaired driving during all motor vehicle stops.***

Is the State Patrol participating with this Task Force? *

Yes *[X]* No

Note: If yes, State Patrol is not funded through this grant.

Check all counties participating in this grant.

Dane County

Task Force Members

City of Madison Police Department
*Dane County Sheriff's Office **

RPM/SPM Notes

TASK FORCE NAME: DANE CO OWI TASK FORCE
GRANT PERIOD: OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025
ADMINISTERING AGENCY: DANE COUNTY SO
PARTICIPATING AGENCIES/BUDGET: $190,000

Both the Operational Plan (OP) and signature page must be completed AND submitted with the grant at the beginning of the process on the "Supporting Documents" tab.

Agency will use Community Maps to help plan both dates and locations for deployments.

The budget is for deployments only; no grant funds are for equipment. This grant requires a 25% soft local match. Activity Reports may use one overall monthly statistical report if a pre-approved spreadsheet is attached. Such reports are due on/by the 15th of the next month (example: January's report is due by February 15th). ALL involved agencies MUST participate in mobilization periods such as click it or ticket and drive sober.

ALL agencies are encouraged to attend the quarterly traffic safety commission (TSC) meetings for their County.
*[X]***Checking box certifies that all information above is correct. ***

Signature: *MatthewMeyer* *Sergeant*
Date: *9/4/2024*

General Information

Proposed Project Title:	***IMPAIRED DRIVING ENFORCEMENT***
Federal Funding Source:	
Municipality:	*County**
Applicant/Sub-Recipient Agency/County:	*Dane County**
Enforcement Area:	*Dane County and City of Madison**
Agency Federal Employer ID (FEIN):	***39-6005684***
UEI Number:	***M7DYJMKQ9MH7***
Agency Head or Authorizing Official	
Agency Head or Authorizing Official:	*Kalvin Barrett*
Title:	*Sheriff*
Address:	*115 W Doty Street*
City:	*Madison*
State:	*Wisconsin*
Zip Code:	*53703*
Project Cordinator	
Name:	*MatthewMeyer**
Title:	*Sergeant*
Address:	*115 W Doty St*
City:	*Madison*
State:	*Wisconsin*
Zip Code:	*53703*
Phone:	*(608) 284-6876*
E-mail Address:	*meyer.matt@danesheriff.com*

NOTE: If this information is not correct, please go to to make necessary corrections.

[X] **I agree that the above information is up-to-date and correct. ***

Signature: *MatthewMeyer* *Sergeant*

Date: *9/4/2024 9:45:48 AM*