

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Andrae		Resolution No. 2024 RES-276
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	3/4 <input type="checkbox"/>	

Title of Resolution or Ord. Amd.:

AUTHORIZING RECLASSIFICATION OF VACANT LEAD WEAPONS SCREENING POSITION TO A WEAPONS SCREEING ATTENDENT POSITION IN THE SHERIFF'S OFFICE

Policy Analysis Statement:

Brief Description of Proposal -

The Dane County Sheriff's Office, Support Services Division, requests reclassification of position #2225, Lead Weapons Screening Attendant (G8 pay range), currently vacant, to a Weapons Screening Attendant (G 3-6 pay range). The Sheriff's Office currently utilizes a different organizational structure and the position no longer meets the criteria to be classified as a lead worker position.

Current Policy or Practice -

Reclassification of positions requires County Board approval.

Impact of Adopting Proposal -

This resolution will make it possible to reclassify the Lead Weapons Screener position to a Weapon Screener Attendant position. Dane County Courthouse weapon screening operations are important for the safety and security of the Courthouse for the individuals who work there and those who visit.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Reclassification of position #2225, Lead Weapons Screening Attendant (G8 pay range), to a Weapons Screening Attendant (G 3-6 pay range) will result in an annual expenditure salary/benefit savings of \$8,600.

Salary/Benefit Cost Estimate:

Lead Weapons Screening Attendant -- \$100,000
Weapons Screening Attendant -- \$91,400

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services				(\$8,600)	County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	-\$8,600	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Reclassification of position #2225, Lead Weapons Screening Attendant (G8 pay range), currently vacant, to a Weapons Screening Attendant (G 3-6 pay range).

Prepared By:

Agency:	Sheriff's Office	Division:	Support Services Division
Prepared by:	Lillian Radivojevich	Date:	1/8/25
Reviewed by:	Christopher J. Nygaard, Chief Deputy	Phone:	(608) 284-4801
		Date:	1/8/25
		Phone:	(608) 284-6167