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**From:** Purcell, Joe  
**Sent:** Tuesday, January 28, 2025 5:33 PM  
**To:** Krohn, Margaret  
**Cc:** Purcell, Joe; Velasquez, Angela; Iheukumere, Astra  
**Subject:** October 2024 Mileage Reimbursement request  
**Attachments:** SCHELL JESSICA.OCTOBER 2024.pdf

TO: Dane County Board Personnel & Finance Committee

FROM: Joe Purcell, Information & Assistance Supervisor/ADRC of Dane County

DATE: January 28, 2025

RE: October 2024 Mileage reimbursement request for Jessica (Krueger) Schell

I am requesting an exception to the 60 day limit for employee reimbursements outlined in Ch. 20 of the Dane County Ordinances for Jessica Schell. Jessica submitted her mileage claim in a timely manner on November 1, 2024. However, her mileage claim was never processed and this may have been an error on my part.

I sincerely apologize for the inconvenience and appreciate your consideration of this request. Please let me know if you have any questions.

Joe Purcell

**Joe Purcell, LCSW | ADRC Supervisor | Aging & Disability Resource Center of Dane County**

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