

ADMINISTRATIVE CONFINEMENT

DEFINITION:

Administrative Confinement - a non-punitive segregated confinement of an inmate in his/her cell or other isolated area to ensure safety and security within the jail.

Jail staff shall inform a jail supervisor of any incident that may require administrative confinement of an inmate. The jail supervisor shall determine whether to place the inmate in administrative confinement. In the absence of a jail supervisor, a jail staff member may place an inmate in administrative confinement, however, a jail supervisor shall review that placement decision within 24 hours.

I. Inmates may be placed in administrative confinement under any of the following circumstances:

- A. If an inmate is suspected of having a contagious or communicable disease.
- B. If an inmate is infested with a pest such as lice or scabies.
- C. If an inmate is apparently under the influence of alcohol or drugs to the extent that they cannot be safely placed with other inmates.
- D. If an inmate seems to have, or is alleged to have, mental or emotional difficulties serious enough to constitute a danger to themselves or others.
- E. If an inmate requests such confinement for their own protection and/or piece of mind.
- F. If an inmate displays violent, disruptive, and/or uncontrollable behavior.
- G. If an inmate has a documented history in the Dane County Jail of behavior that has been violent, disruptive, and/or uncontrollable.
- H. If an inmate presents a substantial risk of physical harm to themselves, another person, or property.
- I. If an inmate threatens the security and/or order of the jail.
- J. If an inmate is pending disciplinary investigation.
- K. If an inmate is deemed to be at high risk of sexually abusive behavior.
- L. If an inmate is deemed at high risk of sexual victimization and a determination has been made that there is no available alternative means of separation from likely abusers. All available housing alternatives must be assessed prior to placement in involuntary

administrative confinement or segregated housing based on this criteria. (PREA 115.43[a]) Inmates assigned to involuntary administrative confinement or segregated housing based on this criteria shall be housed in such a manner only until an alternative means of separation from likely abusers can be arranged. Such an assignment shall not ordinarily exceed a period of 30 days. (PREA 115.43[c])

If such assessment cannot be conducted immediately, the inmate may be held in involuntary segregated housing for less than 24 hours while the assessment is completed. (PREA 115.43[a])

II. The jail staff member shall record in the inmate's jail log the fact that the inmate has been placed in confinement, the time of placement, the reason for the confinement, and other relevant information about the incident. A supervisor shall review the placement within 24 hours to determine if continued administrative confinement is warranted and shall document the reason for continued confinement in the inmate's jail log.

Documentation for involuntary administrative confinement placement due to high risk of sexual victimization must include the basis for the inmate's safety and the reason why no alternative means of separation can be arranged. (PREA 115.43[d])

III. An inmate's progress in administrative confinement shall be reviewed by a jail supervisor and documented in the inmate's jail log at least once every 7 Days. The jail supervisor shall determine when the inmate no longer presents a threat to the safety, security, and order of the jail and may be released to general population. The discontinuation of administrative confinement shall be documented in the inmate's jail log.

IV Inmates placed in segregation or administrative confinement solely because they are deemed at high risk for sexual victimization shall have access to programs, privileges, education and work opportunities afforded other inmates assigned to general population areas. This includes pre-classified housing in segregation areas after completing the booking process. If access to privileges is restricted, the housing deputy shall document:

- The opportunities that have been limited;
- The duration of the limitation; and
- The reason for such limitations. (PREA 115.43(b))

V. A jail supervisor and/or Classification and Hearing Specialist shall consult with the medical or mental health staff about an inmate who has been placed on administrative confinement for medical or mental health reasons, before removing the inmate from administrative confinement.

VI. The jail medical and mental health staff shall consult with a sergeant prior to removing an inmate from administrative confinement.

VII. The jail medical staff shall routinely review all medical report forms concerning inmates who have been placed in administrative confinement, and shall see inmates as soon as possible. The medical staff shall refer cases to the jail physician whenever appropriate.

VIII. During the time an inmate is in administrative confinement, there shall be no restrictions on their food, correspondence, attorney visits, or access to clergy persons.

Segregation Cells (solitary confinement)

The Dane County Jail has 44 segregation cells.

20 on the first floor of the PSB Jail (15 male/5 female)
24 in the CCB Jail (18 male/6 female)

On 7/7/15 30 of 44 occupied.

Breakdown by Race ; 15 White, 12 African American, 1 Native American, 2 Hispanic

PSB -Jail Male Seg 12 of 15 cells were occupied

7 MH
4 ETOH
1 Medical

Breakdown by Race ; 8 White, 3 African American, 1 Native American

PSB -Jail Female Seg 2 of 5 cells were occupied

2 medical observation- withdrawal symptoms , pregnancy

Breakdown by Race ; 1 White , 1African American

CCB -Jail Female Seg 4 of the 6 were occupied

2 medical
2 behavior issues

Breakdown by Race ; 2 White, 2 African American

CCB -Jail Male Seg 12 of 18 were occupied

5 for discipline issues due to disruptive behavior (fight or disturbance issues)
4 MH issues
2 Medical issues
1 voluntary

Breakdown by Race ; 4 White, 6 African American , 2 Hispanic

Other Administrative Confinement (AC) Housing

The CCB Jail currently has seven cellblocks designated for AC Housing (48 beds). Two of the cellblocks (16) are inmates facing discipline review for major rules violations (fighting, causing disturbances, etc.). Two are designated for MH related AC (8 beds), and the remaining three cellblocks have a blend of behavior and MH AC inmates (24 beds).

On 7/7/15 34 inmates occupied these cells (24 behavior, 7 MH, 3 voluntary)

Breakdown by Race ; 7 White, 26 African American, 1 Hispanic

Sgt. Mark Olson
olson.mark@danesherriff.com
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