



Dane County

Minutes - Final Unless Amended by Committee

Community Development Block Grant (CDBG) Commission

Thursday, July 28, 2016

5:30 PM

City of Verona- City Hall
111 Lincoln Street
Verona, WI 53593

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A. Call To Order

The meeting was called to order at 5:30 p.m.

Staff and others present: Adam Templer (Bear Development); Peter Ouchakof (staff).

Gail Shea was counted present at 5:33 p.m.

Matt Egerer was counted present at 5:35 p.m.

Present 9 - DAVE RIPP, RON JOHNSON, RICHARD OBERLE, BRIAN BIGLER, GODWIN AMEGASHIE, GAIL SHEA, CYNDA SOLBERG, MATT EGERER, and NEIL STECHSCHULTE

Excused 1 - DONNA VOGEL

B. Consideration of Minutes

[2016
MIN-175](#)

MINUTES OF THE JULY 16, 2016 MEETING OF THE CDBG-APPLICATION REVIEW TEAM.

Attachments: [ART Meeting Minutes](#)
[ART Recommendations and Funding Contingencies](#)

Motion by Ripp, seconded by Amegashie, to approve the Minutes of the July 16, 2016 Meeting of the CDBG Application Review Team. Motion carried 8-0.

The Minutes were approved.

[2016
MIN-176](#)

MINUTES OF THE 05/26/2016 CDBG COMMISSION MEETING.

Attachments: [05.26.16 Minutes](#)

Motion by Bigler, seconded by Johnson, to approve the Minutes of the May 26, 2016 CDBG Commission meeting. Motion carried 8-0.

The Minutes were approved.

C. Presentations

Ripp (Chair of the Application Review Team) summarized the interview presentations and funding recommendations of the Review Team, noting the scoring process and citing rationale for the distribution of funding among proposals recommended for funding.

D. Action Items

[2016
ACT-226](#)

2017 CDBG Application Review Team funding recommendations and contingencies.

Attachments: [ART funding recommendations and contingencies](#)

Bigler moved to approve the ART funding recommendations as presented; seconded by Sparkman.

In the ensuing discussion, Ripp proposed moving \$2,000 from the Independent Living (IL) public service project to the Vera Court project, based on the fact that IL scored 6th in the public service category and received it's full request, yet Vera Court scored 2nd in public service and did not receive the full request. Shea pointed out administrative concerns with the IL project; noting that, while the work they do is very beneficial in providing needed services to low-income residents, a large portion of the budget is used for staff costs. Motion by Ripp, seconded by Johnson, to move \$2,000 from the IL proposal to the Vera Court proposal. Motion carried 9-0.

Staff provided an update on zoning issues for the Oak Ridge Senior Apartment project, which had been a concern for the ART but had since been resolved. Klein previously stated that this project would not go through but for the use of County funding, and staff suggested adding a contingency that any additional HOME funds identified be used towards Klein's project in order to ensure that the goal of providing decent affordable housing in 2017 be met. The idea was tabled and will be further discussed at the August meeting when the Commission makes their final funding recommendations.

Following discussion, the Commission approved the funding recommendations with the changes presented above, and will re-evaluate for final approval following a public hearing at the August CDBG Commission meeting.

This Action Item was approved as amended.

[2016
ACT-228](#)

Discussion and action on Default section of the monthly RLF loan report.

Motion by Shea, seconded by Stechshulte, to remove Cambridge Stoneware, Depot Hill Furnishings, and Imagination Trends, from the monthly loan report since the County no longer has any interest in these loans. Any active borrowers who go into default will be listed in the default section of the loan report. Motion carried 8-0.

E. Reports to Committee

[2016](#)
[RPT-224](#)

CDBG & HOME EXPENDITURE REPORTS- JULY 2016.

Attachments: [July 2016 Expenditure Report](#)

Staff reported on the monthly expenditure report, noting that the 2016 Grant Agreement had recently been signed by the County Executive and returned to HUD and that the County's 2016 allocation should be available within the next couple of weeks.

[2016](#)
[RPT-219](#)

JULY 2016 LOAN REPORT

Attachments: [July 2016 Loan Report](#)

Staff reported on the monthly loan report, remarking that CamRock Cafe missed the July ACH payment. Staff is working with Corp Council on preparing a Notice of Default and actions required to cure the default.

F. Public Comment on Items not on the Agenda

None.

G. Adjourn

Motion by Stechschulte, seconded by Bigler, to adjourned. Motion carried 8-0 and meeting was adjourned at 6:20 p.m.

This was adjourned