

PLAN FOR UNSPENT CY 15 COP FUNDS ELIGIBLE FOR CARRYOVER TO CY 16

Reply requested by September 12, 2016 – Return to Sue Liegel (fax # 608 266-2713)

COUNTY: Dane

CY 15 funds determined eligible for carryover to CY 16: \$2,650

Please indicate in the table below, the County's plan for the use of the COP carryover funds. This plan will indicate how the funds will be allocated, (sub allocation A – assessment and plans or sub allocation B – services and/or admin). The funds will be added to the COP CARS profile 367 (legacy waiver counties) or 377 (managed care counties) Children's COP.

Unspent CY 15 high cost funds approved for carryover to complete a service/project are included in the carryover total as shown above. These funds must be expended in CY 16 for the person and purpose as originally approved. They may not be used to provide service to another individual. If they are not expended in CY 16 as approved for carryover, they must be returned to the Department. They must be included in the amount listed in box 2 – services (sub allocation B) below.

Instructions for allocating carryover funds:

1) Assessment and Plans (Sub allocation A)	
2) Services (Sub allocation B) Amount listed to the right must include the CY 13 carryover funds that were approved for carryover to CY 14:	\$2,650.00
3) Administrative Request (<i>Needs Department Approval – if county is requesting to use these funds for an administrative purpose a full justification for the request must be included – approval is not automatic</i>)	
4) Establish and/or add to existing COP Risk Reserve – the total amount of COP funding held in an account totally separate from the county's investment pool, may not exceed 15% of the county's current year allocation or \$750,000 whichever is less. For managed care counties this funding will become Children's COP – a name change for the account if applicable will be required. The new cap amount is 15% of the Children's COP base allocation, or \$750,000 whichever is less. Counties over the maximum amount will need to submit a detailed plan for how the funds will be used to bring the account into compliance.	
5) Total: (the sum of 1 through 4 may not exceed the carryover total as listed above)	

Question may be directed to Sue Liegel at (608) 266-9755, e-mail susan.liegel@wi.gov

All counties are asked to submit an updated risk reserve account statement (including counties that closed the account in CY 15) this statement must reflect the activity to date. All counties that hold a current COP risk reserve are required to submit a plan for the use of those funds. Counties that have transitioned to Managed Care will need to change the name on the account to Children's COP. The County's plan for the use of the funds under the Children's COP program will be reviewed with Children's program staff.