



# Dane County

## Minutes - Final Unless Amended by Committee

### Youth Commission - Youth Assessment Steering Subcommittee

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Monday, December 12, 2016

8:15 AM United Way of Dane County, 2059 Atwood Avenue, 3rd  
Floor Conference Room

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United Way of Dane County, 2059 Atwood Avenue, 3rd Floor Conference Room

#### A. Call To Order

**Present** 8 - MEGHAN BENSON, MARY O'DONNELL, BRIAN KOENIG, TJ HANSEN, BONNIE AUGUSTA, SANDY ERICKSON, JULIA OLSEN, and JEFFREY LAFFERTY  
**Absent** 2 - BRIDGET MANIACI, and SABINE WESTERMEYER

#### B. Consideration of Minutes

[2016](#) 2016\_0929 Youth Commission - DCYA Steering Committee Minutes  
[MIN-294](#)

**Attachments:** [2016\\_0929 DCYA Steering Committee Minutes](#)

A motion was made by ERICKSON, seconded by KOENIG, that the Minutes be approved. The motion carried by the following vote:

**Ayes:** 8 - BENSON, O'DONNELL, KOENIG, HANSEN, AUGUSTA, ERICKSON, OLSEN and LAFFERTY

**Absent:** 2 - MANIACI and WESTERMEYER

#### C. Action Items

#### D. Presentations

#### E. Reports to Committee



1. Updates on 2015 data analysis efforts:

- Presentations prepared for schools (Koenig): Koenig met with MMSD staff, Nick Pinske, Lead School Psychologist and Armondo Hernandez-Morales, Assistant Director of Integrated Health on use of 2015 data and planning for 2018. Nick will be the MMSD project liaison. MMSD is adding DCYA data to their Data Dashboard with a plan to present each building with bar charts on key issues to increase awareness and use of the data among principals and leadership teams. Oconomowoc school district contacted Bettin about using the survey. Information was provided. They are yet to follow-up. Koenig is sitting on a committee with the MCPSD that is looking at the anxiety data and school climate. Erickson reports that MMSD will be doing an evaluation of the CBITS program—a mental health intervention for 6th grade youth.

- Mental/Emotional Health Analysis (Koenig/Lafferty): Reviewed demographic analysis prepared by DCDHS. Committee would like further analysis for LGBTQ youth of color and for transgender youth. Koenig and Lafferty have been doing some analysis with the emotional health data will coordinate subsequent efforts with DCDHS to complete process by June 1. Focus will be on determining protective factors focusing on high risk demographics. Committee would like to publish an issue paper with key findings. PHMDC will take lead with formatting and text.

- Reproductive Health (Benson): No new updates.

- Other updates on research/analysis: Benson submitted a presentation proposal to the Wisconsin PH Association conference on the emotional health data findings from DCYA. Koenig presented to the By Youth For Youth committee and was astounded by high school youth input on reported lack of sleep and stress related to school performance. Koenig met with reps from Mayo Clinic on a community assessment and possible use of DCYA survey. Nothing decided or recommended at this time. Youth Commission will submit a request to present at the Madison Rotary on DCYA. Koenig is available to assist.

2. Planning for 2018 Survey



i. Role of the YA Steering Committee: The Steering Committee is a subcommittee of the DC Youth Commission. Meetings are publicly posted. The Commission works in partnership with the DCYA project vendor, Public Health, United Way, the City of Madison and participating school districts to realize the DCYA. Each partner is represented on the Steering committee. The Steering Committee provides oversight and coordination of the project to ensure the efficiency, efficacy and integrity of the project. O'Donnell recommended the committee invite another rural school district rep to participate. Hansen will present this opportunity at the January school meeting.

ii. Project timelines: Specific tasks to realize the DCYA are outlined in the Project Administration, Survey Development and School timelines. Survey review will be completed by Steering members Koenig and Lafferty with staff support. The committee outlined the following parameters to guide the survey review:

- Minimize survey changes from 2015 to gather trend data
- Consider 2015 debrief information, particularly the length of the high school survey
- Query current researchers with Data Use Agreements on items being used in research to ensure they remain in the survey
- Shorten by considering researcher input on items being used, that demonstrate no change over time and that are not used in analysis—every item should be used.
- Only new survey items will need to be reviewed for reading level given the survey was thoroughly vetted for literacy in 2012 & 2015.

The timelines for administration, survey review and school input were adopted.

[2016](#)  
[RPT-560](#)

Dane County Youth Assessment Survey Project Timelines

**Attachments:** [2018 DCYA Administrative Timeline](#)  
[2018 DCYA School Timeline](#)  
[2018 DCYA Survey Development timeline](#)

iii. Steering Committee meeting schedule: In 2017, the Steering Committee will meet at the United Way of Dane County, 2059 Atwood Avenue, from 8:15 to 9:30 a.m. on:

- ☐ February 6
- ☐ April 3
- ☐ June 5
- ☐ August 7
- ☐ October 2
- ☐ November 6
- ☐ December 4



- iv. Project budget: The budget will be presented at the February 6 meeting.
- v. Determine scope of Feedback Survey from community stakeholders: Given that the goal to keep the survey essentially the same, the stakeholder survey will: 1) Inquire about emerging trends or issues; 2) Request that specific questions be submitted on identified issues, preferably items consistent with national risk surveys, the CDC or other nationally normed resources; 3) Clarify that there are no guarantees the item will be included in the survey.

**F. Future Meeting Items and Dates**

*Next Meeting: February 6, 2017*

**G. Public Comment on Items not on the Agenda**

**H. Such Other Business as Allowed by Law**

**I. Adjourn**

*9:30 a.m.*

*Recorded by Connie Bettin at 242-6422 (WI Relay 711)*