



Dane County

Minutes - Draft

Board of Health for Madison and Dane County - Safe Food Advisory Committee

Tuesday, September 20, 2016

2:00 PM

Madison Water Utility, 119 E. Olin Avenue

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1. CALL TO ORDER / ROLL CALL

Present: Susan Bulgrin, Wally Borowski, , Susan Quam, Bill von Rutenberg, Bob Miller, Beth Cleary, Joseph Boebel, Stefanie Moccerro, Jillian Urbas, Heidi Ward

Absent: Jeff Mauer, Carrie Bratt, Melanie Horzuesky, Scott Lynch, Doug Voegeli
REQUEST FOR CHANGES IN AGENDA ORDER

2. CONSIDERATION OF MINUTES

Unable to approve meeting minutes from January 19th, 2016 due to lack of quorum.

- 2.a [2016](#) 2016 MIN-255 SAFE FOOD ADVISORY COMMITTEE MEETING
[MIN-255](#) JANUARY 19, 2016

Attachments: [01-19-2016 SFAC Meeting Minutes](#)

3. PUBLIC COMMENT - None

The Committee requests you limit your comments to 5 minutes or less.

4. DISCLOSURES AND RECUSALS - None

Members of the body should make any required disclosures or recusals under the Ethics Code.

5. OPERATOR ISSUES - None

6. DIRECTOR'S REPORT

Director of Environmental Health

Beth Cleary shared the Directors report on Doug Voegeli's behalf:

Environmental Health Office is moving from International Lane office to Atrium Office at 2300 S Park St. Madison by January 2017

Department of Health Services was officially absorbed into Department of Agriculture, Trade and Consumer Protection. DHS Administrative Codes were renumbered into DATCP administrative codes

Revenue impact the State merger will have on PHMDC department is unknown at this time. But here is what we do know the following will have revenue implications for our department

- No more licensing sushi vendors, which is an \$8,000 revenue loss.
- Licensing of temporaries has changed.
 - o Licensing non-profits in the City of Madison who vend for 3 days or less will no longer be allowed.
 - o Licenses will be issued annually and not per event.
 - o A \$25 inspection fee is being pursued at this time to recoup revenue loss due to this change.
- Licensing of taverns is not allowed by State statutes; therefore, PHMDC will either stop licensing taverns or will issue them a permit, but the permit name will not be Food and Drink.
- Mobile carts operating in multiple counties will be allowed to obtain state license, and PHMDC will have to honor the state license. This is another potential loss in revenue.

Impact of merger for health licenses per Susan Quam

- DHS licenses were able to transfer between family members and/or a business owner(s) was allowed to restructure without obtaining another license. This was removed from statute, but the state agencies are working to get this into memo form, since this is not something that was allowed previously by DATCP.

Susan Bulgrin asked what the positives are of the state merger:

- For PHMDC there will be 1 contract instead of 2
- One leader instead of 2 different agencies to consult with
- DATCP has more food experiences and; therefore, stronger leadership to make change
- State Certified Food Manager certificate is no longer required. Proof of passing score/certificate from an approved food safety class is acceptable.
- Restaurant are now allowed to wholesale without additional licensing

State merger negatives

- Culture shock for the state employees

Susan Quam discussed the difference in fee funding for DHS versus DATCP.

- DHS was fully fee funded
- DATCP receives anywhere from 55-65% annually GPR money to fund their food program and pay employees. This is one reason why DATCP fees are significantly lower.
- There have been discussions about how to license facilities in the future because of the revenue discrepancies. One idea is a baseline fee for everyone, but as processes evolve in the facility the fees will increase. For example, a facility is has a variance the fee increase, or they have a haccp plan the fee increase, etc.

7. FOOD PROGRAM REPORT

Environmental Health Services Supervisor or Public Health Sanitarian

Beth gave a report on the following:

PHMDC has decided to split the licensing fee category \$250,001-\$1,000,000. This category will be split into two categories of \$250,001-\$500,000 and \$500,001-\$1,000,000. There is a \$20 increase in the base fee for the new category.

Beth updated group on staffing changes stating our program is fully staffed and she introduced Jillian Urbas and Heidi Ward. She also mentioned Jesse Ramirez as our new Spanish speaking bilingual and bicultural environmental health technician.

DHS recently did an operator survey and it has been years since PHMDC completed a satisfaction survey. If or when a survey is drafted it will go through SFAC before being released.

PHMDC is trying to obtain accreditation status and part of the accreditation is to comply with the FDA Retail Food Program Standards within 5 years.

Environmental Health (EH) is currently working on Standard 8 which is to verify the correct number of staff is available to do the work.

The State evaluated our food program which included reviewing establishment files, policies and procedures and staff inspection techniques. A copy of the work plan was provided for review.

Report was also given on the work the AHEC student, Maddy Vandhey, specifically the food borne illness information.

8. ACTION ITEMS - None

9. FUTURE MEETING ITEMS AND DATES

January 17, 2017 Atrium Community Room

April 18, 2016 Atrium Community Room

September 19, 2017 Atrium Community Room

10. ADJOURN

A motion was made by Bill von Rutenberg to adjourn the meeting, seconded by Wally Borowski. Meeting adjourned.

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LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.