ESTABLISHMENT OF DANE COUNTY'S EQUAL OPPORTUNITY / AFFIRMATIVE ACTION GOALS AND OBJECTIVES

The Office of Equal Opportunity establishes Affirmative Action goals by a comparison of the availability (parity) percentage of qualified Affirmative Action group members (racial-ethnic minorities & women) available in the relevant regional (Dane county and surrounding counties) labor force, in comparison to their percentage in the Dane County employee workforce.

The county's objective is for its workforce to mirror that of the regional labor force in its composition of qualified Affirmative Action group members. Where the Dane County's workforce is significantly below the parity percentage of the relevant labor force (both public and private) in a particular EEO job category (groupings of similar job classifications), AA goals, objectives and activities are established to increase the county's workforce percentage of AA groups, and reach at least 80% the availability (parity) percentage in a particular job category.

This availability data incorporates various factors including census data, state occupation statistics, applicant and flow data (county application, recruitment, eligibility, and hiring data) in determining the available percentage of qualified AA applicants in the labor market. This information must be updated periodically.

Dane County also promotes equal employment opportunity and non-discrimination in employment per Chapter 19, Affirmative Action Ordinance. The County Executive sends a clear message in her equal opportunity vision statement that promotes and encourages the diversification Dane County's workforce, as well promoting diversity in all county contracts and services. The Office of Equal Opportunity and the Equal Opportunity Commission share in the County Executive's vision for Dane County.

NARRATIVE SUMMARY OF DANE COUNTY'S WORKFORCE

01/22/2015 - 01/14/2016

- ➤ There was a slight **increase** in the total **number of county employees** from January 2015 until January 2016 from **2276 to 2278** (+2).
- ➤ The total countywide **decrease** of **female** employees in the workforce was **-8** employees over this one-year period, representing **53.7%** of the total Dane County government workforce.
- ➤ Males countywide increased by +10 employees representing 46.3% of the total county workforce.
- ➤ The total for racial-ethnic **minority** employees **increased** by +14 overall during this one-year period, representing 14.8 % * of the total Dane County government workforce.
- ➤ The largest countywide increases in the total number of racial-ethnic minority employees during this time were in the Administrative Support- (+6) EEO job category followed by the Paraprofessionals-(+5); Professionals-(+3) and Protective Services- (+2).
- ➤ The largest countywide **decreases** in the total number of racial-ethnic **minority** employees during this time were in the **Skilled Craft-(-1)** and **Technical-(-1)** job categories. There were **no increases** for racial ethnic minorities in the **Officials/Administrators** and **Service Maintenance job categories.**
- ➤ The largest countywide **increases** in the total number of **female** employees were in the **Officials/Administrators(+4)**; **Technical-(+4)** and **Protective Services** (+3) EEO job categories.
- ➤ The largest countywide decreases in the total number of female employees for the period were in the Administrative Support-(-10), Para-Professionals-(-5), Service/Maintenance-(-4) and Professionals-(-2) job categories. There were no increases for females in the Skilled Crafts (0) EEO job category.
- ➤ The total of employees with self- identified **disabilities** decreased (-4) overall during this period representing (0.6%). **

^{* 2008} represented the first time Dane County's total workforce representation of racial –ethnic minorities reached over 12% (Steady annual increase from 9.1%, 188 minorities in 2001 to 14.8%, 338 minorities in 2016).

^{**} The total number of documented disabled employees is likely to be significantly lower than the actual number until the next employee disability self –identification survey is conducted.

DANE COUNTY WORKFORCE SUMMARY

01/22/2015 - 01-14-16

COUNTYWIDE

	TOTAL	MALE	FEMALE	MINORITY	DISABLED
01/22/15	2276	1045 (45.9%)	1231 (54.1%)	324 (14.2%)	25 (1.1%)
01/14/16	2278	1055 (46.3%)	1223 (53.7%)	338 (14.8%)	21 (0.92%)
+/-	+2	+10	-8	+14	-4

ADMINISTRATIVE (OFFICE/CLERICAL) JOB CATEGORY

	TOTAL	MALE	FEMALE	MINORITY	DISABLED
01/22/15	357	56 (15.7%)	301 (84.3%)	42 (11.8%)	2 (0.6%)
01/14/16	351	60 (17.1%)	291 (82.9%)	48 (13.7%)	2 (0.6%)
+/-	-6	+4	-10	+6	0

OFFICIALS / ADMINISTRATORS JOB CATEGORY

	TOTAL	DAALE		MINIODIUM	DICABLED
	TOTAL	MALE	FEMALE	MINORITY	DISABLED
01/22/15	224	115 (51.3%)	109 (48.7%)	16 (7.1%)	3 (1.3%)
01/22/10		110 (010 / 0)	20) (101) (0)	10 (11170)	e (11e / 0)
01/14/16	227	114 (50.2%)	113 (49.8%)	16 (7.0%)	2 (0.9%)
+/-	+3	-1	+4	0	-1

PARAPROFESSIONALS JOB CATEGORY

	TOTAL	MALE	FEMALE	MINORITY	DISABLED
01/22/15	324	99 (29.8%)	225 (67.8%)	113 (34.0%)	2 (0.6%)
01/14/16	316	96 (30.4%)	220 (69.6%)	118 (37.3%)	2 (0.6%)
+/-	-8	-3	-5	+5	0

PROFESSIONALS JOB CATEGORY

	TOTAL	MALE	FEMALE	MINORITY	DISABLED
1/22/15	557	171 (30.7%)	386 (69.3%)	74 (13.3%)	9 (1.6%)
1/14/16	553	169 (30.6%)	384 (69.4%)	77 (13.9%)	8 (1.4%)
+/-	-4	-2	-2	+3	0

DANE COUNTY WORKFORCE SUMMARY

01/22/2015 - 01-14-16

PROTECTIVE SERVICES JOB CATEGORY

	TOTAL	MALE	FEMALE	MINORITY	DISABLED
1/22/15	386	300 (77.7%)	86 (22.3%)	22 (5.7%))	1(0.25%)
1/14/16	393	304 (83.5%)	89 (22.6%)	24 (6.1%)	1 (0.35%)
+/-	+7	+4	+3	+2	0

SERVICE/MAINTENANCE JOB CATEGORY

	TOTAL	MALE	FEMALE	MINORITY	DISABLED
1/22/15	235	183 (77.9%)	52 (22.1%)	43 (18.3%)	7 (3.0%)
1/14/16	234	186 (79.5%)	48 (20.5%)	43 (18.4%)	6 (2.6%)
+/-	-1	+3	-4	0	-1

SKILLED CRAFT JOB CATEGORY

	TOTAL	MALE	FEMALE	MINORITY	DISABLED
01/22/15	53	53 (100%)	0 (0%)	2 (3.8%)	0 (0%)
1/14/16	53	53 (100%)	0 (0%)	1 (1.9%)	0 (0%)
+/-	0	0	0	-1	0

TECHNICIANS JOB CATEGORY

	TOTAL	MALE	FEMALE	MINORITY	DISABLED
01/22/15	140	68 (48.6%)	72 (51.4%)	12 (8.6%)	1 (0.7%)
01/14/16	149	73 (49.0%)	76 (51.0%)	11 (7.4%)	0 (0%)
+/-	+9	+5	+4	-1	-1

TABLE - Dane County Regular Classified Work Force: 01/13/14-01-14-16

JOB	YEARS	TOTAL WORK FORCE	FEM	ALES				RAC	CIAL/E	ETHNIC	MINORIT	TIES				ONS W/ BILITIES
CATEGORIES	2014 2015 2016	For CATEGORIES			TOTAL		BLACK		ASIAN		AMERICAN INDIAN		HISPANIC			
		#	#	%	#	%	#	%	#	%	#	%	#	%	#	%
ADMINISTRATIVE SUPPORT	2014	372	314	84.4	41	11.0	11	3.0	6	1.6	7	1.9	17	4.6	2	0.5
	2015	357	301	84.3	42	11.8	12	3.4	7	2.0	5	1.4	18	5.0	2	0.6
	2016	351	291	82.9	48	13.7	15	4.3	8	2.3	5	1.4	20	5.7	2	0.6
OFFICIALS/ ADMINISTRATOR	2014	227	109	48.1	16	7.0	9	4.0	2	0.9	0	0.0	5	2.2	3	1.3
	2015	224	109	48.7	16	7.1	9	4.0	1	0.4	1	0.4	5	2.2	3	1.3
	2016	227	113	50.1	16	7.0	9	4.0	1	0.4	1	0.4	5	2.2	2	0.9
PARA-PROFESSIONAL	2014 2015 2016	334 324 316	235 225 220	70.4 69.4 69.6	119 113 118	35.7 34.9 53.6	42 43 46	12.6 13.2 14.6	39 36 39	11.7 11.1 12.3	3 3 3	0.9 0.9 0.9	35 31 30	10.5 9.6 9.5	2 2 2 2	0.6 0.6 0.6
PROFESSIONALS	2014	535	373	69.7	65	12.1	28	5.2	19	3.6	4	0.7	14	2.6	9	1.7
	2015	557	386	69.3	74	13.3	33	5.9	20	3.6	2	0.4	19	3.4	9	1.6
	2016	553	384	69.4	77	13.9	35	6.3	22	4.0	2	0.4	18	3.25	8	1.4
PROTECTIVE SERVICES	2014	383	80	20.9	20	5.2	7	1.8	5	1.3.	2	0.5	6	1.6	1	0.3
	2015	378	79	20.9	23	6.1	7	1.9	5	1.3	1	0.3	10	2.7	1	0.3
	2016	393	89	22.3	24	6.4	11	2.8	1	1.0	1	1.0	8	2.0	1	1.0

JOB	YEARS	TOTAL WORK FORCE	FEMA	ALES				RAG	CIAL/E	ETHNIC	MINORIT	TIES			PERSONS W/ DISABILITIES		
CATEGORIES	2014 2015 2016	For CATEGORIES			TOTAL		BLACK		ASIAN		AMERICAN INDIAN		HISPANIC				
		#	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
SERVICES MAINTENANCE	2014 2015 2016	227 235 234	47 52 48	20.7 22.1 20.5	40 43 43	17.6 18.3 18.3	16 18 19	7.1 7.7 8.2	7 7 7	3.1 3.0 3.0	11 10 10	4.9 4.3 4.3	6 8 7	2.6 3.4 3.0	7 7 6	3.1 3.0 2.6	
SKILLED CRAFT	2014 2015 2016	51 53 53	0 0 0	0.0 0.0 0.0	1 2 1	2.0 2.8 1.9	0 0 0	0.0 0.0 0.0	1 1 1	2.0 1.9 1.9	0 1 0	0.0 1.9 0.0	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	
TECHNICIANS	2014 2015 2016	144 140 149	76 72 76	52.8 51.4 51.0	11 12 11	7.6 8.6 7.4	5 4 3	3.5 2.9 2.0	2 4 4	1.4 2.9 2.7	2 1 1	1.4 0.7 0.7	2 3 3	1.4 2.1 2.0	1 1 0	0.7 0.7 0.0	
GRAND TOTALS	2014 2015 2016	2268 2276 2278	1233 1231 1223	54.4 54.1 54.0	316 324 338	13.9 14.2 14.8	118 128 138	5.2 5.6 6.1	81 80 86	3.6 3.5 3.8	28 24 23	1.2 1.1 1.0	89 92 91	3.9 4.0 4.0	25 25 21	1.1 1.1 0.9	

TABLE - Dane County Regular Classified Work Force: 01/13/14-01-14-16

AGENCY	YEARS	TOTAL WORK FORCE	FEI	MALES				RAC	IAL/ETHNI	C MINORIT	TIES					RSONS W/ ABILITIES
	2014 2015 2016	For DEPARTMENT				DTAL	Ві	LACK	ASIAN		AMERICAN INDIAN		HISPANIC			
		#	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Departments v	vith 10 o	or less Employe	es: 10													
County Board	2014	4	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Journey Dourn	2015	3	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2016	4	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Equity & Inclusion	2016	4	1	25.0	3	75.0	3	75.0	0	0.0	0	0.0	0	0.0	1	25.0
Treasurer	2014	5	4	80.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2015	5	4	80.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2016	5	4	80.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
County Clerk	2014	5	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2015	3	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2016	4	4	100.0	1	25.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0
Land Information	2014	3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2015 2016	3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2010	3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Veterans Services	2014	5	3	60.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2015	5	3	60.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2016	5	3	60.0	1	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0
Medical Examiner	2014	12	7	37.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	12.5
	2015	13	9	58.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2016	10	6	60.0	2	20.0	1	10.0	0	0.0	0	0.0	1	10.0	0	0.0

AGENCY	YEARS 2014 2015 2016	TOTAL WORK FORCE For DEPARTMENT	FEMALES			PERSONS W/ DISABILITIES										
					TOTAL		BLACK		ASIAN		AMERICAN INDIAN		HISP	HISPANIC		
		#	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Emergency Management	2014	9	3	33.3	2	22.2	1	11.1	0	0.0	1	11.1	0	0.0	0	0.0
	2015	9	2	22.2	1	11.1	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0
	2016	8	2	25.0	1	12.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0
Extension	2014	7	6	85.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2015	6	6	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	2016	6	6	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0

TABLE - Dane County Regular Classified Work Force: 01/13/14-01-14-16

AGENCY	YEAR	TOTAL WORK FORCE	FEMALES			PERSONS W/										
	2014 2015 2016	For DEPARTMENT			TOTAL		ВІ	BLACK		ASIAN		ERICAN IDIAN	HISPANIC			
		#	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Departments with more than 10 & less than 50 Employees: 9																
Executive	2014 2015 2016	12 15 12	7 7 5	58.3 46.7 41.6	3 6 3	25.0 40.0 25.0	3 3 0	25.0 20.0 0.0	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	0 3 3	0.0 20.0 25.0	0 0 0	0.0 0.0 0.0
Family Court Counseling	2014 2015 2016	11 11 11	10 10 10	90.9 90.9 90.9	0 1 1	0.0 9.1 9.1	0 0 0	0.0 0.0 0.0	0 1 1	0.0 9.1 9.1	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	2 2 2	18.2 18.2 18.2
Solid Waste	2014 2015 2016	21 20 18	3 3 3	14.3 15.0 16.6	1 1 1	4.8 5.0 5.6	0 0 0	0.0 0.0 0.0	0 0 1	0.0 0.0 5.6	0 0 0	0.0 0.0 0.0	1 1 0	4.8 5.0 0.0	0 0 0	0.0 0.0 0.0
Zoo	2014 2015 2016	19 19 19	12 12 11	63.2 63.2 57.9	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0
Register of Deeds	2014 2015 2016	17 15 13	15 13 11	88.2 86.7 84.6	1 1 0	5.9 6.7 0.0	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	1 1 0	5.9 6.7 0.0	0 0 0	0.0 0.0 0.0
Planning & Development	2014 2015 2016	23 22 23	7 6 7	30.4 27.3 30.4	1 1 1	4.3 4.5 4.3	0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0	1 1 1	4.3 4.5 4.3	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0
Juvenile Court Program	2014 2015 2016	37 39 38	16 17 17	43.2 43.6 44.7	13 14 17	35.1 35.9 44.7	11 12 14	29.7 30.8 36.8	1 1 1	2.7 2.6 2.6	1 1 1	2.7 2.6 2.6	0 0 0	0.0 0.0 0.0	0 0 0	0.0 0.0 0.0

AGENCY	YEAR	TOTAL WORK FORCE	FEMALES			PERSONS W/ DISABILITIES										
	2014 2015 2016	For DEPARTMENT			TOTAL		BLACK		ASIAN			ERICAN DIAN	HISP	HISPANIC		
		#	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Alliant Energy	2014	27	9	33.3	1	3.7	1	3.7	0	0.0	0	0.0	0	0.0	1	3.7
Center	2015	28	8	28.6	1	3.6	1	3.6	0	0.0	0	0.0	0	0.0	1	3.6
	2016	28	7	25.0	1	3.6	1	3.6	0	0.0	0	0.0	0	0.0	1	3.6
Land & Water	2014	51	15	29.4	3	5.9	0	0.0	1	2.0	2	3.9	0	0.0	1	2.0
Resources	2015	50	15	30.0	3	6.0	0	0.0	1	2.0	2	4.0	0	0.0	1	2.0
(Parks)	2016	51	16	31.4	3	5.9	0	0.0	1	2.0	2	3.9	0	0.0	1	2.0

TABLE - Dane County Regular Classified Work Force: 01/13/14-01-22-15

AGENCY	YEAR	TOTAL WORK FORCE	FEMALES				PERSONS W/ DISABILITIES									
	2013 2014 2015	For DEPARTMENT #			TOTAL		В	BLACK		ASIAN		AMERICAN INDIAN		PANIC		
			#	%	#	%	#	%	#	%	#	%	#	%	#	%
Departments v	Departments with more than 50 & less than 160 Employees: 8															
Corporation	2014	57	46	80.7	6	10.5	1	2.0	0	0.0	0	0.0	5	8.8	2	3.5
Counsel	2015	65	52	80.0	8	12.3	2	3.1	0	0.0	0	0.0	6	9.2	2	3.1
	2016	66	53	80.3	12	18.2	3	4.5	2	3.0	0	0.0	7	10.6	1	1.5
District Attorney	2014	61	51	83.6	6	9.8	3	4.9	1	1.6	0	0.0	2	3.3	1	1.6
District Attorney	2015	64	55	85.9	8	12.5	3	4.7	1	1.6	0	0.0	4	6.3	1	1.6
	2016	62	54	87.1	8	12.9	2	3.2	1	1.6	0	0.0	5	8.1	1	1.6
Airport	2014	74	18	24.3	7	9.5	4	5.4	2	2.7	1	1.4	0	0.0	2	2.7
	2015	75	18	24.0	7	9.3	4	5.3	1	1.3	2	2.7	0	0.0	2	2.7
	2016	72	18	25.0	8	11.1	5	6.9	2	2.8	1	1.4	0	0.0	1	1.4
Public Safety	2014	86	40	46.5	6	7.0	2	2.3	0	0.0	2	2.3	2	2.3	0	0.0
Communication	2015	78	32	41.0	5	6.4	2	2.6	1	1.3	1	1.3	1	1.3	0	0.0
	2016	88	36	40.9	4	4.5	0	0.0	2	2.3	1	1.1	1	1.1	0	0.0
Clerk of Courts	2014	106	91	85.8	7	6.6	3	2.8	0	0.0	4	4.2	0	0.0	0	0.0
Glorik or Gourto	2015	101	85	84.1	6	5.9	2	2.0	0	0.0	4	4.0	0	0.0	0	0.0
	2016	105	88	83.8	8	7.6	3	2.9	1	0.9	4	3.8	0	0.0	0	0.0
Public Works.	2014	124	10	8.1	10	8.1	1	0.8	0	0.0	6	4.8	3	2.4	1	8.0
Highway & Trans.	2015	122	8	6.6	10	8.2	2	1.6	0	0.0	6	4.9	2	1.6	1	8.0
	2016	127	8	6.3	10	7.9	3	2.4	0	0.0	6	4.7	1	0.8	1	0.8
Board of Health	2014	137	106	77.4	22	16.1	3	2.2	9	6.6	0	0.0	10	7.3	1	0.7
Madison/Dane	2015	138	105	76.1	24	17.4	4	2.9	9	6.5	0	0.0	11	8.0	1	0.7
Co.	2016	135	105	78.0	25	18.5	5	3.7	9	6.7	0	0.0	11	8.1	1	0.7
Administration	2014	142	55	39.4	27	19.1	11	7.8	7	4.9	2	1.4	7	4.9	5	3.5
, willing a dioil	2015	155	61	38.7	32	20.6	13	8.4	7	4.5	2	1.3	10	6.5	5	3.2
	2016	150	57	39.3	31	20.6	14	9.3	6	4.0	1	0.7	10	6.7	3	2.0

AGENCY YEAR 2013 2014 2015	YEAR	TOTAL WORK FORCE	FEMALES			PERSONS W/ DISABILITIES										
	2014	For DEPARTMENT			TOTAL		В	BLACK		ASIAN		AMERICAN INDIAN		PANIC		
		#	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Departments with mo	2014	526	159	30.2	32	6.1	12	2.3	7	1.3	2	0.38	11	2.0	3	0.6
Sheriff	2015 2016	536 547	170 173	31.7 31.6	31 34	5.8 6.2	14 17	2.6 3.1	6 6	1.1 1.1	2 2	0.37 0.4	9 9	1.7 1.7	3 3	0.6 0.5
Human Services	2014 2015	680 670	527 519	77.5 77.5	164 162	24.1 24.2	61 64	9.0 9.6	52 51	7.7 7.6	5 4	0.74 0.6	46 43	6.8 6.4	6	0.8 0.9
	2016	656	509	77.6	164	25.0	65	9.9	54	8.2	4	0.6	41	6.2	5	0.7