

Date: March 9, 2017

To: Chair and Members of the Personnel and Finance Committee

From: Janel Heinrich, Director  
Lesly Scott

Subject: Approval to use vacant PHN FTE funding to fill PHN position

County Ordinance 29, 52(16) requires the Personnel and Finance Committee, along with the County Executive, to approve filling positions that are new or have been vacant longer than six months. I am seeking approval to use .45 of PHN FTE (Judy Rabinowitz, position #946 – retired in 2015), .5 of PHN FTE (Chris Palmer, position #1014 – retired in 2016) and .05 of current PHN Kim Neuschel (position #988, voluntary reduction in FTE) to create a 1.0 PHN in Community Health.

Please let me know if you need any additional information. Thank you for your attention to this matter.