

**DANE COUNTY  
POLICY AND FISCAL NOTE**

Title of Resolution or Ord. Amd.:

_____ Original	_____ Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>626</u>
Vote Required: Majority <u>X</u> Two-Thirds		Ordinance Amendment No. _____

**AUTHORIZING LEOPOLD LEASE FOR EARLY CHILDHOOD INITIATIVE PROGRAM  
DCDHS - CYF Division**

**Policy Analysis Statement:**

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Early Childhood Initiative (ECI) Program. The Early Childhood Initiative program is renewing office space in a building owned by the Fiduciary Real Estate Development, Inc. and this space is located at 3301 Leopold Way #108, Fitchburg, Wisconsin. This resolution is to pay for the monthly rental payment of \$525 per month to cover costs related to occupying this space during the lease term of eight months (05/01/17 - 12/31/17).

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

Authorizes the County Executive and County Clerk to execute a lease for office space in a building owned by the Fiduciary Real Estate Development, Inc. and this space is located at 3301 Leopold Way #108, Fitchburg, Wisconsin. This resolution is to pay for the monthly rental payment of \$525 per month to cover costs related to occupying this space during the lease term of eight months (05/01/17 - 12/31/17). The total rate for the term period is \$4,200. All utilities except electricity and telephone will be paid by landlord. Adequate funds are budgeted for lease payments and electric costs. The lease is 8 months at the request of Fiduciary Real Estate to bring the ECI lease in synch with the JFF office lease.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

\_\_\_\_\_ No Fiscal Effect  
\_\_\_\_\_ Results in Revenue Increase  
X Results in Expenditure Increase  
\_\_\_\_\_ Results in Revenue Decrease  
\_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

X No Budget Effect  
\_\_\_\_\_ Increases Rev. Budget  
\_\_\_\_\_ Increases Exp. Budget  
\_\_\_\_\_ Decreases Rev. Budget  
\_\_\_\_\_ Decreases Exp. Budget  
\_\_\_\_\_ Increases Position Authority  
\_\_\_\_\_ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -									
Personal Services									
Operating Expenses	\$4,200								
Contractual Services									
Capital									
Total	\$4,200	\$0	\$0	\$0		\$0	\$0	\$0	\$0
Revenues -									
County Taxes									
Federal									
State									
Other									
Total	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

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