



Dane County

Minutes - Final Unless Amended by Committee

Office for Equity and Inclusion Advisory Board

Friday, December 2, 2016

11:30 AM Centro Hispano, 810 W Badger Rd, Madison, WI 53713

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A. Call To Order

Meeting called to order at 11:35am

Present 9 - KAREN MENENDEZ COLLER, GREG JONES, FLOYD ROSE, CHUCK ERICKSON, SHELIA STUBBS, JANEL HEINRICH, COLLEEN BUTLER, LUCIA NUNEZ, and LESLIE ORRANTIA

Excused 2 - JOSEPH BARING, and EVERETT MITCHELL

B. Consideration of Minutes

1. [2016](#) Minutes of 8/5/16 OEI Meeting
[MIN-263](#)

Attachments: [Minutes 08/05/16](#)

A motion was made by ERICKSON, seconded by STUBBS, that the Minutes be approved. The motion carried by a voice vote.

C. Action Items

1. Partners In Equity (PIE) Grant Committee Formation and Next Steps

Colleen Clark-Bernhardt provided a brief history of the Partners in Equity (PIE) Grant. County Board Supervisor Stubbs described the budget amendment initiating the PIE Grant and the history related to the origination of the Grant. It was mentioned that there was a decrease in the requested PIE grant funding, by resolution, for 2017 and Supervisor Stubbs offered to work to restore the \$10,000 dollars related to the 2017 decrease in 2018. The committee discussed the long-term relevance of the PIE Grant, the under resourcing, and potential of having a one-time larger dollar amount to meet community needs. In discussing the PIE grant, the committee considered the possibility of having a one-page application process to make the process more equitable for applicants. The PIE Grant application and process sub-committee was established and includes Joseph Baring, Leslie Orrantia, Janel Heinrich, and Colleen Butler. Colleen Butler suggested the Forward Community Investments process (FCI) as a possible example of an equitable process that could be followed. Colleen Clark-Bernhardt mentioned the need to strongly consider the resolution associated with the PIE Grant and to remain within the boundaries of the grant. It was agreed that OEI could be a resource for shared information on all results of the PIE Grant. The PIE grant sub-committee agreed to meet before the next quarterly advisory board meeting and provide PIE Grant process recommendations.

D. Reports to Committee

1. History and Development of OEI Department.

Supervisor Stubbs provided background and context on the development of the OEI Department. The committee discussed the value of creating an infrastructure and advisory board for the Department. Supervisor Erickson shared additional history on the impetus behind the Department and the intended goals. Supervisor Erickson mentioned the importance of equity and hearing voices from different perspectives.

2. Review of 2015 & 2016 OEI Department Resolutions

A brief review of OEI related resolutions was provided by staff

3. Clerk III FTE (Bilingual Spanish) Position Approval

Staff reported board approval of the full-time Clerk III position

4. Contract Compliance Specialist Position Recruitment

Committee Chair Greg Jones urged the inclusion of advisory board members in the hiring process panels and opinions when possible. The committee suggested the desire to hear from all departments on their equity plan and especially as it related to their Department hiring. Colleen Clark-Bernhardt agreed to forward a copy of the racial equity and social justice employment tools report. Committee requested a flow chart on how policy resolutions are developed. Committee members requested a copy of the county budget calendar.

5. Strategic Planning and Collaboration with Equal Opportunities Commission

Staff described goals to build collaboration among the EOC and the Advisory Board and the possibility of developing a strategic plan for engaging the community on equity and inclusion.

Colleen Butler described the past methods of EOC involvement with the office for equal opportunity in work on employment and criminal justice.

6. Review and Discussion of Equity Analysis Recommendations

Staff provided a brief history of the analysis and stressed the importance of ongoing consideration of methods to put analysis recommendations into action.

7. B2GNow Compliance and Certification System Initial Pricing Proposal

The compliance proposal was reviewed and discussed. Staff emphasized the importance of a comprehensive tracking system for contract compliance.

E. Future Meeting Items and Dates for 2017

The Next Advisory Board Committee meeting is scheduled for March 3rd 11:30-1:00pm at the same location (Centro Hispano)

F. Public Comment on Items not on the Agenda

None

G. Such Other Business as Allowed by Law

Announcements were provided by committee members:

A partnership is developing among the UW-School of Human Ecology and local non-profits involving a spring retreat that could have inclusive and equitable results. The Comprehensive City Plan begins next week for the City of Madison.

H. Adjourn

Motion to adjourn by County Board Supervisor Chuck Erickson and seconded by Director of Public Health Madison & Dane County Janel Heinrich (Adjourned at 1:36pm)

Minutes respectfully submitted by Wesley Sparkman. Pending committee approval.