



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging - Nutrition / Wellness Committee

Thursday, June 15, 2017

12:45 PM

Oregon Area Senior Center
219 Park Street
Oregon WI 53575

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A. Call To Order

Chair Barman-Paulson called the meeting to order at 12:54 pm.

*Staff & Guests present: Sonya Lindquist, Howard Thomas, Angela Velasquez,
and Lucy Zweep*

Present 6 - FRAN BARMAN-PAULSON, BILL CLAUSIUS, PATRICK DOWNING, MARY
HILL, DIANNE LEIGH, and NANCY STOLLA

Absent 3 - ELAINE DESMIDT, VERA RILEY, and HOLLY SIMON

B. Consideration of Minutes

[2017](#) MINUTES FROM APRIL 19, 2017
[MIN-097](#)

Attachments: [2017_0419 Nutrition-Wellness Mtg Minutes](#)

**A motion was made by DOWNING, seconded by CLAUSIUS, that the Minutes be
approved. The motion carried by the following vote:**

Ayes: 6 - BARMAN-PAULSON, CLAUSIUS, DOWNING, HILL, LEIGH and STOLLA

Absent: 3 - DESMIDT, RILEY and SIMON

C. Action Items

Clausius departed at 1:05 pm.

Present 5 - MARY HILL, DIANNE LEIGH, PATRICK DOWNING, FRAN BARMAN-PAULSON,
and NANCY STOLLA

Absent 4 - ELAINE DESMIDT, VERA RILEY, BILL CLAUSIUS, and HOLLY SIMON

1. HOME DELIVERED MEAL WAITLIST POLICY

[2017](#)
[ACT-194](#)

HOME DELIVERED MEALS WAITING LIST POLICY - DANE COUNTY

Attachments: [Home Delivered Meals Waiting List Policy-Dane County](#)

[2017](#)
[ACT-195](#)

ELDERLY NUTRITION PROGRAM STATE POLICIES

Attachments: [Chapter 8 Elderly Nutrition Program State Policies](#)

[2017](#)
[ACT-196](#)

DANE COUNTY NUTRITION STAFF AND VOLUNTEERS MEAL POLICY

Attachments: [Dane County Nutrition Staff and Volunteers Meal Policy](#)

Velasquez alerted Dane County and State officials, as well as the Area Agency on Aging's Board of Directors, of a projected \$25,000 funding shortfall for home-delivered meals in 2017. A representative of the State informed Velasquez that entities receiving Older Americans Act funding for senior meals are required to have a waitlist policy. Dane County doesn't have a waitlist policy and Velasquez recommended the institution of one, without implementation, to prevent potential interruptions in funding. Velasquez distributed the attached waitlist policy to Focal Point Directors and solicited input. There was none. Velasquez does not anticipate Federal and State funding for the Senior Nutrition Program to increase with the growing numbers of seniors in need and expects it will be necessary to implement the waitlist policy in the future.

A motion was made by HILL, seconded by LEIGH, to approve the establishment of a home-delivered meals waitlist policy as presented. The motion carried by the following vote:

Ayes: 5 - HILL, LEIGH, DOWNING, BARMAN-PAULSON and STOLLA

Absent: 4 - DESMIDT, RILEY, CLAUDIUS and SIMON

2. MEAL UTILIZATION POLICIES

Velasquez stated the reduction of home-delivered meals from seven days per week to five days per week from 1 July 2017 to 31 December 2017 would eliminate the delivery of 5,500 meals at a savings of \$32,000, and suggested taking this action would temporarily prevent the need to implement the waitlist policy.

A motion was made reluctantly by DOWNING, seconded by BARMAN-PAULSON, to reduce the number of meals from seven to a maximum of five per week, effective 15 July 2017, across Dane County through the end of the fiscal year, with further consideration after the 2018 Dane County budget is approved. The motion carried by the following vote:

Ayes: 5 - HILL, LEIGH, DOWNING, BARMAN-PAULSON and STOLLA

Absent: 4 - DESMIDT, RILEY, CLAUDIUS and SIMON

D. Presentations

OREGON MEAL SITE(S) REPORT

[2017](#)
[RPT-193](#)

OREGON LUNCH STATISTICS 061517

Attachments: [Oregon Lunch Statistics 061517](#)

Lucy Zweep, Meal Site Manager for Oregon Area Senior Center, distributed data showing a large increase in congregate meals served since the addition of a restaurant site at Ziggy's BBQ Smoke House & Ice Cream Parlor. Adding the My Meal My Way program has not increased numbers at the Oregon Area Senior Center dining site, but seniors who dine at Ziggy's have accessed other services at the Senior Center. Velasquez stated that diner donations have increased since the addition of the restaurant site.

E. Reports to Committee

Velasquez reported Hy-Vee is not interested in partnering with the West Madison Senior Coalition to create a My Meal My Way site. The Area Agency on Aging of Dane County approached Festival Foods about the potential of a My Meal My Way site at its location on East Washington Avenue and received initial interest.

Velasquez reported meal sites operated by Sugar River Senior Center and McFarland Senior Outreach Services continue to underperform. The Sugar River site is averaging six diners per day. McFarland is averaging eight diners in McFarland and 11 at its site in Cambridge. Failure to reach an average of 15 people per day will lead to the cessation of funding for these congregate meal programs in 2018. Home-delivered meals will continue through these locations.

Velasquez reported discussions with Culvers regarding a voucher program for seniors in underserved pockets of Dane County is stalled.

F. Future Meeting Items and Dates

NEXT MEETING: WEDNESDAY, 9 AUGUST 2017 @ NOON,
FISHER TAFT APARTMENTS MEAL SITE. MEAL SERVED AT 11:30 AM.

G. Public Comment on Items not on the Agenda

None.

H. Such Other Business as Allowed by Law

None.

I. Adjournment

A motion was made by **DOWNING**, seconded by **HILL**, to adjourn. The motion carried by the following vote:

Ayes: 5 - HILL, LEIGH, DOWNING, BARMAN-PAULSON and STOLLA

Absent: 4 - DESMIDT, RILEY, CLAUSIUS and SIMON

This meeting adjourned at 2:03 pm.

Minutes respectfully submitted by Howard Thomas, AAA Clerk Typist.